

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on May 9, 2022 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the April 25, 2022 regular trustees meeting. The motion was unanimous.

Correspondence:

1. The Trumbull County Engineers sent an invitation to the trustees and township workers to attend one of their two open house tours of their facilities at 650 N. River Road in Warren. One tour will begin at noon and one at 5:30 p.m. on Wednesday, June 1.
2. The Trumbull County Engineers office sent a copy of a permit to work in the right of way of Kinsman Nickerson at the address of 7306 Kinsman Nickerson Road north of Ray State Line Road in order to relocate driveway access.
3. Sherwin Williams sent notice to the trustees that the township credit account is approved with a \$5,000 limit.

Marge told the trustees that she applied for the MORE Grant to pay for replaced road signs that were stolen costing the township \$574. The MORE Grant from OTARMA will cover \$500 of the cost. Marge discussed this with both Tim and Shawn since they share the grant on alternate years.

Greg recognized local businessman Floyd Davis of Red Basket Farms who invited the trustees to attend a Trumbull County Tourism Board Market Research meeting to be held on Wednesday, May 18 at 6:30 p.m. to discuss Agri-Tourism. This would be beneficial to the farm areas of Kinsman Township. The public is welcome to attend and discuss ideas to get a feel for what we can do here in northern Trumbull County. Both Floyd and Beth Carmichael emailed the trustees regarding the event. The trustees thanked Floyd.

Old Business:

1. There will be a Pymatuning Creek Scenic River Advisory Committee meeting at the Kinsman Administration Building on Thursday, May 12th at 6 p.m. Afterward, ODNR and Trumbull County Soil and Water will be staying to talk with Lakelands residents regarding the lake bed. On June 2 at 3:30, the President of the Lakelands Association, ODNR and Greg will visit the Lakelands site.
2. Kinsman Cleanup and Scrap Tire Day will be held on Saturday, May 21st from 9 a.m. to 1 p.m. Greg will pick up equipment from Geauga Trumbull Solid Waste Management for the Roadside Cleanup that will begin at 1 p.m. and last until 3 p.m.
3. The joint Kinsman/Johnston Township Trumbull Township Association meeting will be held on Thursday, May 19th at 6 p.m.
4. Greg asked about repair progress for the automatic door opener at the Administration Building. We haven't heard back about the part needed for the repair.

5. Tim and Susan Tricker talked with Sherwin Williams about painting the bandstand. The Sherwin Williams representative looked at the pictures of the bandstand condition, and feel that surface sanding and painting should be sufficient.
6. We have received qualification of services from two architect firms, Bednar, Baker, Snyder & Associates, and Sexton and Associates. The township have worked with Tim Sexton previously on the concession/restroom building with good results and the trustees would like to meet with him at the next regular trustees meeting to get his proposal for design services for the proposed police garage at the Administration Building site.
7. Jamin told the trustees that the website is progressing, but has hit a snag with the township site name. The name is previously owned and Jamin will discuss this with the current owner. A list of township department emails was given to Jamin for the website.
8. Greg explained that we did not have internet access during the previous meeting due to internet difficulties. Consequently, Armstrong came to the Administration Building to set up their Wi-Fi service.

New Business:

1. Greg discussed with Tim digging a hole behind the American Legion building for the purposes of retiring old flags. There are many to be retired. The trustees are okay with this.
 Greg said that Todd Price let him know that a total of 4 shifts in the month of April were manned at the Kinsman location. The two paramedic students are close to completing their training. The trustees acknowledged both their progress and efforts.
 Greg explained that our newly-paved roads are being damaged by heavy trucks and this is costly. He suggested that we utilize the Trumbull County Engineers' Application for Special Hauling for anyone wanting to do heavy hauling work on township roads that may cause damage. Companies wishing to utilize township roads to do heavy hauling work will need to apply to the county and fill out an application. Photographs will be taken of township roads both before and after hauling work is done.

[RN2022-079] Greg Leonhard made a motion, seconded by Bruce Bancroft, to require anyone wishing to do heavy hauling on township roads, which may damage township roads, to complete an Application for Special Hauling Permit, and consequently be issued a permit after paying the permit fee, to utilize township roads with the Trumbull County Engineer before commencing any hauling work.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 9th day of May, 2022.

2. Bruce was contacted by James Bergman of Henry W. Bergman, Inc. regarding asphalt work on State Route 87. They would like to stage equipment at the township garage site and may have grindings for us. They talked with Tim about this.
3. Jamin was contacted by a resident who said there is an open well on Elm Street and is concerned a small child or animal could fall into it. Jamin will go tomorrow to see if he can find it.
4. Marge asked for motions to pass the following purchase order resolutions for use of the ARP funding.

[RN2022-080] Jamin Banning made a motion, seconded by Bruce Bancroft to appropriate \$3,000 of ARP funding for repair of the bandstand, \$7,000 for sealing and striping parking lots at both the Administration Building and Old High School Grounds, \$5,000 for government services, and \$72,005.65 for construction of the proposed police garage building at the Administration Building site.

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Passed this 9th day of May, 2022.

5. Greg said that we need to get quotes for parking lot sealing at the Administration Building and old high school parking lots. He will check with the library to ask who they used for their lot.
6. Shawn gave the trustees his report for the month of April. He stated that Safety Forces Day on June 18th and Golf Outing on June 25th are coming up soon. He received a total of 120 Police surveys returned to him. He is going to create a packet for survey feedback for the trustees' information. Shawn also wanted to remind the public that senior welfare checks are available.
7. Fire- Travis asked if we have received the check for the State Fire Marshal grant. We have not yet received it. Amerissa and Sophia Minor have almost completed their paramedic training. Travis will talk with Cory about a meeting with the fire association to discuss the possibility of the township assuming ownership of the building.
8. Mark gave the trustees his full report for April. A copy can be obtained by contacting the fiscal officer.
9. Public- Dan Brannon of Sunburst Environmental told the trustees that the truck will be at the township garage on Saturday, May 21st from 9 a.m. to 1 p.m.
Greg said that whatever trash they pick up from the roadside cleanup from 1 p.m. to 3 p.m. that day can go into the dumpster. A separate truck will be there for electronics disposal. We will be able to pick up trash for seniors and the disabled.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 6:59 pm. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on May 23, 2022 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the May 9, 2022 regular trustees meeting. The motion was unanimous.

Correspondence: The Trumbull County Board of Disabilities sent the trustees a notice regarding the PY2022 CDBG Community Development General Public Hearing to be held on Wednesday, June 1, 2022 at 6:30PM at the Trumbull County Board of Developmental Disabilities located at 45 North Road in Niles. Attendees are asked to use the rear entrance and follow signs for the Training Room. The Board also asked that the township post the sign at the Administration Building. The trustees agreed.

Old Business: Tim Sexton of Sexton and Associates presented the trustees with their proposal for design services for the purposes of building a new police garage behind the Administration Building.

[RN2022-081] Jamin Banning made a motion, seconded by Bruce Bancroft, to accept the proposal to hire Sexton and Associates for the purposes of providing design services for the building of a new police garage to be located behind the Administration Building located at 7890 State Route 5 in Kinsman. Chairman Greg Leonhard signed the proposal agreement and contract.

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Passed this 23rd day of May, 2022.

Chairman Greg Leonhard opened the only bid received for the township-owned property located at 8070 State Route 7 in Kinsman. The bid was for the full appraisal value of \$55,000, and was submitted by Kenny and Carol Wilson. Greg announced that bidding was now closed since the deadline to submit bids ended at 6 p.m. on Monday, May 23rd. The trustees asked Marge to contact Attorney Mark Finamore to proceed with drawing up a contract of purchase and sale for the above property between Kinsman Township and Kenny and Carol Wilson.

Greg told the trustees that the light has been installed at the recycling area at the township garage. The area is now well lit. Kinsman Cleanup Day was held Saturday. It was busy and the entire garbage truck was filled. There was also a box truck provided by Geauga Trumbull Solid Waste for collection of electronics and it was filled, as well. After the trash collection a volunteer group from Kinsman Methodist Church and Kinsman Presbyterian Church, along with Trustee Greg Leonhard came together to clean up roadside trash along State Route 87 and Ridge Road.

[RN2022-082] Greg Leonhard made a motion, seconded by Jamin Banning, to acknowledge all of the volunteers and township employees that worked on Saturday for Cleanup Day and Roadside Cleanup, as well as Dan Brannon and his helpers for their help that day and throughout the years.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 23rd day of May, 2022.

Greg thanked Mark Posey for attending the Trumbull Tourism meeting that was held at the Administration Building Thursday. The meeting was held to discuss ways to bring attention to the farming communities in northern Trumbull County and the way it relates to tourism. Mark said the biggest question was how to promote tourism in this area. Mark said that Don Sutton attended and discussed the 60-mile yard sale that includes northern Trumbull County. He also said that there is a perception in southern Trumbull County Warren area that Kinsman is very far away, when in reality it is only less than 25 miles away.

Greg told the trustees that the Kinsman Business Association would like to hold their meeting on Tuesday, May 31st at the Administration Building at 6 p.m. and would like to continue to hold their meetings here every 2nd Tuesday beyond that. The trustees agreed.

Greg attended the Pymatuning Creek Scenic River Advisory Committee meeting Thursday, May 12th at 6 p.m. It was a short meeting. They discussed cleanup of the old dump site. Soil samples have already been taken by Geauga Trumbull Solid Waste of the area. The meeting was followed by Lakelands residents discussing ways to possibly turn the lake bed into a wildlife area with ODNR and Trumbull County Water and Soil. It may be possible to apply for a grant next year that would include the possibility of plants and trees along with a map and design of the area. The meeting had a good turnout.

Greg asked Jamin about the well on Elm Street that was a hazard. Jamin said it appeared to be an old septic tank that was missed when the sewer was put in. The tank lid was being knocked off and exposed the open tank. Jamin removed the risers from the septic tank and covered the lid with dirt. Permission was needed to work on it because it is located on Methodist Church property. The trustees thanked him.

Jamin said that there is good progress coming along with the website. We still do not have the domain name. The company would like to meet with department heads to discuss their page of the site. Wednesday morning beginning at 10 a.m. meetings will begin.

New Business:

Greg will be hanging flags for Memorial Day utilizing Chad Wildman’s bucket truck.

[RN2022-083] Greg Leonhard made a motion, seconded by Jamin Banning, to pay for gas to fill the bucket truck donated for use by Chad Wildman for the purposes of hanging American flags along Main Street in preparation for Memorial Day.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 23rd day of May, 2022.

[RN2022-084] Greg Leonhard made a motion, seconded by Jamin Banning, to dispose of the old battery backup that is no longer in usable condition.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 23rd day of May, 2022.

Road Levy- the 1.5 mill Road and Bridge 5-year levy is expiring.

[RN2022-085] Greg Leonhard made a motion, seconded by Bruce Bancroft, to submit the Form of Levy Resolutions for Levy to the Trumbull County Prosecutors for the purposes of renewing the 1.5 mill 5-year Road and Bridge levy that is expiring for collection in 2022. Collection for this Road and Bridge levy renewal will begin in 2023. The renewal will not cause an increase in taxes. The levy is required for Kinsman Township to provide general construction, reconstruction, resurfacing, and repair of streets, roads and bridges.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 23rd day of May, 2022

Road- On the way to dropping off scrap collected Saturday Tim stopped and saw Bruce Martuccio. He asked about a bid for work on Ridge Road. Tim told the trustees that tomorrow he will be doing cold patch on Turner Mullen. They did get permission to have the county work on ditching at the corner of Turner Mullen and State Route 5. The engineers gave Tim a paper that said the county is not liable for any damages that may be incurred from the ditching. The township will be liable. Tim will be talking further with the county engineers about Turner Mullen road repair. Tim told the trustees that he will begin roadside mowing next week.

Police- Shawn said that he has received the new Tasers and that they are up and running with cartridges. Some Kinsman officers will need training with the new ones. Officer Jonelle Gerke is a certified Taser instructor and can set up training. Shawn told the trustees that the drug collection box at the old police building will be brought to the Administration Building location. It is for collection of disposed drugs in pill form only, no liquids or gels, and no needles will be put into the box. Should anyone need drugs picked up they can call 330-876-7403.

Shawn told the trustees that there is still no word on the reporting system that Trumbull 911 will be utilizing. Shawn has a meeting at the Sheriff's Department and a meeting with Intellitech. Shawn thanked Kenny and Carol for bidding on the old police department.

He told the trustees that he will be looking into a way to dispose of the old Tasers.

Greg asked Tim how the new park custodian is doing. Tim told him he had a comment from a resident who said the restrooms are in great condition. The trustees thanked Ed for the great job he is doing.

Tim also told the trustees that he disconnected power from the door due to Ed and Vince getting an electric shock when they touch it. Marge told the trustees that AM Door is coming tomorrow morning to fix it. Tim said he is hoping to repair Ridge Road with tar and chip this year and if there is money left to do additional road work that would be great.

Fire- Travis asked if we'd received the State Fire Marshal Grant and we did. He told the trustees that UH Medivac will be attending Safety Forces Day this year.

Mark told the trustees that he will have his full Zoning Inspector's report for them at the next meeting.

Public- A resident asked the trustees to discuss the county permit to use township roads. He asked about usage and weight limits. The trustees described the conditions to obtain a permit as utilizing township roads with maximum weight limits repeatedly over a short period of time, which may cause damage to the roads. There is a 15-ton load limit on Turner Mullen and State Line Roads and a 5-ton load limit on Delin Thomas. Greg told the resident to contact him should he need further questions at a time when he is doing work. The trustees will call the Deputy should they see overweight limit trucks in Kinsman to come in with scales.

A resident asked about an address on Wayland Avenue in Farmdale that is in disrepair and needs mowing done. Mark will write the owners a letter.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 6:50 pm. The bills were paid.

Trustees

Fiscal Officer