

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on December 09, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the November 11, 2019, regular trustees meeting, as corrected.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the November 25, 2019, regular trustees meeting, as corrected.

Correspondence:

1. Marge received correspondence from Wendy French of OTARMA stating that they are happy to add the Faithful Performance of Duty coverage to our current policy per our request. They sent the endorsements and included oaths of office for the newly-elected trustee and fiscal officer. Marge called OTARMA and spoke with Michelle who told her that they will cover the bonds free of charge for our Road Superintendent, Police Chief, and Zoning Inspector. She will cancel coverage from Greenwood Insurance.
2. The township received the Certificate of Result of Election on Tax Levy of the Road replacement levy. There were a total of 534 votes, 355 for the levy and 179 against the levy replacement.
3. The trustees received a fax from the doctor stating that Officer Shawn Rentz is now allowed to return to work.

The trustees asked David Hughes of Mennonite Disaster Services if he would like to address the trustees and the public. Dave and his crew were instrumental in aiding those who needed cleanup and repair to their homes after the July 20th flood.

David told those present that they are a faith-based group and operate from twelve different sites in the US and Canada. Their mission is to help the elderly, under-insured, and the poor when natural disasters occur. They usually receive help from local people as a work crew wherever they are sent to mitigate damages to residences. Dave acknowledged and thanked the Methodist disaster work group that worked along with them on a few of the homes. Everyone in the Mennonite Disaster Services organization works as a volunteer, with the exception of the administration. Dave is the Chairman of the eastern Ohio and northwestern Pennsylvania group. In attendance was an Amish couple that worked alongside them in in July and became part of his crew in Kinsman. Dave left pamphlets and contact information should anyone have a desire to volunteer with this organization. Mennonite Disaster Services is funded by grants and church donations.

[RN2018-096] Greg Leonhard made a motion, seconded by Fred Stahl, to thank David Hughes, his crew, and the Mennonite Disaster Services for their invaluable help to local residents in the aftermath of the July 20th flood tragedy. It is so wonderful that they came to the aid of those in need during this crisis.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 9th day of December, 2019.

4. Linda asked the trustees if they had time to review the proposed township policies.

[RN2019-097] Linda Miller made a motion, seconded by Greg Leonhard, to adopt policies for employee background checks, concealed carry, and equal employment opportunity compliance policies.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 9th day of December, 2019.

5. Greg heard that the recycling center may begin to recycle glass. Linda and Fred said that they may begin to do so when they have everything in place after January 1, 2020. Linda said that there are many people that would like to recycle glass.
Linda also said that it came to her attention that someone had once again dumped trash in the recycle bins. Tim Tricker will let Shawn know so that he can investigate.
6. Greg told those present that ODNR had their quarterly Ohio Scenic River Pymatuning Creek Advisory Council meeting. He thanked ODNR and said that they did a great job with their presentation, especially thoroughly addressing concerns regarding residents' property rights along Pymatuning Creek since it has been designated.
7. Fred thanked Greg and the American Legion for organizing another successful Santa on the Square. He said there are many people to thank, including all those at the Kinsman Volunteer Fire Department, Dan Brannon who did the sound system, the Road Department's Tim and Vince for all of their work on the bandstand setup and clean up, and NESFACE for hosting the American Legion and Auxiliary as a place to serve their refreshments.
Greg noticed Wednesday that the tarps on the bandstand are in need of replacement. Tim will research where to purchase them. The trustees also thanked Dr. Harnett for the wagon rides and Jennifer Stahl for helping to put the treat bags together.

New Business:

1. Fred suggested to the trustees that if they can preapprove community sign verbiage for local church and township auxiliary organizations it may make it easier to facilitate posting signs such as Safety Forces Day, Stepping Stones giveaways and notices, Kinsman Library signs, etc.
2. Road- Nothing new to report. One step was repaired at the bandstand on the square. Tim and Vince reused some materials and it is now fixed.
3. Zoning Inspector Mark Posey turned in his November report. A copy of the report can be obtained by contacting the fiscal officer.
4. Zoning Board- Nothing new.
5. Fire- Nothing New.
6. Police- Nothing.

7. Public- Nothing.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:55 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on December 23, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the December 9, 2019, regular trustees meeting, as corrected.

Correspondence: The trustees received Johnston's ambulance contract, along with the invoices for January through June for a total of \$18,000, as well as the most recent runs report. The trustees reviewed the contract and discussed the details with those present.

Greg Leonhard then addressed Melissa May and her husband who provided a donation to be forwarded to the Northern Trumbull County Community Foundation Fund of \$611 they raised for the benefit of the July 2019 Kinsman flood victims. For every tee shirt they sold during that period they donated \$5 for flood victims. The trustees thanked them for their generosity toward the Kinsman Community.

Linda Miller made a motion, seconded by Greg Leonhard, to go into executive session to discuss personnel bonuses. The time was 6:11 p.m.

The trustees returned from executive session at 6:22 p.m.

[RN2019-098] Linda Miller made a motion, seconded by Fred Stahl, to pay full-time Road Department workers Tim Tricker and Vince Peterson a \$500 year-end bonus which is in lieu of a pay raise for 2019.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 23rd day of December, 2019.

[RN2019-099] Linda Miller made a motion, seconded by Greg Leonhard, to accept the Johnston Ambulance contract, as previously discussed with those present, for January through June 2020 at \$3,000 per month for a total contracted fee of \$18,000.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 23rd day of December, 2019.

Old Business:

1. The trustees discussed permission for the Girl Scouts to post community sign messages.

[RN2019-100] Fred Stahl made a motion, seconded by Linda Miller, to allow all community sign requests that are received by nonprofit, community-based organizations and churches in Kinsman to be automatically approved. The organization or church will still fill out the sign request form to submit to the Girl Scouts, but it will no longer be necessary for the trustees to initial or authorize it.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 23rd day of December, 2019.

2. Greg thanked Doug and Tyler Elser for taking Santa in the fire truck to HeadStart and Boyd's home.
3. Fred told those present that the winners of the 2nd Annual Home Decorating Contest Winners were the Dudai family at Mayburn Barclay for a first place prize of \$75 for the Clark Griswold Award. The Dudai family plans to donate this money to a family in need. Second place winner in this category is the Cauffield family at Farmdale North for \$50, and third place winner was the Lukehart family for a prize of \$25, also at Farmdale North. In the Home Decorating category the first place winner was William Deraway first place prize of \$75, second place winner was Richard Deraway, \$50, both of Main Street. Third Place winner was Floyd Smith of Ward North for \$25. Fred gave special thanks to Trumbull County Engineer Randy Smith, Steve Papalas, and Tom Klejka who came to Kinsman to judge the contest.
Greg thanked Fred for sponsoring the event.
4. Fred discussed the current township zoning maps with Zoning Inspector Mark Posey. Mark said that the current maps are not correct regarding C1 and C2 sewage properties. Mark preferred to give them out individually since he is familiar with the properties and can explain them in detail to banks or other requestors so they would not receive incorrect information.

New Business:

1. Linda contacted Nora Bennett and left a voicemail message to ask if she would like to continue for an additional term on the Zoning Board of Appeals.
2. Police- Seventeen children were taken on a shopping trip for Shop with a Cop. They shopped at Dollar General, Cope Equipment, Ace Hardware, and then Bronzwood Golf Course for dinner. The children had a wonderful time. The trustees thanked them for all they do for the children. Kinsman Police plan on doing their annual pizza delivery to seniors and shut-ins tomorrow at 11 a.m. They plan on delivering a total of 76 pizzas.
Shawn is planning on bringing a new part-time office to the second meeting in January.
3. Zoning Inspector Mark Posey gave the trustees his monthly report. A copy of the report can be obtained by contacting the fiscal officer.
4. Public- A Kinsman resident expressed concerns regarding the ambulance contract and the usage of our Kinsman ambulance by Johnston Ambulance. She also discussed concerns about ambulance billing and recruitment of volunteers.
Marge read a letter addressed to the Kinsman trustees from Bill Spithaler regarding a court hearing resulting from a citation received for open burning. The charges were dropped by the prosecutor. A copy of the letter can be obtained by contacting the fiscal officer. Greg plans on calling the prosecutor's office to discuss Kinsman's alleged responsibility of resulting costs incurred by Mr. Spithaler.
5. Marge asked the trustees for a resolution to continue to pay health coverage.

[RN2019-101] Linda Miller made a motion, seconded by Greg Leonhard, for Kinsman Township to continue to provide health insurance, dental insurance, vision insurance, and life insurance coverage to the fiscal officer, trustee Fred Stahl and his wife, full-time Road worker Tim Tricker and his wife, and Vince Peterson for the year of 2020.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Abstained

Passed this 23rd day of December, 2019.

- 6. Marge asked for the trustees to move to allow her to transfer \$5706 from the Capital Project-Sidewalk Fund back into the General Fund upon the approval of the State Tax Commissioner's office.

[RN2019-102] Fred Stahl made a motion, seconded by Greg Leonhard, to allow the fiscal officer to transfer \$5706 from the Capital Project-Sidewalk Fund back into the General Fund citing permission from the State Tax Commissioners office.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 23rd day of December, 2019.

Linda Miller made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:45 p.m. The bills were paid.

Trustees

Fiscal Officer