

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on November 13, 2023, at 6:00 P.M.

Chairman Bruce Bancroft called the meeting to order. All elected officials were present.

All those present stood to recite the Pledge of Allegiance to the flag.

Minutes:

[RN2023-123] Jamin Banning made a motion, seconded by Greg Leonhard, to waive the reading of the October 9, 2023, minutes, and to accept them as read by the trustees. Copies of the minutes are provided on the desk and upon request of the fiscal officer.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

Correspondence:

1. Trumbull County EMA sent notice that the per capita is changing from \$0.21 to \$0.30 starting 2024.
2. There will be a Trumbull County EMA Advisory Board Meeting on Wednesday, January 10, 2024 at 5 p.m. to be held at 640 North River Road, Ste. B, in Warren.
3. Utility Pipeline sent an information pamphlet.
4. The trustees received a note of appreciation from Chrissy Lynch of the Maplewood Little Rocket Football league stating that Kinsman Township Trustees helped to make their 2023 season a success due to permission to use Kinsman Park for their games. They also have paid \$50 per game for usage of the fields.

The trustees recognized Johnston Ambulance Director Todd Price who told the trustees that his preemptive visit brings news that their budget is solid for 2024. Some big positives are The BWC grant that is used for the power cot and loader has been approved and paid. The Trumbull County Commissioners ARP monies have covered 90% of the \$13,000 grant match so that Kinsman Township does not need to pay as much. The Trumbull County Commissioners will help them to pay for the refurbishing of Squad 29. Squad 33 has had new tires installed. Todd told us that EMA Retention grant in the amount of \$25,600 have been awarded and they have also applied for a Transport Grant for \$20,000, which is in process, and bonuses will be based on hours employees worked during the pandemic. Johnston Township will fund OPERS/Medicare

out of their budget. He told the trustees that one of their EMTs is very sick and has not been able to work. Todd said that they are not planning any raises in wages until 2025. When the squad is repaired, Kinsman Station will be manned. Kinsman and Johnston average about the same amount of 17 calls per month. Greg congratulated Todd on the EMS levy renewal that just passed. The trustees thanked Todd for his update and his hard work as Director of Johnston Ambulance.

5. Ambulance Power Cot

[RN2023-124] Jamin Banning made a motion, seconded by Greg Leonhard, to allow Cory to purchase a Stryker PowerPro XT Model 6506 power cot for a cost of \$55,253.87 with the \$40,000 BWC grant that has been awarded, along with the \$13,000 to be received from the Trumbull County Commissioners ARP monies.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be is so resolved this 13th day of November, 2023.

Cory also told the trustees that he receive a quote for Firestone tanker tires from Birrell's, Horodyski's, and Best One Tire in Girard. The quote from Best One Tire is the lowest at \$3,496.66.

[RN2023-125] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Cory to purchase tires for the tanker from Best One Tire in Girard for a cost of \$3,496.66.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November, 2023.

Cory will be applying for an ODNR grant for Land Fire Equipment with a \$20,000 maximum amount.

6. The Christmas Parade will be held on December 10th at 5 p.m. and Greg asked Cory about the fire truck.

Old Business:

1. Greg said Thad is remotivating the senior citizen checks. He asked the public to let him know if anyone needs a senior check.
2. The trustees talked about the new house numbers.

[RN2023-126] Greg Leonhard made a motion, seconded by Jamin Banning, to rescind the previous motion RN-2023-118 to purchase reflective house numbers from Interstate911.com in

the amount of \$9.25 due to having to assemble each of the numbers ourselves and to utilize Stahl Printing for the preassembled house numbers for a cost of \$20 each to be paid for with ARP monies. We can do up to 160 signs. People can come to the Administration Building to pick them up.

The vote was as followed:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

We have not heard any news about Kinsman's ARP award from the Trumbull County Commissioners.

Tip-A-Cop will be held at Times Square Restaurant from 11 a.m. to 7 p.m.

Greg will call to check on the work ticket for the streetlight with Ohio Edison.

The Ohio One opioid monies will be released at the end of next year.

We will be having a work session to discuss the three full-time Road worker applications, look at the budget for the General Fund, have a discussion with Christine Davis for possible legal counsel, and the fact that we will not have ARP monies to use for the General Fund next year.

Greg told the public that our decisions to cut spending will be done out of necessity.

Power to the community sign will be the first expense to be cut, and we will be looking closely at restroom and park utilities.

The work session will be held on November 30th beginning with Road Department interviews to start at 5 p.m. with ½ hour increments.

New Business:

1. Jamin told the trustees he was approached by an employee's spouse with an offer to help the township write a community grant to help convert streetlights to LED. This will save residents along the streetlight route money. Jamin will help to write the grant and will need to know the number of streetlights in Kinsman.
2. Sidewalks at the Greenspace

[RN2023-127] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the Trumbull County Engineers to handle the engineering costs for the sidewalks at the Greenspace in Kinsman. The engineers will need a site survey and topography.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

[RN2023-128] Jamin Banning made a motion, seconded by Greg Leonhard, to accept the donation of a section of ground on State Street that will allow State Street and State Route 5 to be connected through the Greenspace. The trustees thanked Richard Thompson for his generous donation.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

[RN2023-129] Greg Leonhard made a motion, seconded by Jamin Banning, to donate 60' of Greenspace property to the Kinsman Public Library to be used for a library addition. The Kinsman Public Library will pay for all costs.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved his 13th day of November 2023.

3. Phase 5 Kinsman Sidewalk Project will be the section of Kinsman Nickerson off the north side of the Square to Garden Street, and from Lakeview Drive north to State Route 87 on State Route 5.

[RN2023-130] Jamin Banning made a motion, seconded by Greg Leonhard, to authorize submission of the application for the TRU-Kinsman Township SR5 Phase 5 Sidewalk Project, with an engineer's estimated total cost of \$228,170.75, agree to pay the local match of the Trumbull County Engineer's estimate for Phase 5 of the Kinsman Sidewalk Project. The township responsibility for the Local Match is 20% of the total, which is \$45,634.15, to be paid by donations from the Friends of Kinsman Sidewalk Project.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

4. As mentioned above, the Christmas Parade will be held on December 10th at 5 p.m. and anyone wishing to be a part of the parade can contact the trustees. The parade will start at Good Intentions.
5. Tip-A-Cop will be held tomorrow, November 14th, at Times Square from 11 a.m. to 7 p.m. Proceeds will go to Shop with a Cop program.
6. Pizza delivery for seniors and shut-ins in Kinsman will be held on Christmas Eve. If anyone knows of a senior or shut-in, please let the Kinsman PD know.

7. Tim told the trustees that the new parts for the playground at the park have been received and repairs will begin tomorrow. The Peterbilt undercoating cost was \$550. There are no complaints on the road project just completed. The boom mower is down again. Tim and Vince have found a seal to fix it through Dexter for \$116. They found another for \$40 and will keep it on hand as a spare.
8. Police- Thad gave the trustees his monthly Police Report. A copy can be obtained by contacting the fiscal officer. Thad told the trustees that the cruiser is now operable. He was able to procure equipment donated by the City of Warren Police Department. The trustees thanked Thad and the City of Warren Police Department. Thad thanked Tim and Vince for their help in clearing old tires out of the old police garage building. Thad was able to procure an account at Coates Car Care to wash police vehicles at no cost to the township. The trustees thanked him. Thad thanked Josh for his continued work, and Carrie Betts and Jonelle Gerke are interested in coming back for elderly checks. Thad was contacted by the FBI for a Meet and Greet to be held on November 29th. He is still working on things at the PD and the trustees and fiscal officer thanked him for all his work.
The trustees thanked Tyler Romine for utilizing his scan tool to get the cruiser running.
9. Johnston Ambulance 2024 Contract

[RN2023-131] Jamin Banning made a motion, seconded by Greg Leonhard, to accept the 2024 Johnston Ambulance Contract as presented to the trustees. There is no change to the contract cost or terms, and Johnston Township is not anticipating any additional fees this year.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

10. Zoning- Mark gave the trustees his monthly report which can be obtained by contacting the fiscal officer.
11. Public- Nothing. Three people attended the meeting via Zoom.

[RN2023-132] Jamin Banning made a motion, seconded by Greg Leonhard, to allow the fiscal officer to supplement the Gas Tax Fund to pay Martuccio for the Kinsman Road Project by \$12,550.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

[RN2023-133] Jamin Banning made a motion, seconded by Greg Leonhard, to allow Marge to divide her monthly compensation from 70% General Fund, 10% Road Fund, 10% Police Fund,

and 10% Fire Fund to 55% General Fund, 15% Road Fund, 15% Police Fund, and 15% Fire Fund. This will help with General Fund expenses.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

[RN2023-134] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the Fiscal Officer to amend the Estimated Resources and Amended Appropriations with the Trumbull County Auditor to account for the Bureau of Workers Compensation grant for \$40,000 and the Trumbull County Commissioners ARP monies for \$13,000 in the Ambulance Fund. The funds will be used for the new power cot in the Kinsman Squad 33.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

[RN2023-135] Jamin Banning made a motion, seconded by Greg Leonhard, to allow Marge to ask permission of the Ohio Auditor of State to open a Capitol Improvement-ARP Fund for the purposes of receiving ARP monies from the Trumbull County Commissioners as a subgrant to Kinsman Township to pay for Kinsman’s BWC grant match of \$13,000 for a power cot for the Kinsman Squad 33, playground equipment repair parts in the amount of \$4,165.79, a sidewalk for the Kinsman Greenspace in the amount of \$159,469.50, and backup generators in the amount of \$30,348.64 for Kinsman warming stations. The total amount of ARP funds to be received from the Trumbull County Commissioners is \$206,983.93.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13th day of November 2023.

Jamin Banning made a motion, seconded by Greg Leonhard, to adjourn the meeting. The vote was unanimous. The time was 7:00 pm. The bills were paid.

Trustees

Fiscal Officer

