

Kinsman Township Trumbull County

Records of Proceedings

Special Meeting Held on June 3, 2019 at 4:30 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present. There were two others present, Damon Staab and Tim Tricker.

The trustees and fiscal officer discussed the municipal lease of a Ford F550 dump truck with snow plow and strobe light kit for \$74,527.20, offered by Northern Ohio Peterbilt. State procurement dealership, Dexter, offered the same Ford F550 dump truck without the snow plow and strobe light kit for \$74,500. Their snow plow and strobe light package was not included in the price, but Al Fulton of Dexter will provide a quote for township records. The township is in accordance with ORC 125.04(C) to proceed with no need to put the truck purchase out to bid.;

A political subdivision as defined in division (B) of this section or a county board of elections may purchase supplies or services from another party, including a political subdivision, instead of through participation in contracts described in division (B) of this section if the political subdivision or county board of elections can purchase those supplies or services from the other party upon equivalent terms, conditions, and specifications but at a lower price than it can through those contracts. Purchases that a political subdivision or county board of elections makes under this division are exempt from any competitive selection procedures otherwise required by law. A political subdivision or county board of elections that makes any purchase under this division shall maintain sufficient information regarding the purchase to verify that the political subdivision or county board of elections satisfied the conditions for making a purchase under this division. Nothing in this division restricts any action taken by a county or township as authorized by division (B)(1) of section [9.48](#) of the Revised Code.

[RN2019-065] Greg Leonhard made a motion, seconded by Linda Miller, to proceed with obtaining a municipal lease through Huntington National Bank for a Ford F550 Dump Truck with Snow Plow and Strobe Light Kit for a total of \$74,527.20. The lease has an interest rate of 4%, and may be prepaid at any time in whole, but not in part, at a price equal to the then outstanding balance plus accrued interest, plus a prepayment premium calculated as follows: 3% of the balance if paid in the first 12 months of the lease term, 2% of the balance if prepaid in the second 12 months of the lease term, and 1% of the balance if paid after the second 12 months of the lease term. There is a \$1 buyout at the end of the lease term. State procurement dealership Dexter Co. of Bucyrus, Ohio, offered a proposal of \$74,500, for the same truck, Ford F550 with a stainless steel dump bed. Their price did not include a snow plow or strobe light kit. They quoted an additional \$6165, for a comparable snow plow and strobe light. Northern Ohio Peterbilt, a non-state procurement dealership offered a Ford F550 with a stainless steel dump

bed, snow plow, and strobe light kit for \$74,527.20, which is \$6137.80 lower than Dexter Co., the state procurement dealership proposal.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 3rd day of June, 2019.

Chip seal estimates were received from the Trumbull County Engineer’s office for Burnett East Road and the remaining section of Delin Thomas Road. [RN2019-066] Fred Stahl made a motion, seconded by Greg Leonhard, to accept the chip seal proposal from the Trumbull County Engineer’s office of \$3122.44 (corrected amount) for Wayland Avenue, \$4,782.42 for Burnett East Road, \$3,761.88 (corrected amount) for Farmdale North Road, and \$14,834.67 for Delin Thomas Road for the remaining area that is not included in the widening and resurfacing upgrade project.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 3rd day of June, 2019.

Tim Tricker and trustees had a discussion regarding drainage issues in Kinsman Township.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn the Special Meeting. The time was 4:48 p.m.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on June 10, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the minutes of the May 15, 2019, meeting, as corrected. The motion passed unanimously.

Linda Miller made a motion, seconded by Greg Leonhard, to accept the minutes of the May 28, 2019, meeting, as corrected. The motion passed unanimously.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the minutes of the June 3, 2019, special meeting, as corrected. The motion passed unanimously.

[RN2019-066] Linda Miller made a motion, seconded by Fred Stahl, to allow the fiscal officer to supplement the final year appropriations in the Gas Tax Fund with the cost of the 2019 lease payment to Huntington National Bank of \$16,172.32 for the new dump truck.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 10th day of June, 2019.

Correspondence: There was no correspondence.

Old Business:

1. Sunburst Environmental Services sent their bill for the Kinsman Clean-Up Day collection for \$657. The cost was offset by the \$250 scrap that was turned in. All of the tires have been collected except for four.
2. Kinsman Safety Forces Day will be held beginning at 10 a.m. June 15, 2019. The American Legion Auxiliary will be providing lunch with the proceeds going to renovating the kitchen at the Legion Hall.
There will also be a bike rodeo, K-9 demonstration, and helicopter.

New Business:

1. A Flag Day ceremony will be held on the township square this Friday, June 14, 2019, at 9 a.m. Paul Schneider will be the guest speaker.
2. The Girl Scouts will be holding their Pets in the Park event on Saturday, June 29, 2019, from 12 p.m. to 3 p.m.
3. Linda attended the Trumbull County Transportation Day last Tuesday. The District 4 Deputy Director, as well as Eastgate, ODOT, and Trumbull County were there. They had topics on asset management, maintenance, and pollination. Linda said that they are doing less mowing and trying to reduce chemicals used in maintenance to help pollination. They have a total of 46 ³/₄ acres set aside for pollination that is not to be mowed to help farmers. They did a lot on funding. The big promotion is to do crack and seal to keep roads in service to try and keep the roads in good condition for up to fifteen years. If our township keeps good records on our chip seal projects, if we do a lot on a particular road we may be able to get a better split and interest rate. The meeting was very informative. Linda said they estimated we may get \$56,729 in Gas Tax this year and \$57,000 next year. The Trumbull County Engineers are doing a truck wash for \$17 per truck. Linda also received a lot of contact numbers.
4. Fred said that sometime over the weekend someone broke off a sewer cover at Farmdale North and Burnett East. Fred thanked Steve Papalas for coming to look at it. Fred asked about the location of the fire siren. The motor is not working and it will cost \$18,000 to repair it. It is considered obsolete because all of the firefighters have pagers. There are eighteen active volunteers currently. The cost of repair outweighs its use. Greg thanked Cory for his recruitment of the firefighters.
5. Road- Tim attended the preconstruction meeting for Delin Thomas. Work should begin late July or early August. Tim will get the road prepared to tar and chip around mid-July. Tim has ordered a headwall for a culvert on Ward North Road. He will let the postmaster know when this will be done.
6. Greg reminded everyone present that if a citizen sees a damaged road, please do not try to fix it yourself. A resident asked about when repairs to Perkins Greenville Road can be done. Greg told him that a few years ago it was part of an Issue II project and it has turned to cobblestone.
7. Fire- Cory is applying for a grant to purchase a brush truck at \$150,000.
8. Police- Not here.
9. Steve Papalas said that the Trumbull County Sanitary Engineers will be repairing the damaged manhole cover.
10. Zoning Inspector- Mark said it has been a quiet month. He is preparing letters. A person called him asking if they can use the old high school grounds for Kinsman for Sale Day. They can use part of the parking lot for their sale.

[RN2019-067] Fred Stahl made a motion, seconded by Greg Leonhard, to allow people to utilize the old high school grounds parking lot on a first come first serve basis for Kinsman for Sale Day.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 10th day of June, 2019.

11. Zoning Board- Nothing.

12. Public- A question was asked about the township website. Fred has agreed to take over administration of it. He found the account was not in order, and it was discovered that the invoice had been sent to an old email address. Fred is going to use a different program for the website. The new site will cost him \$100 per year, or \$10 per month. Marge and the trustees thanked Linda for all her years of maintaining the website, as well as paying all of the expenses.

Marge and the trustees also thanked Fred for his current work on the new one.

Fred Stahl made a motion, seconded by Linda Miller, to adjourn. The time was 6:48 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on June 24, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the minutes of the June 10, 2019, meeting, as corrected. The motion passed unanimously.

Correspondence:

1. The Trumbull County Engineer's office sent a resolution request to conduct a speed limit study on Delin Thomas Road.

[RN2019-068] WHEREAS, a request has been made to this Board that the statutory vehicular speed limit established by Sec. 4511.21, Revised Code of Ohio is greater (or less) than that considered reasonable and safe on Delin Thomas Road (TH269 A&B) between Kinsman Nickerson Road (CH 276) and Kinsman Pymatuning Road (CH 360), and

WHEREAS, this Board has caused to be made an engineering and traffic investigation upon the section of road described above, and

NOW THEREFORE, BE IT RESOLVED by the Board of Kinsman Township Trustees of Trumbull County, Ohio that:

Section 1.) By virtue of the provisions of Sec. 4511.21, Revised Code of Ohio, the Director of Transportation is hereby requested to review the engineering and traffic investigation and to determine and declare a reasonable and safe prima facie speed limit on Delin Thomas Road (TH 269 A&B) between Kinsman Nickerson Road (CH 276) and Kinsman Pymatuning Road (CH 360) in Trumbull County, Ohio.

Section 2.) That when this Board is advised that the Director of Transportation has determined and declared a reasonable and safe speed limit on the section of road described in Section (1) hereof, standard signs, properly posted and giving notice thereof will be erected.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 24th day of June, 2019.

2. Cory emailed Marge a copy of a FEMA Hazard Mitigation Grant Program application. Cory thought we might be able to get an additional Tornado Siren through the grant. Marge spoke with Linda Beil at Trumbull 911 and she said that other townships have successfully been awarded a grant for a tornado siren. Marge will check with Hartford Township to see if she can get a sample grant from them.
3. The trustees received a bid of \$4,700 for the 2008 dump truck that is not currently running. There were no other bidders. The bid was posted in the Tribune Chronicle on July 7 and July 14, with ten days until the opening of the bids after the last advertisement on June 24, 2019. The winning bidder was Bill Spithaler. He will bring a cashier's check to the township before picking up the truck from the township garage.
4. Marge asked the trustees' permission to transfer \$100,000 from the township's Star Ohio Plus account into the township's Huntington National Bank checking account should it be needed before the September 2019 Real Estate Settlement to help pay the township's portion of the Issue II project.

[RN2019-069] Linda Miller made a motion, seconded by Fred Stahl, to allow Marge to contact Star Ohio Plus to transfer \$100,000 from Kinsman Township's investment account to Kinsman Township's Huntington National Bank checking account should it be needed for Kinsman Township's payment portion of the Delin Thomas Road Issue II project this year.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 24th day of July, 2019.

Old Business:

1. There were a total of 469 tires collected at the Scrap Tire Collection at a cost of \$1,291.14. Linda has submitted a grant request for \$1,208 to Geauga-Trumbull Solid Waste Management District, and there was a minimal cost to the township of \$83.14. The trustees and fiscal officer thanked Linda for submitting the grant. In the past we have sometimes been reimbursed for the total amount.
2. Linda found ORC 9.03 (B), which states the following regarding the township operating a website: Except as otherwise provided in division (C) of this section, the governing body of a political subdivision may use public funds to publish and distribute newsletters, or to use any other means, to communicate information about the plans, policies, and operations of the political subdivision to members of the public within the political subdivision and to other persons who may be affected by the political subdivision. (C) Except as otherwise provided in division (A)(7) of section 340.03 or division (A)(12) of [section 340.033](#) [340.03.3] of the Revised

Code, no governing body of a political subdivision shall use public funds to do any of the following: (1) Publish, distribute, or otherwise communicate information that does any of the following: (a) Contains defamatory, libelous, or obscene matter; (b) Promotes alcoholic beverages, cigarettes or other tobacco products, or any illegal product, service, or activity; (c) Promotes illegal discrimination on the basis of race, color, religion, national origin, handicap, age, or ancestry; (d) Supports or opposes any labor organization or any action by, on behalf of, or against any labor organization; (e) Supports or opposes the nomination or election of a candidate for public office, the [investigation](#), prosecution, or recall of a public official, or the passage of a levy or bond issue. (2) Compensate any employee of the political subdivision for time spent on any activity to influence the outcome of an election for any of the purposes described in division (C)(1)(e) of this section. Division (C)(2) of this section does not prohibit the use of public funds to compensate an employee of a political subdivision for attending a public meeting to present information about the political subdivision's finances, activities, and governmental actions in a manner that is not designed to influence the outcome of an election or the passage of a levy or bond issue, even though the election, levy, or bond issue is discussed or debated at the meeting.(D) Nothing in this section prohibits or restricts any political subdivision from sponsoring, participating in, or doing any of the following: (1) Charitable or public service advertising that is not commercial in nature; (2) Advertising of exhibitions, performances, programs, products, or services that are provided by employees of a political subdivision or are provided at or through premises owned or operated by a political subdivision; (3) Licensing an interest in a name or mark that is owned or controlled by the political subdivision.(E) As used in this section, "cigarettes" and "tobacco product" have the same meanings as in [section 5743.01](#) of the Revised Code.

3. The Girl Scouts will be holding their Pets in the Park event on Saturday, June 29, 2019, from 12 p.m. to 3 p.m.
4. The American Legion Auxiliary made a profit of \$800 at Safety Forces Day. They will use the money to renovate the kitchen at the Legion building.
Greg thanked Shawn for organizing Safety Forces Day. He also thanked Leroy, Cory, all of the safety forces that participated, and everyone who helped to make the day a success.
5. Fred told the trustees that the damaged manhole cover at Farmdale North and Burnett East was repaired in a timely manner. Fred thanked the county for fixing it quickly. He also spoke with Aaron Conley at ODOT regarding the directional arrows to be painted on the north end of the square. Aaron told him they will be done in July of this year.
6. Greg reminded everyone that the Boy Scouts will be hosting their Spaghetti Dinner from 4 p.m. to 7 p.m. on Tuesday, June 25 at the Kinsman American Legion. Take-Outs are also available.
Greg said that there was a drug bust in town. He thanked all of the officers involved, and reminded everyone that if they see any suspicious activity they are to call 911 while it is occurring.

New Business:

1. Greg was contacted by Ginny Pasha of United Way. She told Greg that United Way has help available for senior citizens with mowing and yard maintenance services.
2. Fred reminded everyone that there will be mosquito spraying on Thursday, June 27.
3. Police- Shawn read his May Police Report. A copy of the report can be obtained by contacting the Fiscal Officer.

The \$1,000 Gene Long Memorial Scholarship was awarded to Joseph Badger School senior Kiersten Tricker. She will be studying criminal justice. The scholarship money was raised from the Chinese Auction held at Safety Forces Day.

Shawn reported that the Kinsman Police Department received a \$5,099.54 grant to purchase new police vests. The total cost of the vests is \$6,799.92. Each vest costs \$850. The township will pay \$1,699.98. The trustees and fiscal officer thanked Officer Shawn Rentz for his efforts in applying for the grant. The vests have an expiration date of five years, and then they need to be replaced.

Shawn thanked Ace Equipment for their drone coverage of Safety Forces Day. He also thanked them for supplying the bus that transports the children to shop locally on Shop with a Cop Day every year.

Shawn reiterated to the public that if they feel they are in danger or have concerns of suspicious activity, please call 911 immediately.

4. Public- A resident had concerns of her backyard continually flooding on Yoder Street. She thought the problem had been solved last year, but this year the water was coming over the pipe. She has not had a problem with water this badly in the 21 years she has lived in her home. She asked if the drainage pipe could be cleaned out, as perhaps it is clogged with vegetation. The water smells like sewage. Her yard is unusable; it has been this way 2 to 3 times this year. She measured 18" of water in her garage. Greg said that he will call the Trumbull County Engineer's office to see if they can help. Linda contacted Gary Newbrough and discussed the excavation when they were installing the sewage pipe. She will ask if our township is liable if we do any excavation. Linda will call Rod Hedge of the Trumbull County Health Department to see if he can come to Kinsman to address any health issues. Greg will also call Trumbull County Soil and Water.

Linda Miller made a motion, seconded by Fred Stahl, to adjourn. The time was 6:47 p.m.

The bills were paid.

Trustees

Fiscal Officer