

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on September 9, 2019 at 6:00 P.M.

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Vice Chairperson Linda Miller called the meeting to order. All elected officials were present, except for Greg Leonhard.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Fred Stahl made a motion, seconded by Linda Miller, to accept the reading of the minutes of the August 26, 2019 meeting, as corrected. The motion was unanimous, except for Greg Leonhard who was absent.

### Correspondence:

1. The Trumbull County Board of Elections sent the trustees a copy of the ballot language to be used for the upcoming November election for the Road Levy Replacement.

[RN2019-084] Linda Miller made a motion, seconded by Fred Stahl, to approve the ballot language of the proposed tax levy (replacement), for the 2-mill, 5-year term, Road and Bridge Levy that will commence in 2020, first due in calendar year 2021, to be included in the upcoming November 5, 2019, general election.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Absent

Passed this 9<sup>th</sup> day of September, 2019.

2. Gary Shaffer of the Trumbull County Engineer's office told the fiscal officer that OPWC is providing \$253,647 of public safety money for the local match of the Lakeview Drive access road project.
3. The Trumbull County Engineer's office sent notice of a permit to work in the right of way of Mayburn Corners Barclay Road in Kinsman. The trustees agreed with the permit.

### Old Business:

1. Linda received the report from the Army Corp of Engineers regarding our leased portion of the park. We passed with flying colors. There was a question of a parking area license for the park property that shares a boundary with Action Physical Therapy.  
Lakeview Drive Project- five culverts and four cement trucks have arrived in the Lakelands area to be used as part of the access road project.

### New Business:

2. Linda reported that the township received a complaint from property owners on Corinth Court. Their portion of the road is to be shared maintenance with Gustavus Township in odd years. Linda contacted Gustavus Trustee Kenny Wilson who told Linda that they do not have the

capability to mow the embankment and can only mow along the roadside. The resident also complained about the condition of the road surface needing repair. Kenny called the property owners to explain this to them.

3. Fred warned the public about scammers that have been active in the area. They call elderly residents posing as grandchildren needing money. He asked that the public please be careful not to respond to these calls.

The Kinsman Library is hosting the Giddy'Up and Get a Card Day on Saturday, September 14<sup>th</sup> from 10 a.m. to 2 p.m., along with the Chili Cook-Off from 12 p.m. to 2 p.m that same day. It is \$10 to enter a recipe and \$5 to taste and vote.

Saturday, September 21, starting at the Kinsman Fire Hall, there will be a Benefit Ride for the Kinsman Relief Fund.

4. Fire- Nothing
5. Police- Shawn gave the trustees his monthly report. He told the trustees that a total of \$3,282.80 was raised by the golf outing. He thanked all those who helped to make it a success, and acknowledged Gary and Susan Kidd for all of their hard work.
6. Road- The trustees signed a letter of intent for the Ohio Emergency Management Agency that was suggested by the Trumbull County Engineer's office.
7. Marge asked the trustees' to reopen the Delin Thomas Road Capital Project Fund.

[RN2019-082] Fred Stahl made a motion, seconded by Linda Miller, to reopen the Capital Project Delin Thomas Road Issue II Fund with estimated resources of \$126,865, which will be the OPWC grant award portion for the project.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Absent

Passed this 9<sup>th</sup> day of September, 2019.

[RN2019-083] Fred Stahl made a motion, seconded by Linda Miller, to amend the Kinsman Township appropriation resolution to \$126,865 for the Capital Project Delin Thomas Road Issue II Fund.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Absent

Passed this 9<sup>th</sup> day of September, 2019.

8. Zoning- Mark said it has been a busy month and gave the trustees his monthly report. A copy of the report can be obtained by contacting the fiscal officer.
9. Public- A resident asked the trustees if they have heard when the access road to the Lakelands will be completed. Linda replied that it may be done by the end of October. She added that the road was worked on throughout the Labor Day weekend.

Karen Ellwood organized the Kinsman Relief Fund Benefit Ride and told the trustees and public that a bicycle ride has been added to the Benefit Ride event. Motorcycle Ride registration will be held from 10 to 11 a.m. with motorcycles out at 11 a.m. and back in by 4 p.m. The minimum donation for the motorcycle ride is \$15 per bike. Vehicles are welcome to participate if you do not have a motorcycle. The Bicycle Ride registration will be held from 1 p.m. to 2 p.m. with a 6-

mile loop, with as many laps as you want and refreshment breaks at the fire hall. Dinner will be served at the fire hall at 5 p.m. Hamburgers will be \$2, hot dogs \$1, soft drinks \$1, and beer \$2. The Chinese Auction will begin at 10 a.m. with the drawing at 5 p.m. All of the proceeds will benefit the Kinsman Relief Fund. The trustees thanked Karen for all of her work in organizing the event benefiting those affected by the July 20 flood.

A resident asked about the culvert placement by the dam. A temporary culvert has been placed now for construction purposes only. Linda said that the culvert will be permanently placed later to bring back the natural water course as it moves through the dam.

An Elm Street resident said that since the sewer project has been completed his property floods when it rains. He feels that a bigger culvert to handle rainwater that gets diverted under the road will help to keep his property from flooding during heavy rains. He also told the trustees that the culvert is full of debris and needs to be cleaned out. Linda will contact Tim at the road department to ask about this.

Fred Stahl made a motion, seconded by Linda Miller, to adjourn. The time was 6:30 p.m. The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Emergency Meeting Held on September 19, 2019 at 7:30 P.M.

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Chairman Trustee Greg Leonhard called the emergency meeting to order. All elected officials were present, except for Linda Miller.

[RN2019-084] Greg Leonhard made a motion, seconded by Fred Stahl, to amend the 2019 Permanent Appropriations of the General Fund by \$49,679.25, for the purpose of the purchase of the property located at 6684 Lakeview Drive, Kinsman, OH, to be used as a right of way necessary for the repair of the Lakelands access road.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Absent

Passed this 19<sup>th</sup> day of September, 2019.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 7:45 p.m.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on September 23, 2019 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the September 9, 2019, regular meeting, as corrected. The motion was unanimous, except for Greg Leonhard who abstained.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the September 19, 2019, special meeting, as corrected. The motion was unanimous, except for Linda Miller who abstained.

### **Correspondence:**

1. The Kinsman Presbyterian Church will be hosting a Fall Fest on Saturday, October 19, from 10 a.m. to 3 p.m. There will be crafts, candy, baked goods, and lunch.  
The Kinsman Businesses Scarecrow Scavenger Hunt will be held on Saturday, October 19, from 9 a.m. to 2:30 p.m. Completed forms should be dropped off at the Presbyterian Church by 2:30 p.m. Each family will pick up a scavenger hunt form at Market Square on the day of the Scavenger Hunt. Then, after finding the scarecrow at each participating business, you will receive a sticker at that location. When you turn in your form with stickers, the church will give out some gifts to those who find the most stickers.
2. The Trumbull County Engineer's office will be hosting a ribbon cutting for the new Morford East Bridge on Wednesday morning, September 25, at 9 a.m.
3. A Farmdale resident stopped by the administration office to tell the fiscal officer that there are many mosquitos at the Kinsman Township Park, and that the park road that goes to the back ballfield along the creek has a lot of potholes in it. The trustees said that the sprayings are completed, and that the portion of the road belongs to the Army Corp of Engineers.
4. The Trumbull County Engineer's office asked the trustees to pass an OPWC resolution.

[RN2019-085] Linda Miller made a motion, seconded by Fred Stahl, to pass the following resolution:

A RESOLUTION AUTHORIZING KINSMAN TOWNSHIP TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS EMERGENCY PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the Emergency Program provides financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, The township of Kinsman is planning to make emergency repairs to Lakeview Drive, and

WHEREAS, the infrastructure improvement herein above described is considered to be an emergency and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED BY KINSMAN TOWNSHIP:

Section 1: Trustee Gregory Leonhard of Kinsman Township is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Trustee Gregory Leonhard of Kinsman Township is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed this 23<sup>rd</sup> day of September, 2019.

**Old Business:**

1. Linda signed and sent in the Army Corps of Engineers forms for the township park. She noticed in the contract that the township had previously agreed to maintain a parking lot area on the south side of Action Physical Therapy when a former owner of the property at that time expanded the parking area. When Linda called the Army Corps of Engineers to ask about it, they told her that the township is not bound to continue to maintain it. After discussing it with the trustees, they decided that there is no benefit to the township continuing to do so. Linda will call the Army Corps of Engineers to let them know.
2. Greg reported that the motorcycle benefit run was successful. He thanked Karen Ellwood and Bob Bakos for all of their hard work in organizing the event. The event raised \$2450 that has been given to the Northern Trumbull County Community Foundation to be used for Kinsman Flood Relief.

Greg explained how the house and property was purchased at 6684 Lakeview Drive. ODOT forgave and reimbursed the Trumbull County Engineer’s office for their share of county projects paid to ODOT to help fund the Lakelands access road project. Some of this money was used to purchase the property for the township to be used as a right of way to facilitate the building of the Lakelands access road. Greg thanked ODOT and Governor DeWine for their great service to Kinsman.

**New Business:**

1. Greg asked if we knew how many road levy signs we have at the township garage. Marge will find out. Greg said that the trustees usually share the purchase price of the levy signs personally, since the township cannot pay for them. Fred said that he is willing to donate the signs.
2. The trustees set Kinsman Trick or Treat night.

[RN2019-086] Linda Miller made a motion, seconded by Greg Leonhard, to set Kinsman Trick or Treat time to as Thursday, October 31, 2019, from 6 to 7:30 p.m.

The vote was as follows:	Linda Miller	Yes
	Greg Leonhard	Yes
	Fred Stahl	Yes

Passed this 23<sup>rd</sup> day of September, 2019.

3. Fred gave special thanks to Susan Kidd for coordinating the upcoming Kinsman Presbyterian Fall Fest and Scarecrow Scavenger Hunt on October 19.

Fred asked if the township had policies or stipulations in place for EMS trainees. He asked if they are required to give any years of service in return for the township funding their training. Cory explained that even though fire training is totally reimbursable by the state fire marshal, EMS training is not reimbursable. Making stipulations in return for funding training makes it very difficult to recruit volunteers. Cory has only has only had one person that was sent through EMS training that did not run calls. Typically, smaller volunteer ambulance departments do not require contracts.

4. Zoning- Mark received the property transfer documents for 6684 Lakeview Drive. He has sent out two letters and has written a couple of permits this month. His full Zoning Inspector report will be given to the trustees at the next meeting.
5. Fire- Cory told the trustees that the \$1.3 million FEMA Equipment Grant has been awarded, and will go toward new communication system equipment consisting of MARCS radios. Our portion will be \$59,500. The grant saved us about \$70,000 out of pocket after our 10% of the \$59,500.
6. Police- Shawn told the trustees that he is still working on looking into purchasing MARCS radios for the Kinsman Police Department. He told the trustees that there will be some departments that will hold out on their purchase of MARCS radios. Holdouts will keep using the analog radio tower. We can stay on what we're using now, but if the repeater goes down we will be looking at spending a lot of money.
7. Zoning Board- Nothing new.
8. Public- A resident asked about Lakelands Associations dues and fund. Greg directed her to speak with Mike Dunfee regarding the association. Greg said that the Lakelands Association is holding a meeting in early October at the American Legion to discuss Lakelands plans moving forward.
9. Greg asked if Steve Papalas of the Trumbull County Engineer's office had anything for the trustees and he did not.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:35

p.m.

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Trustees

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Fiscal Officer