

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on November 14, 2022 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the October 24, 2022 regular trustees meeting, as corrected. The motion was unanimous.

### Correspondence:

1. Trumbull County MetroParks sent notice that they are pursuing acquisition of property in Kinsman through the Clean Ohio Green Space Conservation Fund. The trustees made the following resolution of support for the project.

[RN2022-094] Greg Leonhard made a motion, seconded by Jamin Banning, to support the Trumbull County MetroParks in acquiring three parcels along Kinsman Nickerson Road in Kinsman Township for the purposes of expanding MetroParks facilities and recreational opportunities and increase protection over the region's valuable and sensitive natural resources.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of November, 2022.

2. Trumbull County Emergency Management Agency and Advisory Board will be meeting Wednesday, January 11, 2023, at 5 p.m. at 640 North River Road, N.W. Suite B in Warren. On the agenda will be the election of one Township Trustee Representative, one Village or City Mayor, and one Non-Elected Official. Jamin will attend.
3. Geauga Trumbull Solid Waste Management sent an agreement for the trustees to review and sign.

[RN2022-095] Geauga Trumbull Solid Waste Management asked the trustees to review and sign the agreement for them to continue to enter and use township property located at the township garage to keep and maintain recycling bins for use by the township. The trustees signed the resolution to allow the continued right of entry to township property to empty and maintain recycling containers.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of November, 2022.

A copy of the full agreement can be obtained by contacting the fiscal officer.

### Old Business:

1. Greg and Marge attended an informational meeting with Johnston Township EMS on October 25<sup>th</sup>. Current wages of a Medic are \$13.30 per hour and EMT \$11.30 per hour. In order to give

Medics and EMTs a \$2 per hour raise to be more competitive with other townships, it would cost Kinsman Township an additional \$6,572 per year. The trustees would like time to review the information and it was tabled for now.

2. Bruce had not heard anything about the crosswalks new Action Physical Therapy.
3. Tim has not heard anything new about the plow float quotes.
4. Greg met with OhioOne regarding the opioid settlement last week. They seem to be making some progress with plans for distributing the funds.  
The trustees thanked Kinsman residents for renewing the Road and Bridge levy.
5. Shawn has made some progress regarding police academy candidates. He has had two females and one male apply. He has set up an interview panel for Monday.
6. Mark spoke with the Trumbull County Building Inspector. The plans for the police garage are currently being reviewed.

**New Business:**

1. Greg recognized the passing of Dick Sutton who did so much good for Kinsman. Greg said he personally rescued him a couple of times. The trustees honored his memory.  
The Christmas Parade will begin on December 11, 2022 at Good Intentions at 4 p.m. followed by Santa on the Square from 4:30 to 6:30 p.m. Santa will visit Boyd’s Home earlier at 2 p.m.  
The trustees set the following resolution regarding speed limit on Church Street.

[RN2022-096] Greg Leonhard made a motion, seconded by Bruce Bancroft, to request the Trumbull County Engineer’s office review, study, and proceed with the imposition of a 25 mph speed limit restriction on Church Street, a Kinsman Township jurisdiction roadway.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 14<sup>th</sup> day of November, 2022.

2. Jamin received calls from two separate residents on Main Street in regard to the postal carrier not putting mail into the mailboxes located near the new Family Dollar Store. Mark told him that he spoke with the postmaster who is going to the location to look at the situation. Mark will let Jamin know what the postmaster decides.
3. Mark gave the trustees his full monthly zoning report. A copy of the report can be obtained by contacting the fiscal officer.
4. Fire- Travis told the trustees that he needs to get the compressor repaired to fill bottles. He is in need of a part to keep them in compliance.

[RN2022-097] Greg Leonhard made a motion, seconded by Bruce Bancroft, to allow the Kinsman Volunteer Fire Department to purchase a sensor for their breathing air compressor that detects CO. The sensor costs \$1002.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 14<sup>th</sup> day of November, 2022.

The trustees thanked Travis.

5. Shawn gave the trustees the police stats for October. Shawn said Shop with a Cop will be held December 6<sup>th</sup>. Dinner for the children will be held at the Fire Station. Shawn thanked Tim and Vince for putting up the cabinet in the foyer of the administration building. Police notices will be displayed there, as well as township notices. Greg told Shawn that Carrie volunteered to do senior welfare checks for her auxiliary hours, and he could contact her to schedule the times accordingly.
6. Road- Tim received a few quotes for fuel tanks from Stanwade. He would prefer to not purchase a fuel tank at this time.  
He told the trustees that the plow trucks are ready to go. They also have salt and trucks are filled with fuel. He needs to look into getting tires for the International.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn. The time was 6:53 p.m. The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on November 28, 2022 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Jamin Banning made a motion, seconded by Bruce Bancroft, to accept the reading of the minutes of the November 14, 2022 regular trustees meeting, as corrected. The motion was unanimous.

### Correspondence:

1. Johnston Township sent the 2023 Ambulance contract for the trustees' review and signature.
2. OTARMA sent the trustees their Board of Members election form with resumes of two candidates to be chosen to fill seat openings. The trustees are reviewing this.
3. The Animal Welfare League sent a letter to Greg describing needs to provide for and house dogs and cats rescued from the Kinsman area. They cited a total of 63 incidents in the Kinsman area this past year at a cost of over \$13,000. Greg will call tomorrow to question this since parts of Vernon and Gustavus use the Kinsman zip code. He also asked Shawn to gather animal complaint data in our township.

### Old Business:

1. Marge received a reply email from Gary Shaffer of the Trumbull County Engineer's office regarding initiation of a speed limit study on Church Street. The engineer's office will begin a speed limit study to determine a proper limit. The study, review and approval take some time and we are free to call with questions.
2. Johnston Ambulance Contract-

[RN2022-098] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the terms of the 2023 Johnston Ambulance Contract as presented to Kinsman Township. The contract terms are unchanged from last year, and the contract amount is still two payments of \$34,883 to be paid May 1, 2023 and October 1, 2023.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 28<sup>th</sup> day of November, 2022.

3. Bruce has not heard any updates regarding the crosswalk near Action Therapy.
4. Jamin said that mail was delivered to mailboxes on Main Street near the new Family Dollar store on Friday and Saturday. However, mail was not delivered today, and recipients had to go to the Post Office to pick up their mail. This could be due to a new carrier on that route. Jamin and Greg will discuss this with the postmaster.
5. Greg said that last week Tim and Vince, along with himself, cleaned out the creek south of Kinsman Nickerson and Elm Street to help alleviate flooding in that area due to heavy rains. Old

tires, children’s play yard equipment, and walls of leaves that have accumulated had created mini dams that prevented water from draining in the area causing flooding. The trustees thanked Greg, Tim, and Vince for their hard work in addressing this issue.

Greg will be meeting with OhioOne to continue discussing the opioid settlement on December 5<sup>th</sup>.

6. Bruce reviewed the sales contract between the township and Times Square. Although the township is not required to contribute to utilities while the police still utilize the old police building to house police vehicles and belongings, Shawn and the trustees would like to contribute half of utility costs while we are still there. The thermostat is not to be touched, and the trustees gave Marge permission to call Carol to offer this.

**New Business:**

1. Tim could not attend this meeting but he told Greg new tires have been installed on the International plow truck.
2. Shawn asked the trustees permission to sell the old K9 police vehicle.

[RN2022-099] Greg Leonhard made a motion, seconded by Bruce Bancroft, to allow Police Chief Shawn Rentz to sell the old police K9 vehicle, a 2005 Crown Victoria, as is. The vehicle is valued at less than \$2,500.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 28<sup>th</sup> day of November, 2022.

Shawn has drafted a letter to the county commissioners requesting assistance to build the police garage. He will present his letter while attending the commissioners’ meeting on Wednesday. He told the trustees that the police academy candidate interviews went very well. They chose candidate Jessica Johnson. The deadline was missed for academy classes this round and she will start the academy in August, 2023 in Kent. There are no afternoon classes offered at YSU. The interview panel consisted of local business owner Amy Davis, Chief Herman from Bazetta, and Shawn. Both candidates were very good candidates. Shawn thanked the panel for their time, as well as the candidates for applying.

Officer Lewis is expected to begin hours next month to help with police patrol. Shawn spoke with Attorney Mark Finamore to begin writing the contract for the candidate.

3. Cory told the trustees that there is nothing new to report. A pump test is being done today.
4. Public- A resident is concerned about the culvert problem on Main Street near Lakeview Drive. Greg was told by ODOT that they did not see a problem with drainage there. Greg will have Tim and Vince look at it to evaluate if a larger pipe would help water drain faster. They may have to dig out part of the right-of-way.

Another resident recently reached out to Mark regarding a potential new home to be built on Ward North Road. The resident is concerned about the frontage of 200’ needed to build at his neighbor’s lot. The Zoning Board recently decided to begin the process of changing our regulations to coincide with Trumbull County regulations of 150’ frontage for Prime Agriculture zoning in Kinsman.

5. Marge asked the trustees for the following resolutions:

[RN2022-100] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Marge to amend Kinsman Township's 2022 Permanent Appropriations with the Trumbull County Auditor for an increase of \$8,000 for the Fire Levy Fund and \$6,000 for the Gas Tax Fund.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 28<sup>th</sup> day of November, 2022.

Jamin Banning made a motion, seconded by Bruce Bancroft, to adjourn. The time was 7 p.m. The bills were paid.

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Trustees

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Fiscal Officer