

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on February 12, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were seven others present: Cory VanKanegan, Kathy Sielschott, Tim Tricker, Bill Spithaler and his son, Leroy Long, and Steve Papalas.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Greg Leonhard, to accept the reading of the minutes of the January 22, 2018, regular meeting, and accept them as corrected. The motion passed unanimously.

Correspondence:

1. The Trumbull County Engineer's office sent the trustees a permit to work in the right-of-way of 8189 Kinsman Nickerson Road in Kinsman Township for approximately 300 feet south of Ray State Line Road.
2. The Trumbull County Engineer's office sent an invitation for local government officials and personnel to attend their Annual Dinner Meeting to be held at DiVieste's on River Road in Warren, on Wednesday, April 25 at 6 p.m. Linda and Greg plan to attend. Others will look into their schedule.
3. The Trumbull County Emergency Management Agency Advisory Board meeting is to be held Wednesday, February 21 at 5 p.m. at the Trumbull County Emergency Management Office. This year three EMA executive committee member spots will need to be filled. Linda will attend.
4. Greg received three pieces of correspondence from Kinsman residents, all thank-you cards, addressed to the Kinsman Police Department, grateful for the pizza and calendars the police delivered the Saturday before Christmas. Each expressed their gratitude for the caring attitude of the Kinsman PD.

Old Business:

1. Linda spoke with Shawn Carvin of the Trumbull County Land Bank regarding demolition of the police station once the police are moved into the administration building. She received the good news that the building does qualify for the program. Fred asked if we could auction off the building. The township property is too valuable to auction, and if the land bank took it down we could sell the property.
2. Skip LaPlante and Linda emailed each other to discuss dates for the circus. Linda gave him the Mason's Car Show date and the Rotary Dinner date, and he will decide and let her know.
3. Road Levy- Marge spoke with the auditor's office and she is going to work on that.
4. The trustees will meet with Leroy after the meeting to discuss the mapping out of police offices at the administration building.

5. Fred did not have a good phone number or contact person for ODOT regarding the stripe or arrows on the square. He is still working on it.
6. Marge didn't contact Mark Finamore regarding a contract with Gustavus, but did call their Fiscal Officer. Laura Hall said she will provide Kathy with supplies as needed.
7. We will consider early March for a meeting with the sports leagues to discuss a meeting regarding using the concession building. Marge will give them the meeting dates in March, since they can meet before the regular trustees meeting, and she will have the utility costs ready for the meeting.

New Business:

1. Greg discussed Leroy's ability to hire a new police officer at \$11.75 per hour based on experience.

[RN2018-039] Greg Leonhard made a motion, seconded by Fred Stahl, to allow Police Chief Leroy Long to hire a new part-time police officer at \$11.75 per hour, if he would so choose to, based on the experience of the candidate.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 12th day of February, 2018.

2. Greg would like to appoint a Park Committee to look for grants, etc., as a volunteer position, regarding the old school property, as well as the township park. They can meet however they would like.
 Jeff Mathews is interested in the committee, as well as Lacey Thompson, Paul Schneider, and Dave Francis. Linda mentioned that she will talk with Bob Nemeth regarding his grant information. They can look for grants and make recommendations regarding how to improve the parks. Greg is waiting on getting information and ideas, and would like a work session.
 Greg spoke with Mike Dunfee his property at the Lakelands and the hydrant repair, and he agreed to let the fire department work on it.
3. Fred researched the administration building property on the auditor's website and found that we have plenty of space on each side of the building to build the police garage if we would choose. We may place the building in the back since it might look better.
4. Linda filed the grant paperwork for the scrap tires grant.
5. Linda brought information regarding a township weapons policy, persons with disability policy, and equal opportunity policy. We will meet at a later date to discuss this.
8. Fred thanked the trustees for sending him to the Winter Conference. He feels that he has learned a lot to help him as a trustee. He mentioned that it could be dangerous to post that you are a township official since there is a person looking to file a lawsuit should an official delete a comment since it is a public record.

9. Road- Tim has about 80 ton of grit right now, and the county wanted to know if he will need more. He put in an order for another 60 ton at a cost of about \$1500. That should be more than enough to get them through the rest of the year.
The trustees asked if Jim Grove is interested in returning for park maintenance this year. Fred had one person interested in park maintenance, as well. Tim Tricker will confirm that Jim is still interested. Jim also helped with roads.
Marge was contacted by Oasis regarding the park port-a-potty delivery this season. The restroom will be opened around mid-March, and we wouldn't need it until games start.
10. Fire- Cory has submitted a grant for extrication tools. He has a grant submitted for a brush truck. He ordered the hard suction strainer. The cost was \$870. He will have his volunteer roster next meeting.
11. Police- Leroy gave the trustees his 2017 4th Quarter Report and 2017 Yearly Report. For the fourth quarter, there were 85 Residential Property Checks, 243 Business Security Checks, 88 Senior Welfare Checks, 23 Traffic Citations, 40 Traffic Warnings, 61 Escorts, 14 Auxiliary Hours Donated, and 5,616 Departmental Miles driven. For the year there were 276 Residential Property Checks, 771 Business Security Checks, 480 Senior Welfare Checks, 93 Traffic Citation, 215 Traffic Warnings, 296 Escorts, 175 Auxiliary Hours Donated, and 25, 528 Departmental Miles driven.
Leroy has continued to look for a vehicle for the department and has found a few, including a 2017 Jeep Renegade, Ford Fusion, Ford Escape, and Ford Explorer. He has spent time looking on the state purchasing website, as well.
12. Zoning- Kathy thanked the trustees for allowing her to attend the Winter Conference. She attended many interesting seminars and has learned of changes to zoning, especially agricultural. She has been working on a lot of zoning issues and has two more letters to mail regarding the property on Burnett East Road.
Greg asked regarding land bank parameters, since there is a vacant house across from the video store. It is a condemned house.
Kathy would like a better way to track permits, and she learned of new software at the conference.
13. The trustees were asked how the township handles mailboxes that have been knocked down due to snow when the road department uses the snow plow. They will purchase a new generic box in that case for the resident, and even put it up.
14. Steve Papalas asked the trustees if they would attend the meeting with the Trumbull County Engineer's office, as they had sent an invitation for the trustees to meet with them to discuss updates on maintenance and construction projects that are scheduled in Kinsman this year. The trustees will meet with them on Monday, March 5 at 4 p.m.
Marge will call to schedule with Jennifer.

Linda Miller made a motion, seconded by Fred Stahl, to adjourn. The time was 6:58 p.m. The bills were paid.

_____ Trustees

_____ Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on February 26, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were eleven others present: Cory VanKanegan, Tyler Jackson, Kathy Sielschott, Bill Spithaler, Jacob Spithaler, Brian Spithaler, Dan Brannon, Bruce Bancroft, Lori Hineman, Marti Moses, and Joe Moses.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the February 12, 2018, regular meeting, and accept them as corrected. The motion passed unanimously.

Correspondence:

1. The Trumbull County Combined Health District sent the trustees the agenda for their Wednesday, March 14, 2018, Annual Meeting to be held at 7 p.m. at the Trumbull County Commissioner's Hearing Room at 160 High Street in Warren on the fifth floor.
2. The township received a copy of a letter sent to Governor Kasich regarding the tornado that hit Ashtabula County on November 5, 2017, and that it was declared a disaster. Trumbull County is a contiguous county, so Kinsman received notification.
3. Marge received an email from Tisha Turner regarding the General Fund's ability to pay utility expenses for the Police should they move into the Administration Building. It is possible for the General Fund to pay for 100% of the utilities.

Linda Miller made a motion, seconded by Greg Leonhard to go into executive session to discuss Zoning. The time was 6:13 p.m.

The trustees returned from executive session at 6:27 p.m.

Old Business:

1. Greg would like to appoint five individuals to become members of a Park Committee.

[RN2018-40] Linda Miller made a motion, seconded by Greg Leonhard, to appoint John Davis, Bob Nemeth, Paul Schneider, Dave Francis, and Lacey Thompson, as volunteers of a Park Committee. The purpose of the committee is to try to get a direction for the old school grounds, and to also research grants that would be applicable to Kinsman Township Park, as well. The Park Committee existed previously, but rules and regulations may have changed. They would make recommendations and the trustees may act on them. They will not be a legislative body. They will decide on their own meeting dates.

The vote was as follows:

Linda Miller	Yes	
Greg Leonhard		Yes
Fred Stahl	Yes	

Passed this 26th day of February, 2018.

Linda will contact the above appointees. They will have the ability to meet at the Administration Building.

2. Greg asked for the phone number of Shawn Carvin of the Land Bank. There is a condemned home on Main Street that he would like to recommend for demolition. Linda would also like to discuss the old Isaly's Restaurant building to see about demolition. The trustees are discussing with the owner the possible donation of the property to the township. The parking lot behind the building is owned by the township.
3. Fred is waiting on a return call from John of ODOT. It is a more complicated process to place the arrows on the township square than to remove parking spaces.
4. Linda did get in touch with the sports leagues. They do not start their season until May 1st, so we will not need a Port-A-John until then. Marge will notify Oasis.
5. Linda attended the EMA meeting on February 21. It was election of officers. There were grants available for \$80,000. They have tabletop drills where they discuss logistics, and they do more extensive full turnout drills, where they mobilize different townships. They are starting on rotation and Cory should get information on that.
6. Road Levy- Christy of the Trumbull County Auditor called Marge. It is too early to file for the levy since it does not expire until 2019. We can file for it in November 2019.
7. Sidewalk construction is going to be starting up again. Linda will call Foust about the sidewalks at the concession stand to see if they will work with us on that.
8. We will have a work session to discuss township policies to be implemented regarding concealed weapons policy, persons with disabilities policy, etc.
9. Marge will contact the sports leagues to invite them to meet with the trustees possibly on March 12th or the 26th, at 7 p.m.
10. The trustees will meet with the Trumbull County Engineer's office to discuss 2018 projects within the township.
11. The trustees met with the Police to discuss the Administration Building floor plan, wiring, computers, etc. when they move in. The work will be done as the township can afford it.

New Business:

1. Greg explained that the executive session earlier was to discuss that Kathy had received complaints regarding the dumpster on the township square. The dumpster is technically a violation of Kinsman's Zoning Resolution. The dumpster should have a fence around it and it is in the right of way. The trustees drove around and found that almost all businesses in town are in violation of this. Under the objection of the Zoning Inspector, Greg would like to make a temporary moratorium to not enforce this violation at this time. We need to try to get it changed. There are sixteen to eighteen violations throughout the township. It is the trustees' thought that some fences may look worse than the dumpsters themselves. Greg said that Kathy can refer those who complain to the trustees.

[RN2018-41] Greg Leonhard made a motion, seconded by Fred Stahl, to temporarily not enforce the violation of a dumpster in the township right of way that does not have a fence around it.

The vote was as follows:

Greg Leonhard

Yes

Fred Stahl Yes
Linda Miller Yes

Passed this 26th day of February, 2018.

Trustee Fred Stahl read the zoning resolution to be “trash receptacles”, which would include trash cans, as well, and would be difficult to enforce.

Dan Brannon of Sunburst told the trustees that he would put a fresh coat of paint on the dumpster that is on the square. The trustees thanked him, and Sunburst.

2. Fire- Cory turned in his roster and 2017 Annual Report. He will send it as a PDF to Linda so that she can put it on the website.

Cory sent an email to the trustees regarding the damage to the township’s heart monitor when it was sent for calibration and maintenance. The FedEx truck that was returning it caught fire and the heart monitor was ruined. Johnston Township said that if Kinsman purchases a new one, they will reimburse us. We currently have another to use in the meantime. A replacement is \$18,000.

[RN2018-42] Linda Miller made a motion, seconded by Greg Leonhard, for Kinsman Township to purchase a replacement for the heart monitor damaged in transit for \$18,000, with the stipulation that Johnston Township will reimburse Kinsman Township for the cost.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 26th day of February, 2018.

Cory told the trustees that there was a garage fire on Saturday, on Turner Mullen Road. The garage was a total loss. It was a detached garage. There was a good turnout and the Trumbull County Fire Investigation came out to confirm what Cory thought caused the fire.

3. May 12th is the Kinsman Clean-Up Day and Scrap Tire Collection from 9 a.m. to 2 p.m.

[RN2018-43] Greg Leonhard made a motion, seconded by Fred Stahl, to limit the tire collection to a ten tire limit. No businesses. Oversized truck or tractor tires would be \$10 apiece in cash. Tires cannot be larger than a pickup truck. The collection is limited to Kinsman residents only.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 26th day of February, 2018.

4. Police- No representation.
5. Road- No representation.
6. Zoning Board member Tom Gross is moving and will resign as of April 1. He will give his resignation then. Kathy told the trustees that Pete Kotancheck has been coming to meetings as an alternate. Bruce Bancroft may be interested. It is a four-year term. Board Members write and amend the zoning code.

Kathy sent a letter to the owners of the burned-out house across the street from the Administration Building on Route 5 regarding the setback being too close to the road to rebuild. She tried to tell him that he has the right to appeal, but could not get him to speak with her by phone. Kathy received a call from a lady that wanted to talk to her regarding this issue. Kathy tried to explain the circumstances to her, but she was unhappy with them and threatened a lawyer. Greg also received a call from her, as well. Greg instructed her to come to the trustees meeting and she is not here. Linda told Kathy to direct her to the trustees for discussion.

7. Public- The trustees do a great job and they were thanked for all they do. A question was asked regarding the Trumbull Township Association meeting dates. They are held monthly on the third Thursday of the month in different townships in Trumbull County, except for one month during the summer. Kinsman Township and Johnston Township will co-host the May meeting at the Peter Allen Inn this year.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn. The time was 7 p.m.

The bills were paid.

Trustees

Fiscal Officer