

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on July 11, 2022 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the June 27, 2022, regular trustees meeting. The motion was unanimous.

**Correspondence:** OTARMA sent the trustees their 2021 Annual Report.

Zoning Inspector Mark Posey gave the trustees his June 2022 report. A copy of the report can be obtained by contacting the Fiscal Officer.

Greg Leonhard made a motion, seconded by Jamin Banning, to open the Kinsman Township 2023 Budget Hearing.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

The trustees reviewed the 2023 Alternative Tax Budget Hearing. A copy of the budget can be obtained by contacting the Fiscal Officer.

[RN2022-095] Jamin Banning made a motion, seconded by Bruce Bancroft to accept the 2023 Kinsman Township Budget as prepared by the Fiscal Officer to be sent to the county auditor.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

Jamin Banning made a motion, seconded by Bruce Bancroft, to close the 2023 Alternative Tax Budget Hearing.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

Greg called Bliss Gilmore and his wife, Peggy, up to the front of the meeting room to present to him a Certificate of Recognition for his outstanding service to the Kinsman Community. The certificate read as follows:

“Be it so resolved on this 11<sup>th</sup> day of July, 2022, that the Kinsman Township Trustees recognize Bliss Gilmore for his outstanding dedication to the Kinsman Community during his career of over 40 years. From his beginnings at Brown’s Hardware in 1981, Bliss’ plumbing career has bettered our community. Bliss has seen Kinsman residents at their most stressful times, particularly during the 100-year flood in July of 2019, and he worked tirelessly to help restore our households. Kinsman Township is forever grateful for his continued commitment to keeping our homes and businesses running smoothly, and we are grateful that at age 79 he still enjoys his work.” The trustees and Fiscal Officer signed the Certificate of Recognition.

Greg said that anyone living in Kinsman for any amount of time can count on Bliss to come to their rescue. The trustees and fiscal officer thanked him and the public applauded his dedication.

**Old Business:**

1. Greg told the trustees that the driveway located at 8272 Main Street has had a curb installed to prevent water damage to the property’s garage.  
He also said that Hudson Communications is going to install a total of six cameras at the new park restroom located at the old high school grounds. Five cameras will be installed initially, and the sixth one will be installed on the roof overhang when it is built. The restroom will not be open 24 hours 7 days a week until all of the cameras have been installed. Greg asked Tim to purchase some surveillance camera warning signs.  
Tim came out at 2 a.m. to ride in front of Alexander’s Pest Control to show the technician the spray route that we are expecting for our contract. Tim told the trustees that the technician has the route recorded on his cellphone and will send it to the trustees.  
Tim said the new spray machine is much quieter. They spray a 300’ swath and it is a contact spray which does not kill larvae.
2. Greg spoke with ODNR regarding meeting to discuss flooding on Kinsman Nickerson and Elm Street. There is a possibility of meeting with trustees in early August.
3. Jamin told the trustees that he sat with the website builders for 1 1/2 hours discussing it. They are hoping to have the site up by tomorrow. Bruce will post notice on social media when the website is ready to view.

**New Business:**

[RN2022-089] Greg Leonhard made a motion, seconded by Bruce Bancroft, to amend this June 13, 2022 resolution to include additional wording. PLEASE SEE THE ATTACHED SIGNED RESOLUTION TO SELL REAL PROPERTY OWNED BY THE TOWNSHIP.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

1. Police- Shawn invited Paul Schneider of the Kinsman United Methodist Church. Paul presented the Kinsman Police Department with a \$700 check for Shop with a Cop Program. Shawn had been invited to speak with children attending the church’s vacation bible school program about Shop with a Cop. Shawn, the trustees, fiscal officer and the public thanked Paul, the church, and the children for their much-appreciated donation.

Shawn told the trustees that he received an email regarding the Chiefs of Police Program that detailed an internship program. He would like to do something similar to recruit a candidate to put through the academy, having the candidate sign a 4-year contract for part-time township police work. He talked with Marge and the police budget can afford the possible \$6,000 cost of the academy. The candidate and trustees can contract for two or three days a week. It has been difficult to compete with larger townships that have larger budgets and can afford to pay more for part-time officers. Shawn is trying to draw people in.

Greg asked Shawn about a county update regarding 911 software. Shawn has not heard anything regarding their choice of software yet. He told the trustees that he will go with whatever choice software the 911 center decides to use to ensure continued 911 coverage.

Greg asked Shawn about officers' hours. Shawn said he currently has two officers on vacation. The trustees thanked him for his work.

- 2. Tim told the trustees Hudson Communications is meeting with him tomorrow at the new restroom to install the five cameras. He is not sure when they will install the camera at the garage. Tim said he spent a little over \$700 for Quikset locks at the new restroom. One key fits three doors.

[RN2022-097] Greg Leonhard made a motion, seconded by Bruce Bancroft, to allow the costs of more than \$700 for the purchase of Quikset locks at the new restrooms.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

Tim told the trustees that a new family has moved into a home on Ward North and needed new pipes and culvert. The township is to be reimbursed \$750 of the \$987 cost of the pipes.

[RN2022-098] Jamin Banning made a motion, seconded by Greg Leonhard, to allow Tim Tricker of the Road Department to spend \$987 on culvert and pipes for the purposes of repair on Ward North Road. The township is to be reimbursed \$750 by the owners of the Ward North Road property. Unused pipe will be utilized for road work.

The vote was as follows:

Jamin Banning	Yes
Greg Leonhard	Yes
Bruce Bancroft	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

Tim told the trustees that the old plow truck is ready to sell.

[RN2022-099] Greg Leonhard made a motion, seconded by Jamin Banning, to advertise for bid to sell the township's old plow truck both online and in the Tribune Chronicle.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

Tim told the trustees that he reached out to Bruce of Martuccio’s regarding a price for repair of Ridge Road. He has not heard back yet.

He also told the trustees that we need trash cans at the new restroom building, and they may need to be anchored outside. We are in need of indoor trash cans there, as well. Tim said the restroom seemed to be okay over the weekend, and Ed was there cleaning early this morning.

Roadside mowing of intersections needs done and due to high fuel cost he will be selective. He will be mowing Wednesday at the Greenspace for the car show this coming weekend.

- 3. Greg thanked Jamin for putting grass seed down at the new restroom area. He asked Tim if he could get in touch with ODOT to see if they can put a “Loose Stone” sign at the intersection of Route 87 and Main Street.

Greg asked Steve Papalas of the Trumbull County Engineer’s office if he had any updates for the trustees. Steve said they are very busy this time of year and still in need of men and women to hire for help.

Greg told Steve he will reach out to them for help regarding the flooding problem on Kinsman Nickerson and Elm. He would like them to look at where it drains off to the south on Kinsman Nickerson. Greg will contact the property owner to let them know of work there.

- 4. Public- A State Street resident told the trustees that her road is in very bad shape with many potholes north of State Route 87. She has left messages with the county engineer’s office. Steve Papalas took all of her information.

- 5. Marge asked the trustees to amend resolution number RN2022-080 as follows:

[RN2022-080] Jamin Banning made a motion, seconded by Bruce Bancroft to appropriate \$3,000 of ARP funding for repair of the bandstand, \$7,000 for sealing and striping parking lots at both the Administration Building and Old High School Grounds, \$5,000 for government services, and \$62,005.65 for construction of the proposed police garage building at the Administration Building site, and \$10,000 to be utilized for General Fund expenses due to fiscal recovery.

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Be it so resolved this 11<sup>th</sup> day of July, 2022.

Jamin Banning made a motion, seconded by Bruce Bancroft, to adjourn the meeting. The time was 7 pm. The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on July 25, 2022 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the July 11, 2022, regular trustees meeting. The motion was unanimous.

**Correspondence:** Johnston Township sent the trustees their June Ambulance Activity report.

Greg recognized the Friends of Kinsman who presented the township with a \$30,000 check to be used for building a new police garage behind the Kinsman Administration Building. The trustees and fiscal officer thanked the group for their continued efforts to raise money for a police garage over a two-year period hosting several fundraising events. The trustees, fiscal officer, and public expressed their gratitude for their generous donations of the public, as well.

### **Old Business:**

1. Five of the six cameras have been installed at the new restroom building at the GreenSpace. Fred will work on creating surveillance warning signs.  
Greg discussed the roof overhang with Bob Nemeth. There have been no issues so far with the new restroom building.  
Reese's Sealing came by today to prep for sealing the parking lot at the administration building and at the old high school grounds.  
Greg reached out again to get a quote for painting the bandstand but has not heard back.  
With the trustees' approval, the road department can paint the bandstand with two coats of prime and two coats of paint once the rust is removed. The trustees are okay with that.  
Kathy of the Friends of Kinsman offered the trustees that she would contact someone to sandblast it before painting. Greg said a wire wheel could work, as well.  
The old plow truck is advertised for bid in the Tribune Chronicle with a \$30,000 reserve.  
Greg spoke with the property owner on Kinsman Nickerson and Elm regarding remediation of flooding issues at that location. He will reach out to the county engineers and ODNR to schedule a time to meet to discuss this. Possible dates are August 9<sup>th</sup>, 11<sup>th</sup>, 15<sup>th</sup> or 16<sup>th</sup> when all the trustees will be available to meet.
2. Jamin told the trustees that the new township website was launched today at 4:30 p.m. Bruce will put notice on the township's Facebook page. It looks very nice and may need some adjustments.
3. Bruce told the trustees that he visited the new restroom the day before the car show. He spoke with Bliss about the water quality and concern for the new fixtures. Bliss told him there is an injection system that costs \$1650 that could help.  
Bruce told the trustees that he received paperwork from the Army Corps of Engineers and all is approved regarding the township park. There are no discrepancies or violations.

4. Jamin met with Shawn and Sexton and Associates to discuss the new police garage building plans on July 18<sup>th</sup>. Water will be used from the current well, and a line will be pulled from existing meter for natural gas. A new service and meter will be installed for electric.
5. Greg gave Steve Papalas the possible dates to meet with the county engineers regarding Kinsman Nickerson and Elm.

**New Business:**

1. Shawn still has not heard about a dispatching platform for 911.  
He made contact with two possible police academies for a possible new candidate. YSU will cost approximately \$5,000 to \$6,000 and Kent \$6,000 to \$7,000.  
Megan said that there were 20 participants in the bike rodeo for Safety Forces Day with 16 bicycles donated. There was no scholarship this year due to no candidate.  
Shawn said he and the road department are fashioning an adapter for the new speed sign.  
The Chinese Auction at Safety Forces Day raised about \$260 and the 50/50 raised \$67.50.
2. Cory told the trustees that the fire department is busier than ever with the big tree down just off of the east side of Church Street. A new pole will need to be installed.
3. Mark told the trustees that he will have his full report at the next meeting.
4. Steve did not have any news for the trustees and came by to see if the township needed anything.  
He will turn in the dates offered to meet with them regarding Kinsman Nickerson and Elm.  
Dave Peterson of the engineer’s office visited the resident on State Street who is concerned about potholes. The engineers will help with what they can.  
Mark asked Steve about the deteriorated condition of Mayburn Barclay between Route 5 and 7.  
Steve will look into it.

[RN2022-081] Greg Leonhard made a motion, seconded by Jamin Banning, to submit the award application to OneOhio for the purposes of participating in the opioid settlement.

The vote was as followed:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of July, 2022.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn. The time was 6:39 p.m.  
The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on August 8, 2022 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Jamin Banning made a motion, seconded by Bruce Bancroft, to accept the reading of the minutes of the July 25, 2022, regular trustees meeting. The motion was unanimous.

### Correspondence:

1. The Local Government Distribution for 2023 will be \$24,733.04, up from \$22,165.34 for 2022.
2. The Department of Commerce Division of Liquor Control sent notice that all Class C and D permits to sell alcoholic beverages will expire on October 1, 2022.
3. The township received a donation form for the Kinsman Sidewalk Project.

### Old Business:

1. Greg received an estimate to paint the bandstand from Masterpiece Painting in Warren for \$13,110. Tim Tricker picked up the paint from Sherwin Williams for a cost of \$294.54. Tim, along with his wife, Susan, their daughter Ashley, granddaughter Briaunna, Trustee Greg Leonhard, Janice Ellwood, Joshua Ellwood Bellas, and Richie Bellas, painted the bandstand after removing the rust. The trustees and fiscal officer thanked them all for their hard work and savings of expense to the township.

The new park restroom is almost completed and still needs a roof overhang installed. Since there was a savings to the original \$3,000 that was set aside for the bandstand painting, Greg asked the trustees if the township could contribute the remaining \$2702.46 toward the roof overhang.

[RN2022-082] Greg Leonhard made a motion, seconded by Bruce Bancroft, to reallocate the remaining balance of the original \$3,000 allocated to paint the bandstand in the amount of \$2,702.54. The cost of was \$297.54. The balance will now go toward building the roof overhang on the new restroom building. The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 8<sup>th</sup> day of August, 2022.

Greg discussed road repair on Turner Mullen Road. The county completed their portion of work on that road today. From Turner Mullen running east into Pennsylvania, the engineers put a big ditch dozens of feet out, with permission of the property owners to put a big ditch out several yards and put a couple of culverts in. Vince will ditch the east side of Turner Mullen or State Line Road so the water can run into those culverts and out east. Greg thanked the engineer's office for coming out to fix something that has been broken for years. Basically, they dropped the ditch sixteen inches.

Tomorrow morning the trustees, county engineers, Trumbull Water and Soil, ODNR, Tim and Vince will be meeting at 10 a.m. to discuss the flooding behind Yoder Street.

2. Bruce talked with Bliss about the water quality at the new restroom building. Bliss tested the water and said it was hard. He quoted the amount of \$2400 for a softener, holding tank, and installation to correct the water problem. The trustees will table this for now until we discuss it with Bob Nemeth.

**New Business:**

1. Greg said that Tim is still waiting to hear back from Martuccio's regarding repair of Ridge Road. He asked Tim to replace the Load Limit signs that were stolen on Turner Mullen. The road will be ditched on both sides and hoping that the new repairs work out.
2. Police- Shawn gave the trustees his report for July. A copy can be obtained by contacting the fiscal officer.  
The new digital speed limit sign is up and running. He will give the data to the trustees when he gets it. He did notice the bulk of traffic is from 6 a.m. to 7 a.m.  
Shawn told the trustees that he put up flags marking out approximately where the new garage will be built. He has not received anything so far from Sexton and Associates.  
Greg told Shawn that they will be taking down flags on Thursday.
3. Fire- not here.
4. Mark gave the trustees his zoning inspector report for the month of July. A copy can be obtained by contacting the fiscal officer.
5. Public- Nothing.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn. The time was 6:20 p.m. The bills were paid.

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Trustees

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Fiscal Officer