

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on March 12, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were eleven others present: Cory VanKanegan, Kathy Sielschott, Bill Spithaler, Jacob Spithaler, Bruce Bancroft, Lori Hineman, Tim Tricker, and Rev. Pat Christ.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the February 26, 2018, regular meeting, as corrected. The motion passed unanimously.

Correspondence:

The Trumbull County Combined Health District once again sent the trustees the agenda for their Wednesday, March 14, 2018, Annual Meeting to be held at 7 p.m. at the Trumbull County Commissioner's Hearing Room at 160 High Street in Warren on the fifth floor. Linda will be attending the meeting.

Old Business:

1. Fred spoke with Joseph DiFuria at ODOT. He confirmed that they will be placing the arrows on the square in front of the old tea room. There will be a stripe down the center with arrows going left and right. It is a more involved process than parking spaces, and may be completed late this spring or early summer.
2. The sports leagues may be meeting with the trustees after the regular trustee meeting tonight. Marge has not heard back from any yet.
3. The Park Committee will meet next Tuesday at 7 p.m. at the Administration Building. Lacey Thompson is reconsidering joining the committee, but Dick Thompson offered to take her place on the board. Jeff and Bonnie Mathews would also like to be on the board, and Greg will contact them to give them information. Two more people to research will be a benefit to the board. Greg added Dick to take Lacey's place on the board, and Jeff and Bonnie Mathews will be added to the board. No motion was needed.
4. Linda and Greg met with the Trumbull County Engineers. For our county roads in Kinsman, they are going to tar and chip part of Kinsman Orangeville, which is from Kinsman Nickerson to the village of Orangeville, Perkins Greenville from our jurisdictional line here at Kinsman Nickerson to the Pennsylvania state line, and the entire distance of Kinsman Nickerson. The county will replace the Burnett East bridge, but not yet sure of the dates.

Greg said they also made mention of where the construction trailer was by the Christmas tree in the Lakelands that was left a mess. They will get a hold of the Sanitary Engineers to reach out to the contractor to get that cleaned up.

Greg asked them to try and get the Weights and Measures Deputy here to monitor a problem area of the township, specifically Turner Mullen Road that is getting torn up pretty badly. Greg wanted to reiterate that we are not trying to harm anyone's business, but it is posted 25 ton and

that multiple people are using it in excess. If people would respect our roads we would not have to go to such measures.

The county is also going to contact Foust Construction regarding the sidewalk project, and said that Kinsman should be their first project this spring, which could be the end of this month. They also spoke to Greg and Linda regarding LTIP/SCIP, which is the Delin Thomas Road Project, and it will probably take place in 2019.

5. Linda said we did receive our tire grant, so we are partially funded to get rid of our scrap tires that we collect. We may have to look at our tire collection fee based on the cost of getting rid of the tires. We would like to take care of our residents, but want to make sure we are not getting charged too much.

New Business:

1. Julie Green sent out a letter template to township trustees asking them to create a letter of support from our community for the Camp Ravenna Joint Military Training Center to be selected as a missile defense site. The letter should be on township letterhead and emailed to Vabruzzo@hhmlaw.com, as well as an original mailed to Vito Abruzzino, Executive Director, Eastern Ohio Military Affairs Commission, 11 Central Square, Suite 1600, Youngstown, Ohio 44503.
2. Linda met with Tim and Vince. They have noticed that the bandstand roof needs to be replaced, it is spongy and the soffit is in poor condition. Tim said it might last another year or two. The bandstand also needs to be painted. Maybe community service is an option to get it done.
3. Linda mentioned that when she and Greg were at the Trumbull County Engineers office, they discussed the roads and the weight limits. They were sent a sample of a hauling permit to look at, and may possibly get legal counsel regarding wording to adopt this. It would be perhaps \$500 per quarter. This would not impinge on farmers or milk haulers, but is meant for heavy loggers. We will need an opinion from the Prosecutor's office, along with wording. We will need clarification as to the truckers that will be affected. We will get all the information before making a decision. Turner Mullen Road, Ray State Line, and Hall South, are all roads that are being destroyed because haulers are not staying within the weight limits. The trustees do not want to negatively impact farmers.
4. A special meeting of the Council of Governments will be held at the Howland Municipal Building on Wednesday, March 28 at 5:15 p.m. They are trying to start an organization to bring new money into this area. It would cost our township around \$100 per year to join, and it could potentially bring \$120,000 per year for Kinsman to do more road projects. Five dollars would be added to the license plate fee by the county commissioners to fund this.
5. Greg was contacted earlier this week by Doug Elser. He has acquired three mobile MARCS radios for the Kinsman Police Department. They would need to be reprogrammed and will save us a couple thousand dollars apiece. We will have a total of eight radios. The police will be on the MARCS radio system soon, and this will save us a lot of money.
Greg wants to congratulate Joyce Jones, as she was chosen as one of the twelve people for the Community Stars award by the Tribune. They are having a banquet in Warren for that acknowledgement. It should be noted that as long as they have done the Community Stars Awards Banquet, the most tables ever used was seven, but Joyce has twelve tables of people to honor her.
6. Fred was contacted by the Girl Scout Troop of Badger Middle School. They would like to use the parking lot at the old school grounds to sell cookies this Saturday from 11 a.m. to 3 p.m.

[RN2018-044] Fred Stahl made a motion, seconded by Greg Leonhard, to allow the Joseph Badger Middle School Girl Scout Troop to use the parking lot at the old school grounds to sell Girl Scout cookies this Saturday, March 17, from 11 a.m. to 3 p.m.

The vote was as follows:	Fred Stahl	Yes
	Greg Leonhard	Yes
	Linda Miller	Yes

Passed this 12th day of March, 2018.

Fred would like to add a permanent sign to the current township sign stating the regular trustee meeting days and time. He will donate this. The trustees agreed.

He also asked that since other townships have safe exchange zones, is it possible for Kinsman to have one. A safe zone is a safe place for people to buy and sell items purchased online, and could be used for parents to pick up or drop off their children. The safe zone would have 24-hour video surveillance. Greg would like to try to protect the township from liability, so we would have to get more information from the Prosecutor’s office.

Fred offered receipt books for the Scrap Tire Collection day. The trustees will wait on this for now.

Linda Miller made a motion, seconded by Greg Leonhard to go into executive session to discuss Police personnel. The time was 6:35 p.m.

- 7. Fire- Cory sent an email to Marge for the trustees, as he was not able to attend.
 - a. He asked about cable TV for the fire station of Johnston’s duty crew at the Kinsman Fire Station. Linda discussed this with Jeff and he told her that if Kinsman has a Smart TV, the two stations could share the access code. Greg asked if there is enough money to support this utility, if needed. Marge told him that there is enough. Linda said that there will be a 32-hour administrative assistant and a paramedic three days a week at the Kinsman Fire Station.
 - b. Cory would like to attend a class in Columbus on May 30 at the Ohio Fire Academy for basement fire hazards and suppression tactics. The class is free but he would need a hotel room the night of May 29 because of the 8 a.m. start time.

[RN2018-045] Linda Miller made a motion, seconded by Greg Leonhard, to have Cory VanKanegan attend the class at the Ohio Fire Academy on May 30, and the township to pay for his hotel room on May 29th.

The vote was as follows:	Linda Miller	Yes
	Greg Leonhard	Yes
	Fred Stahl	Yes

Passed this 12th day of March 2018.

- c. Cory received information about a grant from the Ohio Bureau of Workers’ Compensation that is focused on cancer prevention. They are approving up to \$15,000 with no local match for two sets of gloves and specialized particulate hoods for cancer prevention. He has the application, and he will be applying for a little less than \$10,000 to outfit our members.
- d. He has quotes for the items to be purchased with leftover money from the 2015 FEMA grant. He is waiting for the approval from FEMA that he is able to spend the money for some more

hose, SCBA masks, and a ground monitor for the tanker. He will bring this to a meeting for approval before spending.

- 8. Police- Leroy told the trustees that he has found a state bid vehicle for the department, a Ford Fusion, for \$18,243, at Phil Godfrey Ford in Greenville, Pennsylvania.

[RN2018-046] Greg Leonhard made a motion, seconded by Linda Miller, for Leroy to purchase a 2018 Ford Fusion for \$18,243 from Phil Godfrey Ford in Greenville, Pennsylvania, who matched the state bid price, for use by the Kinsman Police Department.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 12th day of March, 2018.

The police will sell the old vehicle.

- 9. Road- Tim has spoken to Jim Grove regarding his return to work for the Road Department for the 2018 season, and to maintain the township park. He has agreed to return. He has not gotten any complaints about township roads, although they are not in good shape. There are big potholes on township roads that Tim and Vince will fill in with cold patch while waiting for the tar plant to open for the season. Tim asked Marge about Armstrong’s phone service, since the phones at the garage are not working. Marge will call to check on this. Greg told Tim that the Trumbull County Engineers informed him that the 25 mph signs are now approved and legal to be posted at the Lakelands.
- 10. Tim told Marge that a crack has developed on the sidewalk around the concession building. Marge spoke with Tim Sexton regarding this, who came to Kinsman to look at it. He then met with Ed Jakubick regarding the design for the sidewalks. Rebar was written into the plans and should have been used for the sidewalks, or at least wire should have been used. Marge then called John Sliwinski, Jr, of J.S. Northeast to ask him to look at the crack. He said that he will look at it this week, and get back to the trustees about it.
- 11. Linda offered Tim to help mow this year wherever and whenever needed.
- 12. Zoning- Kathy wanted to add to the conversation regarding truck weights that she talked to a resident on Turner Mullen Road and was told the heavy trucks run at nighttime. She rode around town to check for zoning issues Sunday. She noticed that Ward North Road is in bad condition. Kathy has been receiving calls regarding rental of the fire hall and park pavilions because she is the only number listed in the phone book. She takes the calls during the week. Greg asked if she could add to her voice message regarding contact information for rentals. Linda will put Jim Geyer’s phone number on the website for fire hall rentals. Fred is in charge of pavilion rentals. Kathy has not heard back from the owners of the burned out house on Route 5.
- 13. Bill Spithaler of the public read a letter addressed to the trustees that he wrote:

I am Bill Spithaler. I am looking at property in your township and have a deal worked out to purchase a piece of property. I have had several meetings with Kathy, your Zoning Inspector, the last two Thursdays.

I have read your zoning book after the first meeting and had several other questions so I talked to Kathy last Thursday. I also know Kathy is my Zoning Inspector of the township I live in (Gustavus Township). There are things I am bringing up here tonight that I'm afraid Kathy could try to use her position in the township of Gustavus as a payback for what I am going to say. The property I am looking at is the industrial property next to the park. When talking to your Zoning Inspector she told me at the first meeting a few things I could not do, like no trailers or equipment stored outside.

After reading your zoning book and looking around other operations in the township I see others 1) Pete Kotanchek dump trailers, flat beds, 2) Jim Best on Rt 87 (the old Donny Davis property), 3) Mr. Thompson farm, and 4) when I asked her about the junk yard in downtown Kinsman she asked me what I am talking about. I said Bobby Birrells yard. Kathy said don't go there, said she's been told that is off limits. I questioned why, and her reply was township trustees won't let her do her job.

So I see Kinsman is like Gustavus with selective enforcement (it depends on who you are).

In closing, the property I am investing in is going to be used for parking of equipment (which is agriculture and the building is being used for the packaging of agriculture products). Your Zoning Inspector can't regulate anything I am doing because of agriculture. If I can't do this or that but others can in Kinsman, then we have a big problem.

Sincerely, Bill Spithaler

P.S. If for some reason Kathy can't remember our conversation, the 2nd meeting was recorded.

Kathy did tell Mr.Spithaler that she will not retaliate in Gustavus for anything he said tonight. She also told him that farm machinery cannot be stored outside. He said that there was no difference between what he would like to do versus what he sees other businesses in town doing. Industrial is manufacturing and warehouses are included in that classification. She will call the Prosecutor's office, then Mark Finamore to clarify. She tries to interpret case by case. Kathy told Mr. Spithaler that he could leave his machinery outside as long as he puts a fence around it. He is not willing to invest money in Kinsman property without knowing all the information. He told the trustees that all of his business is agricultural.

Greg asked Kathy to call Mark Finamore regarding zoning use of Commercial vs. Industrial.

Jim Geyer said that according to the historical society, Kinsman was incorporated in 1820, so the 200th anniversary of Kinsman Township is in 2020. He would like the township's support for a celebration, and would like a township committee created to pick a date for the celebration to make decisions as to whether there will be a parade, etc. Jim will be sending flyers to Kinsman churches to ask for support. He will not be asking for money, but is planning on fundraisers like spaghetti dinners to raise money.

Jim also asked if we can put up street signs directing people to the fire hall. We can use one on the corner of State Rte. 7, State Road, Center Street, and Church Street, that would be four signs that can be smaller than street signs. Tim Tricker will look into it.

Fred Stahl made a motion, seconded by Linda Miller, to adjourn. The time was 7:34 p.m.

The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on March 26, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were eleven others present: Cory VanKanegan, Bill Spithaler, Jacob Spithaler, Brian Spithaler, Hayden Spithaler, Aspen Spithaler, Bruce Bancroft, Tim Tricker, Mark Posey, Jim Miller, Dan Brannon, and Jason Metz.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the March 12, 2018, regular meeting, as corrected. The motion passed unanimously.

Correspondence:

1. Alexander Pest Control sent their proposal for this year's contract.

[RN2018-047] Greg Leonard made a motion, seconded by Fred Stahl, to hire Alexander Pest Control for the 2018 mosquito-spraying season for \$195 per hour. They will spray every twenty-one days beginning on May 17, then to continue on the dates of June 7, June 28, July 19, August 8, and August 30.

The vote was as follows:	Greg Leonard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 26th day of March, 2018.

2. Armstrong Cable sent the trustees notification that on March 12, 2018, In accordance with Section 1332 of the Ohio Revised Code, their Renewal of Video Service Authorization was granted through the Ohio Department of Commerce.
3. The Trumbull County Engineer's Office sent the trustees a Property Owner Notification that they are proposing to replace the existing single span steel truss bridge on Morford East Road over Stratton Creek in Kinsman Township. Should property owners have questions or comments, they can call Dante Castronova of the GPD Group, the group that the engineers is hiring to design and prepare construction documents at 330-599-4332, from 8 a.m. to 5 p.m. Monday through Friday, or Gary Shaffer at the engineer's office at 330-675-2253, from 8 a.m. to 4 p.m. Monday through Friday. The bridge is currently closed.
4. Village Energy of Canton, Ohio, notified the trustees that on March 1, 2018, that they and Eastern Natural Gas filed an application for transfer of assets. The application filed is to seek approval to transfer the gas distribution residential and small commercial customers served by ENG to Village Energy. Questions may be directed to ENG or Village Energy at 1-888-863-0032.

Old Business:

1. Greg told the trustees that we are trying to get a better traffic count on Turner Mullen Road before we get a determination from the Weights and Measures Deputy. Street residents will be keeping watch to get an idea of the traffic count on the road.
2. The sidewalk project has started on Main Street, and a lot of work has been completed so far. Linda called Foust Construction to ask for a quote for two four-foot wide sidewalks. The sidewalks would be forty feet in length that would go from the concession stand at the park down to the track. Since Foust is in town with their equipment doing the sidewalks, they may give us a better quote to do the work. Foust will meet with Tim and Vince at the park to discuss the project.
3. Greg told the trustees that Leroy and Tim picked up the Ford Fusion and it is in the police garage. Leroy is looking into lighting for the Fusion, and the MORE Grant can help to pay for a portion of that.
4. Fred told the trustees that he is looking into placing a more permanent sign on the existing sign at the Administration Building that will show the trustees meeting day and time.
5. There was a Park Committee meeting. The next meeting will be April 3, at 7 p.m. There were four committee members present. They are working on creating a Mission Statement regarding park property. Letters went out notifying members of the next meeting.
6. At the Trumbull County Board of Health meeting, one person was voted back into their office.
7. Wording is needed for a township hauling permit. Marge will call the prosecutor's office.
8. The Council of Government meeting is this Wednesday in Howland at the Administration Building at 5:15 p.m.
9. The circus is coming to town on Monday, July 23. Linda has put this on the website. There will be two shows. The Rotary Chicken Dinner will be held on Saturday, July 21, and the Masonic Lodge Car Show is to be held on Sunday, July 15.
10. Linda sent an email Liberty Tire one week ago to get prices to haul away scrap tires. She called again today and has not heard back. We need to get a price for oversize tires so that we know what to charge. In 2012, Liberty Tire charged \$15 to \$25 to take our oversized tires.

New Business:

1. The trustees received a resignation letter from Zoning Board member Tom Gross. Mark Posey and Bruce Bancroft may be interested in filling the position. Linda asked that they each give a three-minute talk on why they would like the position at the next regular trustee meeting.

Linda Miller made a motion, seconded by Greg Leonard, to go into Executive Session to discuss personnel and legal matters. The time was 6:30 p.m. Before going into session, Linda explained that the sports leagues will be meeting with the trustees at the end of this regular trustees meeting. All here are welcome to stay for that meeting, as well. The trustees will adjourn this meeting until after they meet with the sports leagues, since notice of that meeting was not advertised. This will put us in compliance with the Sunshine Law.

The trustees returned from Executive Session at 6:58 p.m.

2. Fire- Cory was not able to attend, but sent Marge an email to be read to the trustees.
 - He is still waiting for FEMA approval to spend the excess funds from the SCBA grant.

- He is still waiting for approval or denial of the State Fire Marshal Grant. They should be releasing information late March or early April.
- The Fire Department Easter Egg Hunt will be held at the Fire Station on March 31 at 11 a.m.
- Cory would like to ask trustees' permission to attend a class.

[RN2018-048] Greg Leonard made a motion, seconded by Fred Stahl, to allow Cory to attend a Fire Officer 3 class in Bowling Green on May 7 to 11. The cost is \$545 plus books, lodging, and meals. This is a continuation of the Fire Officer 1 & 2 classes, and focuses on the chief officer administrative duties and tactical approaches on fire scenes.

The vote was as follows:

Greg Leonard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 26th day of March, 2018.

3. Road- Nothing new to report.
4. Police- Leroy is working on lighting for the Ford Fusion.
5. Zoning- Not here.
6. Public- Bill Spithaler asked about Kathy's answer regarding a Zoning issue. Greg asked him what he was planning on doing with the property he is interested in purchasing, so that he can compare that against the Zoning Resolution. Bill told him that he was planning on using the building for packaging. Greg asked if he was planning on putting any equipment outside. Bill told Greg that there will be occasional trailers outside, and there will be deliveries to and from the plant. There will not be wood or anything piled up outside of the plant. Greg wanted to make sure that it will be an active operation and will not become a junkyard. If the plant is used for manufacturing and is industrial, that will be a positive to the community. A log skidder outside would probably not qualify with current zoning, unless it is fenced in. The trustees will check to see if we are legally in the right with any decisions made. We will run all of this information past the lawyer for correct legal opinion.

Dan Brannon asked if we can get another cable company in Kinsman. We will look into other cable companies to see what is available. The smaller population of Kinsman may not be incentive to many companies. Armstrong Cable has raised their rates in Kinsman.

Linda Miller suspended the regular portion of the trustees meeting to welcome the sports leagues for discussion. Jason Metz of Football, Lisa Miller of Soccer, and Will Muir of Baseball/Softball, met with the trustees. Linda introduced the trustees and fiscal officer to them. Greg asked Marge to explain our utilities cost for a six-month period. Our gas cost is \$65.83 per month, and our electric bill for one month is \$137.91 per month. Total utility costs for a six-month period is \$1,222.44. Marge asked if there was any way the leagues could help defray the costs. Since it is commercial service, we are billed on the commercial rate. The trustees asked if

there is any that we can get \$75 per league per season for help to pay utilities. Sponsorship of local businesses to help pay for the cost was discussed. The leagues are having challenges getting families to work the concession during their season. They will bring the information back to their organizations for a decision. Linda mentioned that a possibility of a “Park Patron” program will be discussed with the Park Committee. Greg told them that the next Park Committee meeting will be at the Administration Building on April 3 at 7 p.m. They may not be addressed at that meeting, but they can gather information. Cleanliness of the restrooms and the security alarm protocol was also discussed.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 7:40 p.m.

The bills were paid.

Trustees

Fiscal Officer