

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on September 14, 2020 at 6:00 P.M.

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Chairman Fred Stahl called the regular trustees' meeting to order. All elected officials were present.

Linda Miller made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the August 24, 2020, regular meeting, as corrected. The motion passed unanimously, except for Greg Leonhard who abstained.

**Correspondence:** None.

**Old Business:**

1. The Trumbull County Engineer's Office sent the trustees notice that a bid was received for Phase II of the Kinsman Sidewalk Project.

[RN2020-072] Fred Stahl made a motion, seconded by Linda Miller, to accept the Trumbull County Engineer's recommendation sent to the Trumbull County Commissioners for the lowest responsive and responsible bid received by Foust Construction, Inc., 1700 Wilson Avenue, Girard, Ohio 44420, be accepted and a contract entered into for said project, no general fund monies are required.

The vote was as follows:	Fred Stahl	Yes
	Linda Miller	Yes
	Greg Leonhard	Yes

Passed this 14<sup>th</sup> day of September, 2020.

2. Linda told those present that the Local Government Fund amount discrepancy was due to an error that the Ohio Senate is in the process of correcting. The Local Government Funds incorrectly calculated that all Ohio townships utilized traffic cameras.
3. Coronavirus Aid, Relief, and Economic Security Act-

[2020-073] Fred Stahl made a motion, seconded by Greg Leonhard, to request Kinsman Township's share of CARES Act funding and Trumbull County Coronavirus Relief Distribution for all monies available per the township's share to be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S. C. 601(d), and any applicable regulations and guidance.

The vote was as follows:	Fred Stahl	Yes
	Greg Leonhard	Yes
	Linda Miller	Yes

Passed this 14<sup>th</sup> day of September, 2020.

4. The trustees thanked the Friends of Kinsman Committee for their fundraising efforts to build a Police garage at the Administration Building site. There were a total of 359 sub sandwiches sold and a total of over \$1,000 profit in yard sale items.
5. Fred thanked the township for participating in Kinsman Clean-Up and Scrap Tire Day. There were about 165 tires collected, a lot less than last year, and \$30 in donations received due to scrapping oversized tires. There was one truckload of scrap materials collected this year.
6. Greg talked with the Geauga Trumbull Solid Waste contact person. She has not returned to Kinsman yet, but assured him that she would be back soon regarding the old dump site. Linda suggested talking with Dick Sutton who will probably remember more details regarding the old dump. Because of the wildlife, they may not want to disturb the area by cleaning old debris.

**New Business:**

1. Another new business may be coming to Kinsman soon. It is a car detailer that will be located at the old Harmon Motors.
2. Linda received a county-wide email from Rebecca Whitman regarding Halloween Trick or Treat procedures in the township. The Governor of Ohio has not yet put out any guidelines, but since Halloween falls on a Saturday, it makes it easier for communities to agree on Trick or Treat times.

[RN2020-074] Linda Miller made a motion, seconded by Greg Leonhard, to hold Trick or Treat time from 5:00 p.m. to 6:30 p.m. on Saturday, October 31, 2020.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 14<sup>th</sup> day of September, 2020.

3. Road- the Kinsman Road Project is due to begin next week.
4. Police- Shawn turned in the police report for August.
5. Fire- Nothing new.
6. Zoning- Mark gave the trustees his August Zoning Inspector report. A copy can be obtained by contacting the fiscal officer.  
Mark told the trustees that during the 60-mile sale a transient vendor came into Kinsman for a few days. Mark said that he found a transient vendor permit in his file cabinet from 1996. He suggested creating a new fee structure and time limits for transient vendors. The trustees tasked Mark with coming up with a new transient vendor form and rates. The Trumbull County Planning Commission has all the information for Kinsman regarding their new county wide zoning map and Kinsman's zoning map. Fred discussed pricing for new Kinsman zoning books that the public may purchase.
7. Fred asked Steve Papalas of the Trumbull County Engineer's office if he had anything for trustees. He did not.
8. Public- A resident questioned the trustees regarding procedures done at an open burning site. He felt that a warning and not a citation was issued in contrast to his citation given last year. Greg said that citations are given through the Trumbull County Sheriff's

Department. The resident's issue should be taken up with the Trumbull County Sheriff's Department since it is the Trumbull County Sheriff's Department responsibility to issue warnings and citations.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn the regular trustees meeting. The time was 6:42 p.m. The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County

## Records of Proceedings

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### Regular Meeting Held on September 28, 2020 at 6:00 P.M.

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Chairman Fred Stahl called the regular trustees' meeting to order. All elected officials were present.

Fred Stahl made a motion, seconded by Linda Miller, to accept the reading of the minutes of the September 14, 2020, regular meeting, as corrected. The motion passed unanimously.

#### **Correspondence:**

1. The Department of Commerce Division of Liquor Control sent the trustees notice that all permits to sell alcoholic beverages will expire on December 1, 2020. The trustees had no objections to current permits.
2. Russell Standard sent the trustees an estimate for crack sealing of 100,000 linear feet at \$50,000.
3. American Pride Pressure Wash sent a notice to the trustees that they provide EPA-approved disinfectant pressure wash believed to be effective against SARS-CoV-2, and may prevent the spread of COVID-19.
4. Johnston Township sent the trustees their ambulance runs activity sheet for last month.
5. Logan Murphy, an Eagle Scout candidate, asked the trustees' permission to build two bat houses at Kinsman Township Park to combat the mosquito problem. The bat houses will be mounted on 15' poles close to the tree line. The trustees gave him permission, thanked him, and asked him to discuss placement of the poles with bat houses with Road Supervisor Tim Tricker.

#### **Old Business:**

1. Greg spoke with his contact from Geauga Trumbull Solid Waste regarding the old dump on State Route 87. They are interested in starting the process to clean up the 50-60 year old dump site. Greg also spoke with Matt Smith of ODNR who has also been in contact with Geauga Trumbull Solid Waste. Greg is going to schedule a meeting between them, and will also reach out to Congressman Dave Joyce's office to see if there may be funding available to help. Cleaning up the old dump could improve canoeing access, along with other environmental benefits.

Greg spoke with Vernon Township regarding their funding for the CARES Act. They are installing hands-free toilets and sinks in their township, as they are an allowable expense, along with hands-free sanitation stations. Kinsman Trustees would like to do the same for township restroom facilities, including park restroom facilities. The Fire Department would like to include turnout gear, and if the funds received allow the expense the

trustees will purchase as many sets as they can with the balance of monies received. There may be a third round of funding.

[RN2020-075] Fred Stahl made a motion, seconded by Greg Leonhard, to allow the fiscal officer to send amended estimated resources and appropriations to the county auditor and establish fund 2272-Coronavirus Relief Fund. Christy of the Trumbull County Auditor's office certified that the first and second round of funding should be approximately 24,000 and 12,000 respectively.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 28<sup>th</sup> day of September, 2020.

2. Greg asked Linda to recount the actions of her son, Lieutenant John Miller, who rescued a nonverbal 8-year-old quadriplegic boy and his caretaker from the Elizabeth River after both fell in. John was running by and heard a splash. He looked down to see the boy face down in the water and the caretaker trying to help him. John asked a woman to call 911, went into the water and moved both the boy and caretaker to safety. Greg presented Linda with a Certificate of Special Congressional Recognition of Lt. John Miller for outstanding and invaluable service to the community, signed by United States Congressman David P. Joyce. All present applauded the heroic actions of Lt. John Miller.
3. Linda said that a total of 182 tires were collected at scrap tire day. A total of \$160 in scrap metal was redeemed.

**New Business:** There was no new business.

1. Road- Tim reported that they have completed the first round of road improvement with just less than 6 miles of tar and chip done. They will start paving on Ward North and Perkins Greenville Road soon. Pot holes needed to be filled before road repair was done. Tim thanked those who voted for the Road Levy. Tim and Vince have done truck repairs to get ready for winter.
2. Police- Shawn reported that they have distributed prizes for the children who participated in Safety Forces Day. The Golf Outing raised \$2,200.
3. Fire- Cory reported that Amerissa and Sophia Minor are one third of the way through their training and have done very well. Cory asked that if there is CARES Act money available for turnout gear that the trustees consider replacing their current gear that is due to expire in 2021. The cost is \$2,485 per set and they need 12 sets for a total cost of \$29,820.
4. Chief Leroy Long turned in his formal resignation due to retirement. Shawn stated he was reminiscent of when he started on the Kinsman Police Department years ago. He said that

he learned police work from both Leroy and Greg. Shawn said Leroy helped him like a second dad. Shawn said that Leroy has done more for the township since 1983 than anyone in the police department. Greg said that Leroy became Chief in 1993, and not too many can last for 30 years. Leroy created community policing, along with senior welfare checks, business escorts, business checks and property checks. He began the Christmas Eve pizza delivery program for seniors and shut-ins. Since Leroy has been Chief a police levy has never failed to be passed. Leroy is irreplaceable. Shawn agrees. The township thanked Leroy for his devoted and exceptional service to Kinsman Township in his role as Police Chief and his hard work in service to the community. Leroy thanked everyone who worked hard for him and wished Shawn best of luck in his service to Kinsman.

5. Zoning- Mark said that things are slowing down a bit. He reported that a resident on State Street has been hospitalized with surgery, but will continue to clean up around his property when he is able. A full report for the month will be given to the trustees at the next meeting. A new transient vendor permit was presented to the trustees.

[RN2020-076] Linda Miller made a motion, seconded by Greg Leonhard, to accept the new transient vendor permit, as revised from the original permit of 1996, as presented by Zoning Inspector Mark Posey. The revised transient vendor fees will be \$40 for the first day of business in Kinsman, and \$10 for day for each additional day doing business in Kinsman Township, up to six more days for a total of 7 days permitted.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 28<sup>th</sup> day of September, 2020.

6. County- Steve Papalas of the Trumbull County Engineer's office told the trustees that the Kinsman Sidewalk Project, as discussed with Gary Shaffer, hopefully will be completed before the snow flies. Right now, it is not certain it will be done before winter. It will definitely be completed by springtime, if not sooner.  
The Kinsman Pymatuning Bridge is on schedule for bids that will be going out next month. There was a delay due to unforeseen circumstances involving the Army Corps of Engineers, but that was resolved and it will certainly be on schedule for springtime, 2021.
7. Public- Residents told the trustees that many people are disregarding the "Road Closed" sign on Kinsman Pymatuning and State Route 7. The residents are wondering if the sign can be placed a little farther south on Route 7 to help people pay more attention to the detour sign. Steve will speak with Tom Klejka at the engineer's office.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn the regular trustees meeting. The time was 6:42 p.m. The bills were paid.

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Trustees

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Fiscal Officer