

# Kinsman Township Trumbull County Records of Proceedings

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## Reorganization Meeting Held on January 11, 2021 at 6:00 P.M.

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Fiscal Officer Margaret Crupi called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

The reading of the minutes of the December 28, 2020, regular trustees meeting was waived until the January 25, 2021, regular trustees meeting. The motion was unanimous.

The Fiscal Officer asked for nominations for Chairman and Vice Chairman to be opened.

### **Reorganization:**

[RN2021-001] Linda Miller made a motion, seconded by Fred Stahl, to appoint Greg Leonhard as Chairman.

The vote was as follows:	Linda Miller	Yes
	Fred Stahl	Yes
	Greg Leonhard	Yes

Passed this 11th day of January, 2021.

[RN2021-002] Greg Leonhard made a motion, seconded by Fred Stahl, to appoint Linda Miller as Vice Chairman. Trustee Linda Miller declined the nomination.

[RN2021-003] Greg Leonhard made a motion, seconded by Linda Miller, to appoint Fred Stahl as Vice Chairman.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 11<sup>th</sup> day of January, 2021.

Greg Leonhard made a motion, seconded by Fred Stahl, to go into Executive Session to discuss health benefits of personnel. The time was 6:05 p.m. The trustees and Fiscal Officer returned from Executive Session. The time was 6:15 p.m. There was no action from the trustees.

[RN2021-004] Greg Leonhard made a motion, seconded by Linda Miller, that to provide for the current expenses and other expenditures of the Board of Trustees of Kinsman Township, during the fiscal year ending December 31, 2021, retroactively to December 28, 2020, the following sums be and the same are hereby set aside as temporary appropriations for the several purposes for which expenditures are to be made for and during said fiscal year, until permanent appropriation amounts can be established, as follows:

General Fund	11,020.00
Motor Vehicle License Tax Fund	10,000.00
Gasoline Tax Fund	10,000.00
Road & Bridge Fund	19,700.00
Fire Special Levy	11,800.00
Fire & EMS Levy	10,000.00
Police Special Levy	17,100.00
Lighting Assessment	8,000.00
Capital Equipment Fund-FEMA	277.00
Park Committee	1,682.85
Capital Project-Sidewalk	156,200.00
Coronavirus Relief Fund	30,358.77
Total of All Funds	<u>286,138.62</u>

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of January, 2021.

[RN2021-005] Greg Leonhard made a motion, seconded by Linda Miller, for the Fiscal Officer's salary to be divided by the General Fund 70%, Road Fund 10%, Police Fund 10%, and the Fire Fund 10%. This is in accordance with the time spent by the Fiscal Officer servicing all of these township funds.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11<sup>th</sup> day of January, 2021.

[RN2021-006] Fred Stahl made a motion, seconded by Linda Miller, to allow the Fiscal Officer to request an advance on the April, 2021 Real Estate Settlement. The earliest advance from the Trumbull County Auditor can be expected the end of February, 2021.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 11<sup>th</sup> day of January, 2021.

[RN2021-007] Fred Stahl made a motion, seconded by Linda Miller, to set the regular meeting dates for the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of every month at 6:00 pm at the Kinsman Administration Building at 7890 State Route 5. If Monday is a holiday, with the exception of Columbus Day, then we meet on the following Tuesday evening.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 11th day of January, 2021.

[RN2021-008] Greg Leonhard made a motion, seconded by Fred Stahl, to conduct meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meetings:

1. Regular Meetings- Regular meetings of the Board of Trustees shall be held on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of every month at the Kinsman Township Administration Building, and notice of said meeting shall be posted at the Administration Building 7890 State Route 5, and at the Township Garage 6380 Route 87.
2. Special Meetings-Notice of special meetings of the Board of Trustees shall be given by posting advanced written notice of the same in a conspicuous place at the Administration Building and Township Garage. Additionally, notice of all special meetings shall be given to the Youngstown Vindicator, Warren Tribune Chronicle, and/or any other newspaper that requests the same at least 24 hours in advance of the meeting, except in an emergency in which the notice shall be given as soon as practicable.
3. The township will provide advance written notice of special meetings to anyone who provides the township with prepaid postage, self-addressed envelopes or post cards.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 11th day of January, 2021.

[RN2021-009] Greg Leonhard made a motion, seconded by Linda Miller, to hold annual work sessions with department heads on the first Saturday after the first regular trustees’ meeting in January. This resolution serves as public notice of the annual work session meeting dates.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11<sup>th</sup> day of January, 2021.

[RN2021-010] Greg Leonhard made a motion, seconded by Linda Miller, to reappoint Shawn Rentz as Police Chief, Cory VanKanegan as Fire Chief, Mark Posey as Zoning Inspector, Tim Tricker as Road Superintendent, Vincent Peterson as Road Worker, James Lewis as Sergeant; Zane Stowe, Jonelle Gerke, Dylan Dean, Tara Ryhal, and Leonard Emch, as part-time police officers, Carrie Betts, and Dustin Slusher, as Police Reserve Officers; Pastor Mark Biel as Chaplain; Tom Gross and Gary Kidd as volunteer Vehicle Maintenance. Megan Garcia is to be reappointed as Police Secretary.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of January, 2021.

Fred Stahl read the current salaries.

- |                        |                        |
|------------------------|------------------------|
| 1. Road Superintendent | \$19.50/hr.            |
| 2. Road Worker         | 16.00/hr.              |
| 3. Park Employee       | 10.50/hr.              |
| 4. Chief Shawn Rentz   | Salary as per contract |

5. Sergeant James Lewis	14.25/hr.
6. Part-time Police Officers	12.75/hr.
7. Zoning Inspector Mark Posey	385/mo.
8. Police Secretary	12.00/hr.
9. Police Vehicle Maintenance Tom Gross	No compensation
10. Chaplain Mark Biel	No compensation
11. Reserve Officers	No compensation
12. Fire Chief Cory VanKanegan	\$100 per month

[RN2021-011] Greg Leonhard made a motion, seconded by Linda Miller, to accept the current pay salaries as read above.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 11th day of January, 2021.

[RN2021-012] Greg Leonhard made a motion, seconded by Linda Miller, to give the full-time Road Department employees the following paid holidays: New Year’s Day, Martin Luther King Day, Washington-Lincoln Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Columbus Day, Veterans’ Day, Thanksgiving Day, and Christmas Day. If the holiday falls on Saturday or Sunday, then the holiday will be observed on Monday. If they had to work on a holiday, they could take another day as compensation for the paid holiday. Holiday pay would be double-time.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 11th day of January, 2021.

[RN2021-013] Greg Leonhard made a motion, seconded by Linda Miller, to set the following for the Road Department for 2021:

1. Road Superintendent Tim Tricker and Road Worker Vince Peterson- 40 paid vacation hours for 2021.  
 Vacation hours paid as follows: 1<sup>st</sup> year- 5 days, 2<sup>nd</sup> year- 5 days, 3<sup>rd</sup> year- 10 days, 4<sup>th</sup> year on-add 1 day each year to a maximum of 20 days.  
 Tim Tricker is in his 8th full year for 2021 and will receive 10 days (80 hours) this year paid vacation, plus five days (40 hours), for a total of 120 hours. Vince Peterson is in his 7<sup>th</sup> full year for 2021, and will receive 10 days (80 hours) paid vacation, plus four days (32 hours) for a total of 112 hours.  
 Vacation days must be used by the end of the year; they cannot accumulate. Chief Shawn Rentz, as per Police contract.
2. Road Superintendent and Road Worker have hospitalization (family plan) through a company to be determined, dental coverage (family plan) through Delta Dental, vision coverage (family plan) through Vision Service Plan, and \$10,000 life insurance (employee only) through Consumer Life Insurance. Chief Shawn Rentz is continued to be reimbursed for his spouse’s health insurance at \$375 per month as per contract.

3. Full-time employees receive 1.25 sick days per month up to 260 sick days. Upon termination of employment, the employee will receive up to 50 days of accumulated sick pay plus half of the accumulated balance of sick pay up to a maximum total of 155 days.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of January, 2021.

[RN2021-014] Fred Stahl made a motion, seconded by Greg Leonhard, to pay the members of the Zoning Appeals Board and the Zoning Board \$25.00 per meeting for attending their own board meetings payable quarterly.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 11th day of January, 2021.

[RN2021-015] Fred Stahl made a motion, seconded by Greg Leonhard, to use the Trumbull County Prosecutor's office for legal assistance and hire outside legal counsel as needed. The township is presently using Attorney Mark Finamore as our attorney for zoning matters.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 11th day of January, 2021.

[RN2021-016] Greg Leonhard made a motion, seconded by Linda Miller, to give permission to the Fiscal Officer to transfer money within a fund without prior consent from the Trustees.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of January, 2021.

[RN2021-017] Fred Stahl made a motion, seconded by Greg Leonhard, for Kinsman Township to remain a member of the Ohio and Trumbull County Township Associations.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 11th day of January, 2021.

[RN2021-018] Linda Miller made a motion, seconded by Greg Leonhard, that there is a \$350 fee per adult league per season plus proof of insurance for use of the Township Park. Nonprofit organizations are exempt but must have proof of insurance.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 11th day of January, 2021.

[RN2021-019] Greg Leonhard made a motion, seconded by Linda Miller, that Girl Scout Troop 80106 will put lettering on the Kinsman Community sign for 2021 at a cost of \$50/month. The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of January, 2021.

[RN2021-020] Linda Miller made a motion, seconded by Fred Stahl, for the township to continue to pay Memorial Day assistance to the American Legion of \$200 for 2021.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 11th day of January, 2021

[RN2021-021] Fred Stahl made a motion, seconded by Linda Miller, that the Trustees will charge residents \$50 for renting a pavilion at the Township Park, and \$100 per pavilion for non-residents for 2021. There will be no charge for use by nonprofit organizations.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 11th day of January, 2021.

[RN2021-022] Greg Leonhard made a motion, seconded by Linda Miller, for the Fiscal Officer to remain a member of the Ohio Association of Public Treasurers.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of January, 2021

[RN2021-023] Linda Miller made a motion, seconded by Fred Stahl that the Road Department, Police Department, and Fire Department will turn in their inventory list and rosters to the Fiscal Officer by the end of January, 2021. These will then be sent to OTARMA and on file here at the Administration Building.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 11th day of January, 2021.

[RN2021-024] Greg Leonhard made a motion, seconded by Linda Miller, to continue to advertise and sell township property via online auction.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11<sup>th</sup> day of January, 2021.

[RN2021-025] Linda Miller made a motion, seconded by Greg Leonhard, to set a date for a work session with township department heads to be held on Saturday, January 18, 2021 beginning at 8 a.m.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 11<sup>th</sup> day of January, 2021.

[RN2021-026] Greg Leonhard made a motion, seconded by Linda Miller, to close the reorganization meeting.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11<sup>th</sup> day of January, 2021.

**Correspondence:** The trustees received the revised 2021 Valuation and Resources schedule. Christy of the Trumbull County Auditor’s office pointed out that the new total for valuation is now at \$38,612,030, which is increased from \$35,082,400 last year.

**Old Business:**

1. Wilcrest Drive- Greg feels that we should continue to plow the small privately-owned drive for the remainder of this winter. Then, we can notify the residents of Wilcrest Drive that we will no longer maintain their drive, since the drive is in need of maintenance and is a liability to our equipment. This has been a discussion for several years and we risk damage to our plow truck. Should the owner come forth to discuss the issue we can reevaluate maintenance at that time. Fred feels that we should not maintain the drive at all unless the owner turns the drive over to the township. Linda feels that if the drive should be improved, we should continue to maintain it as usual. Discussion will continue if the owner of the drive contacts the trustees.
2. Fred will contact the Johnston trustees to discuss changes that we need to the 2021 Ambulance Contract. The contract we received does not address use of our ambulance and does not include wording regarding a cap on overage charges.
3. Linda received a quote for the automatic doors for the proposed restroom at the old high school grounds.

[RN2021-027] Linda Miller made a motion, seconded by Greg Leonhard, to purchase automatic doors for the proposed restroom building at the old high school grounds for a total of \$4,950 from AM Door Supply in North Jackson, Ohio.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 11<sup>th</sup> day of January, 2021.

**New Business:**

1. Fred had questions regarding drones. The township does not use drones for zoning inspection. He suggested we should call the police if there is an unauthorized drone flying over our property.

2. Linda spoke with Al Sullivan who is willing to serve another term on the Zoning Board of Appeals. He said there will be a January 26<sup>th</sup> ZBA reorganization meeting.  
Linda also told the trustees that COVID paid sick leave expires December 31, 2021 according to OTARMA.
3. Road- Tim said there is nothing new other than the International plow truck is having a new fuel tank replaced tomorrow.  
Tim said that when he plows Wilcrest Drive he pulls in then backs out so there is little danger of damage to the plow truck.
4. Police- The police report was received for December and 2020. Shawn told the trustees that Jonelle Gerke and Dylan Dean were sworn in last week as part-time officers.
5. Fire- All is quiet. Inventory and roster will be sent to Marge.
6. Zoning- Mark turned in the new Zoning Resolution and his Zoning Inspector report to the trustees.
7. Public- A property owner intends to file trespass charges because of a drone flying over his property. Drones are not addressed in the Ohio Revised Code. The trustees said that the police will handle drone-related complaints.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn the regular trustees meeting. The time was 6:52 p.m. The bills were paid.

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Trustees

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Fiscal Officer



# Kinsman Township Trumbull County Records of Proceedings

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## Work Session Held on January 16, 2021 at 9:00 A.M.

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Greg Leonhard asked that everyone stand to recite the Pledge of Allegiance to the flag.

ROAD- The trustees asked that Tim Tricker, Road Superintendent, tell them about his proposed road projects for 2021.

Tim said that he is hoping to tar and chip .72 miles of Perkins Greenville Road and tar and chip 1.64 miles of Ward North for an estimated cost of \$33,400, plus pave .82 miles of Ward North for an estimated cost of \$81,490 for a total estimated cost of \$115,000.

Tim would also like to tar and chip Webber Cole from Kinsman Pymatuning to Route 7, 1.06 miles, and a portion of Delin Thomas Road, .79 miles for a total of \$28,000. The grand total for all his proposed road projects is \$141,000. These prices are based on last year's quotes.

Tim would like to have Martuccio come to discuss and quote putting down a scratch coat and two coats of tar and chip on Golf Drive in the Lakelands.

He told the trustees that the mowers are doing fine. The backhoe has over 3,000 hours with a lot of wear in the back. They will put new slides on it and re-bush them. They can borrow a loader if they need to while the backhoe is being repaired.

The tires on all vehicles are in good shape with the exception of the back tires on the International truck. They may cost about \$300 to \$400 each.

Tim is thinking their road projects will be completed by 2026 then road maintenance will be on a rotation basis. Ridge Road is in need of repair, as well as Ward Christy.

The trustees thanked Tim for his continued hard work, along with Vince, at the road department.

POLICE- Chief Shawn Rentz attended the Friends of Kinsman meeting. They have been fundraising for a police garage at the administration building.

Shawn asked the trustees if they can begin construction when the weather permits, and if they would permit building in phases. The trustees will look into the possibility of a loan to complete it. Shawn had a drawing and estimate for materials done at Menard's. Including the doors, garage door openers, windows, and building materials the quote came in at \$23,000.

Shawn also spoke with a local builder who told him that with prevailing wage, the length of time of the project, and cement foundation, the project should come in under \$100,000.

The Friends of Kinsman have raised \$18,000 so far, and will be holding a raffle soon that should bring them up to around \$25,000. The current police garage is about 40' x 40'. The excavation will be donated, which will save them money.

Greg is not opposed to begin building and Fred will help to gather figures. Shawn will get more information and figures and we can build in phases. We need to plan on what to do with the old police garage property and address the demo of the building. The fire safety trailer will need a place to be stored. Shawn does not want a bond issue with the tough economic times right now. A loan is the best option. We can pay off sizeable amounts toward the loan each year if the loan terms permit. Friends of Kinsman will continue to raise money.

Linda will call Sereday to inquire the cost of demolition of the old building.

Chief Rentz asked the trustees about raises for his sergeant and part-time officers.

[RN2021-028] Greg Leonhard made a motion, seconded by Fred Stahl, to increase the police sergeant and part-time officers' hourly wage by \$0.75. Sergeant James Lewis will now be paid at \$15 per hour and part-time officers would be paid \$13.50 with the secretary paid at \$12.75.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 16<sup>th</sup> day of January, 2021.

Shawn said the vehicle status right now is good. The K-9 unit is dependent upon the K-9 officer responding for the schedule. The car is still functional.

Shawn has put out requests for availability to work. New part-time officers Jonelle Gerke and Dylan Dean will be put on the schedule.

The move into for the police department into the administration building went smoothly. They are now functioning here.

Zane Stowe will be taking evidence management classes beginning March 1<sup>st</sup>. Shawn will be attending police chief classes. Shawn is looking for a supervisor class for James Lewis.

Shawn will show the trustees the proposed police garage site after the work session has ended.

The trustees thanked Shawn for his efforts and hard work at the police department.

FIRE- Marge discussed the auditor breaking out the 1988 Fire and EMS levy from the Real Estate Settlement figures. Overall, the Fire Fund is doing well. Cory will have the inventory and roster tomorrow. The new turnout gear has been purchased and received. The old gear will be used for training. Linda asked if any other entities could use the old gear that we could offer to them. Cory said that Gustavus, Vernon, and Johnston are doing okay with gear.

Cory told the trustees that the computer module on the tanker has been acting up. They bypassed the module and it is working better than with the module.

The pumper and ladder passed the equipment test. The pumper is a 1998 but is in good shape. Cory said that when the time comes to replace it they will purchase a pumper/tanker with a 6-man cab. That way they can replace two trucks with one.

All is going well but Cory has not been having luck with grants but will keep writing for them. All fire vehicles are doing well.

Greg would like to raise Cory's pay.

[RN2021-029] Greg Leonhard made a motion, seconded by Fred Stahl, to raise Cory's monthly rate from \$100 to \$150 per month.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 16<sup>th</sup> day of January, 2021.

Cory talked to trustees about the fire department's 1982 extrication tools that donated. They are heavy and cumbersome. He talked to a sales representative that gave him a quote for 2019 extrication tools.

[RN2021-030] Greg Leonhard made a motion, seconded by Linda Miller, to purchase a set of used extrication tools. This includes a Milwaukee battery-powered cutter at \$7,800 and a Milwaukee battery-powered spreader at \$6,975 for a total of \$14,775. Cory is permitted to spend up to \$16,000 for updated extrication tools that will include a battery charger.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 16<sup>th</sup> day of January, 2021.

Cory will place the old extrication tools on GovDeals to sell online. They will be good for a small department.

Cory is looking to replace their rams next year, as well as the vent fan on the pumper that is from 1998. It has been repaired but still is causing trouble. Cory will be looking for a Fire Marshal grant to help.

Air packs were tested Thursday and are still in good shape.

Amerissa and Sophia Minor would like to attend paramedic school. The trustees discussed paying for candidates that receive their education and leave the township. Cory suggested prorating their education costs if they leave the township before 3 years.

[RN2021-031] Linda Miller made a motion, seconded by Greg Leonhard, to pay 50% of paramedic training costs, or about \$2,750, for each of the girls, Amerissa Minor and Sophia Minor, to attend and pass paramedic training, and also contingent upon them remaining active paramedics with the township for a 3-year commitment beginning at the completion of their training. If they do not pass training and/or remain with the township for their 3-year commitment commencing after graduation, they will repay the township their \$2,750 each. Classes are to begin in fall.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Abstained

Passed this 16<sup>th</sup> day of January, 2021.

Fred felt that since we are providing Johnston with two paramedics, would they share the cost of their training.

The trustees thanked Cory and Travis for their continued efforts and hard work in the fire department.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn the work session. The time was 10:40 a.m.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on January 25, 2021 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the December 28, 2020 meeting, as corrected. The motion was unanimous.

Linda Miller made a motion, seconded by Greg Leonhard, to accept the reading of the minutes of the January 11, 2021 Reorganization meeting, as corrected. The motion was unanimous.

Fred Stahl made a motion, seconded by Greg Leonhard, to accept the reading of the minutes of the January 16, 2021, Work Session, as corrected. The motion was unanimous.

### Correspondence:

1. The Trumbull County Engineers office notified the trustees that they have a permit to bore under the right-of-way of Williamsfield-Kinsman Road to provide a natural gas connection.
2. OTARMA sent an update on coverage for unscheduled property coverage, earth sinking, rising or shifting, and sexual harassment.
3. Todd Latell, Trumbull County Recorder, sent notice that all zoning changes should be sent to him.

Greg Leonhard made a motion, seconded by Fred Stahl, to go into executive session to discuss personnel. The time was 6:26 p.m. The trustees returned from executive session at 6:43 p.m.

[RN2021-032] Greg Leonhard made a motion, seconded by Fred Stahl, to give the police secretary Megan Garcia, a \$.25 raise to \$12.25 per hour for 2021.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 25<sup>th</sup> day of January, 2021.

[RN2021-033] Greg Leonhard made a motion, seconded by Fred Stahl, to keep the zoning inspector salary as it is currently until the end of 2021 when the trustees can confirm the general fund can provide a bonus, similar to the road department.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 25<sup>th</sup> day of January, 2021.

**Old Business:**

1. Tim told the trustees that the tank on the International truck has been fixed. The oil line is now broken. They are hoping to have it fixed soon.
2. The county sent a preconstruction meeting notice for the Kinsman-Pymatuning bridge repair set for Monday at 10 a.m.
3. Fred told the trustees that the ambulance contract has been received with corrections. Johnston will pay for minor expenses for the ambulance, and there is a 5% cap on deficits.
4. Linda asked if we had received paperwork for the Volunteer Firefighters Dependents Fund. We have not yet received it.
5. Road and Police inventory have been turned in.

**New Business:**

1. Fred said that the Masonic Lodge would like to use the old high school grounds for their annual car show.

[RN2021-034] Fred Stahl made a motion, seconded by Greg Leonhard, to allow the Masonic Lodge to use the old high school grounds for their annual car show to be held on July 18, 2021. They will send a letter to the trustees with the request.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 25<sup>th</sup> day of January, 2021.

2. Greg told the trustees that the Library Board of Trustees would like to meet at the Administration Building the second Tuesday of the month at 5 p.m. The trustees approved this providing there are no township meetings at that time.
3. Fire- Nothing new. Travis said that he is not sure at this time whether Safety Forces Day will be held at the township park or virtually as it was last year. Marcy Campbell will begin marketing for it now. There were a total of one dozen children who participated last year virtually. It is usually held the third Saturday of June.
4. Police- Shawn said that he has been working on a policy issue collaborative in Ohio stemming from policing. If you get certified through the Ohio collaborative, you can then file for federal grants. Chokeholds are prohibited unless it is a life or death situation. Shawn turned in a list of obsolete police property that he would like to discard. All hard drives will be destroyed.

[RN2021-035] Linda Miller made a motion, seconded by Greg Leonhard, to allow Chief Shawn Rentz to dispose of obsolete police property.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 25<sup>th</sup> day of January, 2021.

Shawn told the trustees that new officer Dylan Dean came out to work on Friday.

5. Zoning- Mark told the trustees that he has been busy with 13 property transfers in the last 2 weeks. He will have his full report at the next trustees' meeting.  
Bruce told the trustees that the zoning board has not met yet in 2021.

[RN2021-036] Linda Miller made a motion, seconded by Greg Leonhard, to allow the fiscal officer to allocate 10% of Greg Leonhard's salary to the Road Fund since he helps with road maintenance throughout the year.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 25<sup>th</sup> day of January, 2021.

[RN2021-037] Linda Miller made a motion, seconded by Fred Stahl, to give permission to the fiscal officer to send the township's Amended Estimated Resources and Amended Annual Appropriations to the Trumbull County Auditor's office.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 25<sup>th</sup> day of January, 2021.

[RN2021-038] Linda Miller made a motion, seconded by Greg Leonhard, to permit the fiscal officer to file for a 1988 Fire/EMS replacement continual levy for the purposes of paying the ambulance contract to Johnston Township. The levy is bringing in 1988 rates and replacing it will allow the township to continue ambulance coverage with Johnston Township since the contract has increased to \$69,766 per year, up from \$35,000 per year.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 25<sup>th</sup> day of January, 2021.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 7:07 p.m.  
The bills were paid.

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Trustees

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Fiscal Officer