

## Kinsman Township Trumbull County

### Records of Proceedings

Regular Meeting Held on August 10, 2020 at 6:00 P.M.

Chairman Fred Stahl called the regular trustees' meeting to order. All elected officials were present.

Fred Stahl made a motion, seconded by Greg Leonhard, to bypass the reading of the Special Zoning Resolution Hearing. The vote was unanimous.

Linda Miller made a motion, seconded by Greg Leonhard, to accept the reading of the minutes of the July 27, 2020, regular meeting, as corrected. The motion passed unanimously.

### Correspondence:

1. Jennifer Jones of Geauga-Trumbull Solid Waste Management sent a letter to the trustees explaining that they can offer a cleanup crew to Kinsman for areas of the township that may have a lot of debris or trash. Greg will call to discuss the possibility and the areas of Kinsman that need cleanup.

2. The Trumbull County Auditor sent the trustees the Resolution Accepting the Amount and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.

[RN2020-068] Fred Stahl made a motion, seconded by Greg Leonhard, to accept the amount and rates of

Kinsman Township's levies for the fiscal year of 2021.

The vote was as follows: Fred Stahl Yes

Greg Leonhard Yes

Linda Miller Yes

Passed this 10<sup>th</sup> day of August, 2020.

3. Marge received a phone call from Charles Harris & Associates, the Independent Public Accountant that has been in contract with Kinsman Township for the past six years. They are eligible to continue for another two auditing periods, or four years. John Phillips of the firm

quoted 75 hours for a two-year period at \$57 per hour. The previous contract was at \$52 per hour. It is a possibility that our township may qualify for Agreed Upon Procedures, which would cut our auditing time hours in half and save us money.

[RN2020-069] Linda Miller made a motion, seconded by Fred Stahl, to contract with Charles Harris &

Associates, Inc., for an extended term of four more years of auditing service at a rate of \$57 for 75 hours per two-year period.

The vote was as follows: Linda Miller Yes

Fred Stahl Yes

Greg Leonhard Yes

Passed this 10 th day of August, 2020.

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Old Business:

1. Kinsman residents needing to dispose of car batteries can bring them to Birrell's since they will not be accepted at the garage on Clean Up Day.
2. Greg said that Gary Shaffer of the Trumbull County Engineer's office told him bids will be due on August 19 for the Kinsman Sidewalk Project. A sizeable amount has already been raised by local donors to cover the township's portion of the grant.
3. Viasat has not yet contacted Cory regarding placement of their satellite tower. Travis will follow up with them.
4. Perkins Greenville Road is in the process of speed and load limit studies.
5. Nothing has been heard yet regarding the Johnston Ambulance contract changes that our trustees have requested for the remainder of 2020.
6. Linda gave updates regarding the Kinsman Police Department section of the Administration Building. The woodwork is up and stained, the doors are stained and hung, and woodwork is refinished. Once the unwanted desks and furniture are removed, the smaller offices can be

painted. The trustees and fiscal officer thanked Linda and Bill Miller who worked long hours on painting the offices, cleaning, and staining woodwork.

New Business:

1. Fred was told that Kinsman Township will need to apply for reimbursement from the CARES Act for hazard pay to Johnston Township EMTs.

[RN2020-070] Fred Stahl made a motion, seconded by Linda Miller, for Kinsman Township to apply for reimbursement from the CARES Act for the \$2,000 paid over and above the Johnston Ambulance Contract for hazard pay necessary to retain EMTs during the COVID 19 crisis.

The vote was as follows: Fred Stahl Yes

Linda Miller Yes

Greg Leonhard Yes

Passed this 10<sup>th</sup> day of August, 2020.

2. On October 3, 2020, Terry Mentor's husband will present a memorial park bench to Kinsman Township in memory of her. All of the trustees plan to attend.

3. The Friends of Kinsman will meet Wednesday at 6 p.m. at the Kinsman Presbyterian Church. They asked if future meetings can be held at the Kinsman Administration Building. The trustees agreed and the Friends of Kinsman thanked them.

4. Kinsman resident Dick Thompson told the trustees that his farm usually brings more than 8 tires to the Scrap Tire Collection on Kinsman Clean Up Day, but will pay for their disposal.

Dick also told the trustees that he has a new flyer with instructions for donations to the Kinsman Sidewalk Project. He told the trustees that all donations to the project will go through the Northern Trumbull County Community Foundation. Donations can be made online at [comm-foundation.org/sidewalks](http://comm-foundation.org/sidewalks)

Dick said there are plans to cut down all evergreens along the front of the old high school grounds.

He also told the trustees that a life-size bronze statue of Mr. and Mrs. John Kinsman have been completed and will be placed at the Kinsman Library near the Reading Garden. A ceremony will be held next year for the event.

5. Fire- Travis told the trustees that the trailer for the new fire department Gator has been purchased. Amerissa and Sophia Minor will begin firefighter training next week. Signs will be placed to direct people to the Kinsman Volunteer Fire Department. One will be placed on State Route 7 and one on State Route 87. Two more can be placed, and all of them can be paid for by the MORE Grant.

6. Zoning- Mark read the zoning inspector's report for July. A copy of the report can be obtained by contacting the fiscal officer. The residents whose properties abut McKinley Drive have come to an agreement. Mark can get an estimate of the township property's value. The owners are not in a rush to purchase at this time.

7. Public- Nothing.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn the regular trustees meeting.

The time was 6:48 p.m. The bills were paid \_\_\_\_\_

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Trustees

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Fiscal Officer

present, except for Greg Leonhard who was absent.

Linda Miller made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the August 10, 2020, regular meeting, as corrected. The motion passed unanimously, except for Greg Leonhard who was absent.

Correspondence: The trustees received the Local Government Fund 2021 total for Kinsman Township. The page seemed to have many incorrect totals for various townships, so we will wait to see if there are any changes.

Old Business:

1. Fred reminded everyone that Saturday from 9 a.m. to 1 p.m. is Kinsman Clean-up Day to be held at the township garage. He also reminded everyone that Saturday beginning at 8 a.m. is the Police Golf Outing at Bronzwood Golf Course.

2. The Friends of Kinsman Committee will be holding a sub sale at the Old High School Grounds to fundraise for a police garage, and will include a yard sale, as well.

3. The trustees thanked Dick Thompson and Tim Tricker for removing the unwanted trees and shrubs removed from the old high school grounds.

4. Greg and Linda met with Geauga Trumbull Solid Waste Management and Matt Smith of ODNR to discuss cleaning the old unofficial dump site on State Route 87, to see if it qualifies for clean-up.

We will find out more information on Friday.

New Business:

1. Fred told the trustees that since Greg could not be here he would like to ask the trustees if the township could donate \$300 towards the Kinsman Sidewalk Project Phase 2.

[RN2020-071] Linda Miller made a motion, seconded by Fred Stahl, to allow Kinsman Township to donate \$300 towards the township's portion of the grant match for Phase 2 of the Kinsman Sidewalk Project. Monthly donations have been received toward the project by a township official since last year, and in light of that the trustees gave permission to donate toward the project since we have the money in the General Fund.

The vote was as follows: Linda Miller Yes

Fred Stahl Yes

Greg Leonhard Absent

Passed this 24 th day of August, 2020.

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2. The trustees thanked Dick Thompson and his workers for their efforts in demolishing the old MomO's Restaurant on the square. They thanked him for helping out the community with clean-up projects to keep Kinsman looking great.

3. Road- Marge will transfer \$325,000 to the township's checking account from Star Plus to pay for the Kinsman Road Project 2020.

4. Police- The police thanked Bill and Linda Miller for their hard work in painting, staining and cleaning the area of the administration building that will house the police department. Their help was immeasurable. The trustees asked those present to walk through the recently-painted offices to see their progress. Thanks were also given to Bill Spithaler for removing unwanted furniture and Bill Miller for help with removing furniture, as well.

5. Fire- Nothing new to report. Marge received the title for the new trailer.

6. Zoning- Mark is working with the county commissioners who will be attending the TCZIA meeting on Wednesday to create a newly revised zoning map for Kinsman.

Mark said that the next move on McKinley Drive is to get an estimate for a survey.

7. Steve Papalas told the trustees that bids had been opened for the Kinsman Sidewalk Project on August 19. The county engineer's office is still waiting on a decision for Kinsman Pymatuning bridge repair. Gary Shaffer is confident that since the Army Corps of Engineers issue is cleared up, the rest of the project should be easy to start, perhaps in about one month's time. The county engineers met to discuss the project today.

8. Johnston Ambulance activity reports were received for July. Fred talked with Davis Denman who may meet with the trustees on September 14 to answer questions about the contract.

9. Public- A resident asked where the old dump was located on State Route 87. Linda described its location.

10. Fred thanked Sunburst Environmental Services and Dan Brannon for their faithfulness in removing refuse materials on Clean-Up Day.

Fred Stahl made a motion, seconded by Linda Miller, to adjourn the regular trustees meeting.

The time was 6:21 p.m. The bills were paid.

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Trustees

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