

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on May 12, 2021 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present, with Linda Miller present via Zoom call.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the April 26, 2021 meeting, with corrections. The motion was unanimous.

### Correspondence:

1. A letter was sent from Boy Scout Troop 4093 Committee Chair and Treasurer Angela Murphy notifying the trustees that Logan Murphy's Eagle Scout project consisting of placing bat houses at Kinsman Park was planned, managed, and completed by Logan. He was under budget in his fundraising efforts and is donating the remaining \$50 to the Kinsman Greenspace project. The Troop is adding another \$450 for a total of \$500 to be donated to the project.

[RN2021-057] Greg Leonhard made a motion, seconded by Fred Stahl, to thank Boy Scout Troop Eagle Scout Logan Murphy for installing bat houses at Kinsman Park, then donating the remaining \$50 to the Kinsman Greenspace project; and to thank Boy Scout Troop 4093 for the additional \$450 to bring the total donation to the project to \$500.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 12<sup>th</sup> day of May, 2021.

2. The Trumbull County Engineers sent notice that they have a permit to work in the right of way of Kinsman Nickerson Road.

Greg allowed Kim Garrett of the Kinsman Public Library to address the trustees and audience.

Kim explained that the library is working with a local Girl Scout Troop for their Silver Award. They are building little free libraries that are purple and yellow, the library's colors. Four of the Girls Scouts each made a house, with one placed in Hartford, one in Gustavus, one to be placed near the park concession, and one to be placed near the bandstand. Girl Scout Troop 80111 will install and maintain the little free libraries that will contain books for passersby to borrow, read, and return. The library will fully stock them. Kim will contact the news media to be present at

the dedication. The trustees asked Kim to consult with the Road Department for placement at the park and bandstand.

[RN2021-058] Greg Leonhard made a motion, seconded by Fred Stahl, to give permission to Girl Scout Troop 80111, with the help of Kinsman Public Library, to place one little free library at the park near the concession and another at the bandstand, with guidance of the Road Department. The trustees thanked the Girl Scouts and Kim Garrett of the Kinsman Library for the project.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 12<sup>th</sup> day of May, 2021.

Kim also asked permission of the trustees to place two signs directing the public to the library.

Kim will give the signs to the Road Department for them to install. Suggested sign placement can be at Main Street and Church Street.

**Old Business:**

Joanne Ellwood expressed interest in filling the Zoning Board alternate vacancy.

[RN2021-059] Greg Leonhard made a motion, seconded by Fred Stahl, to add Joanne Ellwood as an alternate on the Zoning Board and the Zoning Board of Appeals.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 12<sup>th</sup> day of May, 2021.

3. State Street has been repaired with asphalt smoothing the bumps over the culverts. The trustees thanked the Trumbull County Engineers.

4. Greg called the Trumbull County Engineers to get a tentative date for the sidewalk project to begin. Steve Papalas will assist in getting tentative dates.

5. Greg spoke to ODNR regarding the old dump site. The project is still in the works.

6. Greg thanked the Sielschott family for putting flowers on the square and maintaining them.

7. Greg also mentioned that we are reimbursing the American Legion \$200 for flags along Main Street.

8. Linda asked the trustees if we will proceed with hands-free doors at the township and concession.

[RN2021-060] Greg Leonhard made a motion, seconded by Fred Stahl, to proceed with ordering hands-free doors to be paid for with CARES Act monies, to be installed at the administration building and park concession building. Linda will order them.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes

Passed this 12<sup>th</sup> day of May, 2021.

**New Business:**

- 1. Greg met with the mayor of Middlefield, along with an economic developer. He learned ideas on economic growth. He said that we should have an inventory of vacant land for commercial and industrial properties in our township.

Greg said that the Pymatuning Creek Advisory Council will have (meetings) **a meeting** at the park under the pavilion (weekdays) **on June 10th** at around 6 p.m.

- 2. Zoning- Mark gave the trustees his report. A copy can be obtained by contacting the fiscal officer. He made provisions for a disabled resident to have his trash picked up on his property. The resident has not been able to get his trash to the curb since being widowed. Greg thanked Mark for his efforts. Mark will give Shawn the address so that he can check in on him.

- 3. Police- Shawn sent out 450 surveys. He has received about 50 back so far. He told the trustees that Madison Cauffield is the Gene Long Scholarship recipient this year. He will apply to receive the \$1,000 grant to be reimbursed by OTARMA for signing up with Lexipol.

Shawn is still working on car purchases.

He pointed out to the trustees the new wooden plaque with police logo hanging above the department door.

Shawn gave the trustees his police reports for the first quarter and last month.

There have been some resignations of part-time police officers.

[RN2021-061] Greg Leonhard made a motion, seconded by Fred Stahl, to accept retroactively the resignations of Dustin Slusher on 5/2/2021, (Leonhard) **Leonard** Emch 5/7/2021, Tara Ryhal 5/8/2021, and Mark Mullett 5/9/2021. The trustees thanked all of these officers for their service to Kinsman Township during their employment.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 12<sup>th</sup> day of May, 2021.

- 1. Zoning Board- Nothing.
- 2. Fire- Travis told the trustees that Amerissa and Sophia Minor passed their FireFighter 2 training. They are both in place for paramedic school training in Ashtabula.  
Dominic Minor has completed FireFighter 1 training and is now certified.
- 3. Greg received a reply text that Phase 2 of the Sidewalk Project will begin sometime this month.
- 4. Public-Nothing.
- 5. Fred reminded everyone about Kinsman Clean Up Day and Scrap Tire Day.

Fred Stahl made a motion to adjourn, seconded by Greg Leonhard. The time was 6:39 p.m. The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on May 24, 2021 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present. Greg Leonhard made a motion, seconded by Linda Miller, to waive the reading of the minutes of the May 12<sup>th</sup> regular trustees meeting until the next meeting on (May 24<sup>th</sup>) **June 14<sup>th</sup>**. There was no correspondence.

### Old Business:

1. The trustees and fiscal officer discussed with Tim Tricker that there will need to be adjustments to the planned road projects this year. Instead of the planned \$150,000 to be spent on road repairs, we will need to spend \$100,000.

[RN2021-062] Greg Leonhard made a motion, seconded by Linda Miller, to amend the previously-planned road project figure from \$150,000 to \$100,000, to tar and chip .72 miles of Perkins-Greenville Road and tar and chip 1.06 miles of Webber Cole Road from Route 7 to Kinsman Pymatuning.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 24<sup>th</sup> day of May, 2021.

Tim will speak to the county engineers to see if they can help, and he will contact Bruce at Martuccio to discuss the project and get up to date pricing.

Greg asked Tim if he could get three quotes for (paving) **sealing** the parking lot at the administration building.

Tim is currently mowing the road sides. He usually mows twice a year, though last year he mowed them three times. He will touch up where needed.

2. The Pymatuning Creek and Scenic River Advisory Council meeting will be held on Thursday, June 10, 2021 at 6 p.m. at the park.
3. Linda talked with Bob Nemeth of the Greenspace Committee. They are wondering if they can use the slate slabs at the Greenspace Park to be placed around the restroom building.
4. Fred reminded everyone about Safety Forces Day to be held at the Kinsman Park on June 19<sup>th</sup>.
5. Linda estimated that there were about 200 tires collected Saturday at Clean Up Day. She has ordered the automatic doors for the administration building and concession. She also said we have a donation to help with the old school property development. Block work will begin on the storage building proposed restroom in mid-July. Linda and the trustees recognized the late Henry Innocenzi and his family for his many years of devotion to Memorial Day services with the American Legion, and his generosity. He will be missed.

**New Business:**

1. Greg said that Trumbull County Tourism will be holding a meeting at Good Intentions on Wednesday, June 2<sup>nd</sup> at 5:30 p.m. to discuss the Route 7 yard sale.
2. Fred said he received a noisy neighbor complaint. He told the complainant to call 911 rather than the trustees or police department.
3. Police- Shawn told the trustees that the radios are finally coming. The mobiles will be installed on Friday.  
Lexipol will be setting up a web meeting to discuss training and policies. Shawn will be sending out emails to police officers regarding training availability. While he was at police chief training classes, he learned that there is no required amount of hours for training, only suggested.  
He is looking into getting quotes for radio holders, and thinks they may be around \$50 apiece. He will need six of them. The radios have been programmed and are ready to use right out of the box.  
The police department is currently using the body cams, and they have a policy in place. James Lewis is saving the recordings. This is part of moving toward transparency. One of the Crown Victoria police cars is rusting, and the other one is in good shape.
4. Fire- Amerissa and Sophia Minor received their packages for paramedic training. Ladder 12 will be at Safety Forces Day. The department is staying busy with maintenance.
5. Mark told the trustees that it has been a busy month. There is another new house permit issued, and there is a first-ever solar panel permit for a home. The full details will be in his report at the next meeting. A copy can be obtained by contacting the fiscal officer.
6. Marge asked the trustees for a motion to appoint her public records custodian, since the auditors asked if this has been done yet.

[RN2021-063] Fred Stahl made a motion, seconded by Greg Leonhard, to appoint Marge Crupi, Fiscal Officer, as Public Records Custodian for Kinsman Township, as this is policy for the Ohio State Auditor.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 24<sup>th</sup> day of May, 2021.

7. Fred was asked if he had heard anything about angled parking at the Square. The trustees were asked if we can place a sign warning about no parking on the sidewalk since it is deteriorating.

8. Greg asked Steve Papalas of the Trumbull County Engineers if he had any news for the township. Steve said that there is a planned dedication ceremony of the Kinsman Pymatuning bridge that has been completed. A plaque will be placed there describing the flood of July, 2019. There is a tentative date of July 9<sup>th</sup> with the best time of day at 10 a.m.

Steve said that the sidewalk project is due to begin anytime soon.

Fred Stahl made a motion to adjourn, seconded by Greg Leonhard. The time was 6:31 p.m. The bills were paid.

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Trustees

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Fiscal Officer