

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on December 12, 2022 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the November 28, 2022 regular trustees meeting, as corrected. The motion was unanimous.

**Correspondence:** The trustees received a letter from Dominion stating that PUCO is allowing them to recover certain costs from customers associated with their new automated meter reading technology.

Greg asked Steve Papalas of the Trumbull County Engineer's office to please check the status of the Kinsman Pymatuning speed limit study. Greg also asked the public if they have questions or concerns for the Trumbull County Engineers. Steve told the trustees the sidewalk project is on target for early spring.

Greg then introduced Todd Price, Director of the Johnston Township Ambulance Service. He discussed meeting with trustees of the contracted townships on October 25<sup>th</sup> to talk about the contract year in review. He said the biggest issue for the ambulance program is staffing. They have been able to retain 95% of their care staff. People seem to enjoy working at their station. Most have full-time employment elsewhere. They have improved their crew quarters, and they try to staff EMT and Medics 24/7. The Minor girls handled two transports today. Todd has asked for a raise for their EMTs from \$11.30 per hour to \$13.30 per hour and Medics from \$13.30 per hour to \$15.30 per hour to keep in line with other district pay. Half of the cost of a \$2 per hour raise could be paid by the \$23,000 carryover and the remainder by each contracted township according to their call volume. Kinsman would pay two payments of \$3,286.29 for a total of \$6,572.58 in 2023 to achieve the raise. Jamin had concerns about the additional payment, as the contract fee doubled last year. Currently, Todd said, we are paying our EMTs and Medics just over minimum wage. A resident had a question about our squad being utilized. Her suggestion is to listen to her proposal. Greg said we cannot depend on volunteers and the trustees will make decisions based on the safety of our citizens.

Todd filled out a BWC safety grant with a 3 to 1 match for power cots and power loaders. The lift is \$29,000 and the cot is \$28,000. This would be \$14,250 out of pocket. Todd is planning to request funding from the County Commissioners through their ARP funds.

[RN2022-102] Greg Leonhard made a motion, seconded by Bruce Bancroft to amend the 2023 Johnston Ambulance Contract to include a 9% increase for the purposes of providing EMTs and Medics with a \$2 per hour increase in their wages for the 2023 contract year.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 12<sup>th</sup> day of December, 2022.

**Old Business:**

- 1. Greg addressed the Trumbull Mobile Meals donation request. We have donated to our local food pantry, NESFACE, and we will continue to donate locally.

The trustees did not act on the OTARMA request to nominate a new board member.

Greg asked Jamin if the mailbox problem has been resolved on Main Street. Jamin met with the Kinsman Postmaster. The post office will provide P.O. boxes free of charge since the carrier cannot deliver to the boxes on Main Street as is.

Bruce contacted Don Sutton to ask if he had heard from Action Therapy about the crosswalk from his parking lot. He has not heard anything.

Greg said we had previously given Shawn permission to sell the old K9 unit. Greg spoke with both Horodyski’s and Birrell’s who said the value is more than \$2500, so we will need to advertise for bid.

[RN2022-103] Greg Leonhard made a motion, seconded by Jamin Banning, to advertise for sealed bids for the 2005 Ford Crown Victoria K9 car with 121,000 miles. Sealed bids will be opened on Monday, January 9<sup>th</sup> at 6 p.m. Bids can be received by mail before January 9<sup>th</sup> at 6 p.m. or in person at the regular trustees meeting at 6 p.m.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 12<sup>th</sup> day of December, 2022.

- 2. Shawn has contacted Ohio Edison regarding street light outages.
- 3. Tim told the trustees that the water problem on Main Street could be resolved by digging out what’s there and leaving it open and keeping it clean. There is a lot of silt build up. An open ditch will carry water better than the small culvert that is there. Tim will speak with the county engineers to ask if there is any other option. For now it is better to keep the ditch clean.
- 4. Zoning- the Ward North proposed zone change will be going to the Planning Commission, then the Zoning Board, and then the trustees.

[RN2022-104] Greg Leonhard made a motion, seconded by Bruce Bancroft, to cover half of the heat and electric bill for the old police building until our new police garage can built since we are still utilizing the building for vehicle storage.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 12<sup>th</sup> day of December, 2022.

We are still waiting for Mark Finamore to complete bid language for the new proposed police garage.

**New Business:**

- 1. IGA gift cards for township departments

[RN2022-105] Greg Leonhard made a motion, seconded by Jamin Banning, to purchase fourteen \$25 IGA gift cards for Christmas for township department heads and workers.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 12<sup>th</sup> day of December, 2022.

2. Greg wanted to set the 2023 yearly department head work session date.

[RN2022-106] Greg Leonhard made a motion, seconded by Jamin Banning, to set the date for the yearly work session on Saturday, January 7<sup>th</sup> beginning with Zoning Inspector, Mark Posey at 9 a.m., Shawn Rentz at 9:30 a.m., and Tim Tricker at 10 a.m. Marge will advertise the work session. Cory VanKanegan will meet with the trustees on half hour earlier than the regular trustees meeting on January 9, 2023.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 12<sup>th</sup> day of December, 2022.

Greg thanked the Kinsman American Legion Auxiliary for their \$100 Shop with a Cop donation. Greg read the resolution regarding the settlement agreement for litigation. Greg explained that the township cannot comment at this time, and that there are a total of 1800 Ohio jurisdictions sued.

[RN2022-101] Greg Leonhard made a motion, seconded by Bruce Bancroft, to accept the litigation settlement agreement in State Ex Rel. Ames v. Kinsman Township. The resolution agreement was read and signed.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 12<sup>th</sup> day of December, 2022.

3. Shawn gave the trustees his November stats and he thanked Tim for coming out last night. He told the trustees that the police bought presents for 31 children and 11 families had dinner. Peter Bradley gave donations. Greg thanked the police for all their efforts for the community.
4. Cory is applying for a State Fire Marshal grant of \$15,000 with no match. They will decide which equipment to utilize the grant for. The trustees thanked Cory.
5. Greg thanked Tim and Vince for responding to the alarm at the concession building. A fly strip had set off the alarm. Tim said that there are a lot of boxes of equipment in the concession building that should be placed in the storage building at the park. Tim thanked Bruce for welding some supports onto the plow truck. Tim told the trustees that a tree at the creek on Kinsman Nickerson on the north side should be removed. It is on private property. He hasn't heard anything on the plow float.
6. Zoning- Greg thanked Mark for providing sound for Santa on the Square. Mark gave the trustees his full zoning report.
7. Public- A resident asked why the zoning change of 200' frontage is being changed. Greg explained that it has not been changed yet since it needs to go through all the stages before the

trustees allow it to change. The trustees will take all information into account. A possible petition was mentioned. Mark said that the proposed Agriculture zoning change from 200' to 150' is due to trying to have parity with the county. Greg said we are always looking for alternates for the Kinsman Zoning Board.

A resident said the Square looks fantastic and the trustees thanked Tim and Vince for that. Greg thanked the students for coming to the meeting.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn. The time was 7:37 p.m. The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on December 27, 2022 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the December 12, 2022 regular trustees meeting, as corrected. The motion was unanimous.

**Correspondence:** OTARMA sent the trustees new language regarding Limited Communicable Disease Coverage. Their limited liability for General Liability on communicable disease coverage is limited to \$1,000,000, and Employment Practices Liability coverage is limited to \$1,000,000.

Zoning Inspector Mark Posey will have his full report for the trustees at the next meeting. The proposed agriculture zone change has been sent to the planning commission.

**Old Business:** Gift cards for the department heads have been purchased and distributed.

**New Business:**

1. Cory would like to send a new candidate to Firefighter I class that begins the end of January. The cost should be covered by the State Fire Marshal Grant.
2. Tim told the trustees that the county engineers came out to look at the culvert on Main Street. He also said he received a complaint call regarding road conditions during the storm.
3. Greg said the trustees appreciate Tim and Vince's hard work to keep the roads clear.
4. Police- Shawn gave the trustees a quote for an outdoor light for the rear of the administration building for cost of \$129. He also gave them a quote for a flashing pedestrian crosswalk sign that could be installed near the corner of Action Physical Therapy office and Market Square parking lot at a cost of \$2114.20.
5. Public- A resident thanked Tim and the trustees for looking into the flooding issue behind a residence off of Lakeview Drive and Maple Drive.  
Another resident stated that the minutes of the previous reading are incorrect. Surrounding townships still require 200' of frontage and not 150'. Marge will correct the minutes of December 12<sup>th</sup> meeting. Greg told the resident that zoning will not change without the trustees' decision.

[RN2022-102] Greg Leonhard made a motion, seconded by Jamin Banning, for Kinsman Township to appropriate funds for all regular and necessary township expenditures pending the filing of the statutory appropriation resolution in 2023.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 27<sup>th</sup> day of December, 2022.

[RN2022-103] Jamin Banning made a motion, seconded by Bruce Bancroft, to amend the resources and appropriation resolution for 2022 with the county auditor.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Be it so resolved this 27<sup>th</sup> day of December, 2022.

[RN2022-104] Greg Leonhard made a motion, seconded by Bruce Bancroft, that Kinsman Township will provide health insurance, dental insurance, vision insurance, and life insurance for full-time Road worker Tim Tricker and his wife, and Vince Peterson, and to provide vision and health insurance for fiscal officer for the year of 2023.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 27<sup>th</sup> day of December, 2022.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn. The time was 7:37 p.m. The bills were paid.

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Trustees

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Fiscal Officer