

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on December 10, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were eight others present: Mark Posey, Travis Webber, Jacob Miller, Zac Logan, Bruce Bancroft, Karen Ellwood and guest.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the November 26, 2018, meeting, as corrected. The motion passed unanimously.

Correspondence:

1. The Trumbull County Engineer's office sent the trustees the 2018 Ohio Department of Transportation Highway System Mileage Certification for Kinsman. There are 21.036 certified miles. The trustees signed the certification.
2. The Trumbull County Engineer's office asked for the trustees to pass a resolution allowing them to advertise for bids.

[RN2018-086] Greg Leonhard made a motion, seconded by Linda Miller, to allow the Trumbull County Engineer's office to advertise for the 2019 Delin Thomas Road Widening and Resurfacing project.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 10th day of December, 2018.

Old Business:

1. The Pymatuning Creek Scenic and Wild River designation is to be signed at the Peter Allen Inn at 11 a.m. on Monday, December 17, 2018, by the Director of the Ohio Department of Natural Resources.
2. The Kinsman Park Committee is scheduled to meet on Tuesday, December 18, at 7 p.m. at the Kinsman Administration Building.
3. The last regular trustee's meeting of the year is to be held at 6 p.m. on Friday, December 28, 2018.
4. There were 16 children that went shopping with the police for the Shop With A Cop event on December 12.
5. Linda thanked all those that volunteered and participated with the Santa on the Square event. She thanked the Legion, Kinsman Fire Department, Mark Posey, Kim Garrett and her husband, our police and road department, Dr. Harnett and his wife Shayne for the wagon rides.
6. Fred investigated some companies for the data backup and is continuing to search for rates and if they specialize in police data.

7. Marge told the trustees that the township received the Johnston Ambulance contract for 2019. She will look into the Hold Harmless wording suggested by OTARMA Risk Management. The trustees also suggested we clarify major repairs of the ambulance and who would pay for them.
8. Linda said that all have received an email from the Chairman of the Council of Governments James LaPolla stating that he would like to create a comprehensive committee for the valley due to the closing of the GM plant. Linda will contact him to ask for specific information.

New Business:

1. Greg asked the trustees for permission for Leroy to purchase shelving for the new location.

[RN2018-087] Greg Leonhard made a motion, seconded by Linda Miller, to allow Leroy to purchase shelving for the new location at the Kinsman Administration Building for the police department, since the township records will need to move their shelving.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 10th day of December, 2018.

2. Fire- No report.
3. Road- Nothing. The new springs on the truck have helped a lot. Linda asked that we need to start thinking about new trucks.
4. Police- Nothing.
5. Zoning- No permits were issued. The zoning report can be obtained by contacting the fiscal officer. The zoning-change process with the Zaremba Group is ongoing. Mark should be hearing from the Trumbull County Commissioners soon. The zoning board will be meeting to discuss zoning changes, and then they will make a recommendation to the trustees. If they decide to pursue the changes, they will conduct a public meeting and neighbors will be notified.
6. Public- A question was asked about Shop With A Cop and if the money raised for the children is spent locally. The money is spent in all local businesses.

Greg Leonhard received a text from Steve Papalas asking if our township has recently had a ballot issue for the cemetery. Our answer is no.

Linda Miller made a motion, seconded by Greg Leonhard to go into executive session to discuss Personnel. The time was 6:33 p.m.

The trustees returned from executive session at 6:54 p.m.

Greg Leonhard made a motion, seconded by Linda Miller, to adjourn. The time was 6:27 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on December 28, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were eight others present: Mark Posey, Shawn Rentz, Leroy Long, Karen Ellwood and guest, Joanne Ellwood, Janice Ellwood, and Cory VanKanegan.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the December 10, 2018, meeting, as corrected. The motion passed unanimously.

Correspondence: Kristine Hunkus, Highway/Legal Assistant of the Trumbull County Engineers Office sent the trustees notification that they are beginning to plan for their chip and seal program for 2019, and would like to have entities submit their projects to them by February 1, 2019.

Old Business:

1. Linda called Dr. LaPolla regarding his proposed comprehensive committee for the Council of Governments. She left him a message, and will give him a follow-up call after the holidays.
2. The trustees would like to meet with Johnston Township to discuss the 2019 ambulance contract. Marge will contact the fiscal officer, Sharon Carlson to set up a meeting, tentatively Tuesday or Thursday evening in January, with the exception of Tuesday, January 8.
3. IGA gift cards for employees.

[RN2018-088] Linda Miller made a motion, seconded by Greg Leonhard, to purchase IGA gift cards for township employees to thank them for their great work during 2018.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 28th day of December, 2018.

4. Greg Leonhard thanked all of the township's safety forces for their great job this year. He thanked Cory for his help, and said that all Kinsman safety forces workers went above and beyond in their service to the township.
The Director of the Ohio Department of Natural Resources came to Kinsman to sign the Pymatuning Creek Wild and Scenic River designation on Tuesday, December 17. There is just over 30 river miles and about 27 plus miles will receive the highest designation of Wild and the lower 3 miles will receive the Scenic designation. Greg thanked Bob Gable and Matt Smith for all of their hard work toward the completion of the designation in this 50th year of the Scenic River Program.
5. Fred said that the decorating contest in Kinsman was a success. He thanked Officer Shawn Rentz for his efforts on his own time to judge the decorations, driving around the township to

determine the winners. The contest was sponsored by Stahl Printing. Fred thanked all those who participated and would like for the contest to continue again next year with some changes to make it even better.

Fred said that there are two types of data backup for the police department that he has found for their records. He did not have enough information to receive an estimate. He asked Shawn if he could give the company his number so they can speak with him directly.

New Business:

1. Linda asked the trustees if they had received an email from the Council of Governments Citizens Advisory Board, and they had. She submitted Kinsman Township's name to receive emails regarding community development so that we can be aware of programs to benefit Kinsman. Linda said that last year the trustees met with department heads between the two January trustees meetings. The trustees decided that meetings will be held on Saturday, January 19, beginning at 8 a.m. and Mark Posey will be the first to meet at that time for zoning. 8:30 a.m. for police, at 9 a.m. for fire, and 9:30 for road. We will need to advertise for the meeting.
2. Greg told Cory he was with the road department cleaning downed trees at the park. Because of the shift in the creek, Tim cannot get to the other end of the dry hydrant to clean it out. He asked Cory that with the bridge being as big and wide as it is, if the dry hydrant is still as important as it once was. A fire truck can now be parked on the bridge. There is a sand pile that they cannot get past. Because of the Army Corps of Engineers owning the property, Tim cannot get in there and clean it out. Cory said that they can do without it for the time being. The township is allowed to move trees to prevent flooding. We cannot change the course of the river.
3. Cory said that the fire truck has been sold and Marge said the \$5,000 deposit has been received.
4. Linda mentioned that we have received the Serve Ohio \$1,000 grant for the bandstand roof.
5. Police- Officer Shawn Rentz gave the trustees his November police report. A copy of the report can be obtained by contacting the fiscal officer.
Shop With A Cop was a success once again. The police took 21 children of 8 different families shopping, and Leroy purchased Christmas items for 6 other children from one family. They visited Ace Hardware, purchased items from Autumn Lily, visited Cope Equipment, Dollar General, and purchased gift cards from IGA. The total spent was \$3,175.33. Shawn thanked everyone who volunteered. There were 5 bicycles donated from Steve Belcher of Toys for Tots that night. He was in the area that night and contacted Shawn.
Shawn asked if the trustees can table the data backup search for now. He would like a chance to investigate further.
6. Zoning- There is not much new. Mark will be giving the trustees his monthly report at the next meeting on January 14. He has received an answer back from the planning commission, and will be giving that to the zoning board. Linda asked Mark if they could go the Land Bank to discuss property abatement in Kinsman. Mark will go to the Land Bank with her to discuss Kinsman properties. Greg thinks there may be a deadline when money for projects runs out.
7. Public- A resident has concerns about large corporations building new structures while there are dilapidated structures that need to be taken down. Perhaps they can look into taking down those structures and replacing them with the new structures rather than leaving those that should be torn down and building on a new site. Linda asked that she attend the public meetings to address this. Linda mentioned the dilapidated building on the square and discussions with the owner to take it down. The concerned resident would also like to submit a proposal to the zoning board to protect green space in town. Greg said that we must depend on county courts to hear each case.

A resident asked about the McKinley Avenue right of way, but it has not been counted as part of our township certified mileage.

8. Phase I Sidewalk Project Fund.

[RN2018-089] Linda Miller made a motion, seconded by Greg Leonhard, to close and transfer the remaining balance of funds from the Capital Project- Sidewalk Fund to the General Fund, since Phase I of the project is completed.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 28th day of December, 2018.

9. Township health insurance benefits.

[RN2018-90] Greg Leonhard made a motion, seconded by Linda Miller, to continue to provide health insurance benefits to Marge Crupi, fiscal officer and her son, Fred Stahl and his wife, Tim Tricker and his wife, Vince Peterson, and the healthcare reimbursement of \$375 per month to Shawn Rentz.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Abstain

Passed this 28th day of December, 2018.

10. Marge told Cory that we have received out 2019 Volunteer Firefighters Dependents Fund and need to vote for its board. Cory will have firefighters attend.

Linda asked Leroy if he has received anything regarding the Police Officers Dependents Fund, and he has not as of yet.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:38 p.m. The bills were paid.

Trustees

Fiscal Officer