

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on June 8, 2020 at 6:00 P.M.

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Chairman Fred Stahl called the meeting to order. All elected officials were present.

Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the May 26, 2020, meeting, as corrected. The motion passed unanimously.

### Department Reports:

1. Tim told the trustees that he has gotten one round of road ditch cutting completed. He and Vince are continuing to work on flood damage. This week and next they will be working on culvert damage. He will be utilizing Jim Grove to help with this.  
The bid proposal for the 2020 Road Project is ready for advertisement.

[RN2020-048] Fred Stahl made a motion, seconded by Linda Miller, to advertise to bid for the 2020 Kinsman Road Project as follows:

### LEGAL ADVERTISEMENT NOTICE TO BIDDERS

Notice is hereby given that the Kinsman Township Board of Trustees will accept bids for the Kinsman Township Road Project, consisting of road improvements consisting of the placing of Cold Mix Paving for a total of 2.36 miles to Perkins Greenville Road and a portion of Ward North Roads, based on specifications prepared by Kinsman Township, also tar and chip coating of Morford East, Jewell North, Hall South Roads, as well as a portion of Ward North, Ray State Line, and Delin Thomas Roads for a total of 6.07 miles.

Sealed bids will be accepted at the office of the Kinsman Township Trustees, Administration Building, 7890 State Route 5, P.O. Box 399, Kinsman, Ohio, 44428 until:

**July 13, 2020, 3 p.m. Eastern Daylight Time**

at which time they will be opened and read aloud. Bids shall be in a sealed envelope and clearly marked "**BID FOR Kinsman Township Road Project**" along with the company name.

Bidders may secure copies of the specifications and project at the Kinsman Township Administration Building, 7890 State Route 5, Kinsman, Ohio 44428, by calling 330-876-8308.

For questions contact Tim Tricker at 330-876-8308 or email [kinsmanroad@gmail.com](mailto:kinsmanroad@gmail.com), not later than 72 hours prior to the date fixed for the opening of bids.

Each bid shall be accompanied with a bid guaranty in accordance with Section 153.54 of the Ohio Revised Code, by a Bid Bond in the amount of 100% of the total Bid or a cashier's check, or a certified equal to 10% of the bid to be duly executed by the bidder. All Bids shall be on company letterhead and be signed by an authorized representative of that company. The attention of bidders is directed to the special statutory provisions, RC 4115.02 et seq.,

governing the prevailing rate of wages to be paid to laborers and mechanics employed on public improvements, and also to RC 153.59 regarding nondiscrimination.

The Board of Kinsman Township Trustees has the right to reject any or all bids, and to accept the lowest responsive responsible bid, which best fits the needs of the Township.

By order of the Kinsman Township Trustees

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Margaret Crupi, Fiscal Officer

The vote was as follows:	Fred Stahl	Yes
	Linda Miller	Yes
	Greg Leonhard	Yes

Passed this 8<sup>th</sup> day of June, 2020.

2. Tim told the trustees that the first mosquito spraying was missed and can possibly be moved back to the end of the sprayings, if necessary. The second spraying occurred on June 4, 2020. The next spraying dates are June 25, July 16, and August 6, which is every three weeks.
3. Per Governor DeWine's guidelines, playgrounds will reopen on Wednesday, June 10, and the trustees will reopen the bathrooms and concession at Kinsman Park per the governor's mandate. Tim and Jim Grove will do a walk-around to check for wasp nests and other issues before reopening. Marge will contact Badger Youth Soccer and Football to let them know about their ability to utilize the park and restrooms.
4. Shawn turned in the Police Report for May. He also told the trustees that he has 7 people signed up for Virtual Safety Forces Day so far. Marcy told the trustees that the subcommittee for the Virtual Safety Forces Day met to create a booklet for the children wanting to participate. The booklet will go to printing and distribution as soon as possible. The subcommittee is also developing a flyer for community awareness of the event. Shawn will put the event on Facebook. He said that due to the hardships many in the community have suffered because of the pandemic, he has not solicited donations for the event. He said that there are many who have offered donations and he thanks them for their generosity. Shawn will fill out a sign request for Safety Forces Day for the community sign.  
Shawn also said that he had a talk with the skateboarder on Main Street and he will no longer be riding his skateboard in the street.  
Greg and the trustees, as well as the public, thanked Shawn for his work in apprehending the men involved in criminal activity in Gustavus.
5. Fire- Cory told the trustees that he submitted the bill for our portion of the MARCS radios grant. It is actually about \$1500 less than he expected. He also told the trustees that the fire department has been awarded a \$10,000 grant from the Ohio Fire Marshal's

office that he will use for turnout gear and some hose. The trustees thanked him for all of his work in searching out grants for the township.

6. Zoning- Mark told the trustees that it has been a busy month and gave them his report. He also told them that the Zoning Public Hearing date has been moved to June 25, 2020, at 6:30 p.m. at the Kinsman Administration Building. He told the trustees that the property at 7777 State Route 5 has been purchased and the new owner plans to plant trees.
7. The trustees signed the MOU received from the county engineer's office.

[RN2020-049] Greg Leonhard made a motion, seconded by Linda Miller, to sign the Transportation Alternatives Program Memorandum of Understanding to allow the Trumbull County Engineer's office to proceed to put the project, consisting of Phase 2 of the TRU-SR5 Kinsman Sidewalks project, out to bid.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 8<sup>th</sup> day of June, 2020.

8. Fred received correspondence from 811 Call Before You Dig notice. He will call to get more information regarding the notice.

#### **Old Business:**

1. Tim reiterated future mosquito spraying dates of June 25, July 16, and August 6, with the possibility of the missed spraying added onto the end if it is determined to be necessary.
2. Kinsman for Sale Day is to be held from July 10 to July 12 in accordance with the Governor's mandate, and will be on a first-come, first serve basis for location on township property Main Street.
3. Greg spoke with Johnston Trustee Davis Denman regarding the issue of more than one ambulance showing up at calls. Davis spoke with Trustee Marchese who found that twice in a ten-day period two ambulances went out to one call. The reason is due to a Medic being present on one ambulance and EMT's on the other.  
Linda suggested to Johnston Township to apply for pandemic grant money that is available due to the COVID 19 crisis to recover additional payroll costs. Greg confirmed that they are in the process of doing that. Kinsman Township gave an additional \$2,000 in hazard pay to Johnston Township during the crisis. Our trustees are not in favor of continuing that for an additional month.
4. Kinsman Clean-Up Day

[RN2020-050] Greg Leonhard made a motion, seconded by Linda Miller, to hold Kinsman Clean-Up Day on Saturday, August 29, from 9 a.m. to 1 p.m. at the township garage.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 8<sup>th</sup> day of June, 2020.

5. The Trumbull County Engineers were at the Lakelands for repairs for two days. They have completed repair of culvert pipes, laying more stone and concrete. The repair is good and is complete. They also reseeded while they were there.

**New Business:**

1. Greg said that the dates for Joseph Badger Youth Football sign-ups are to be held at a pavilion at Kinsman Park on Saturday, June 27 from 10-11:30 a.m. and 6-7:30 p.m., and Wednesday, July 1 from 6-7:30 p.m.  
Marge will contact both football and soccer organizers to let them know that the park, playground, and concession are to reopen June 10 per Gov. DeWine's mandates, and that there are no pavilion rental dates that will interfere with football sign-ups.
2. Public- Jason Elliott of 6550 Park Drive in Kinsman had questions for the trustees regarding the strip of land to the east of his property. It was suggested that he have a survey completed to determine the question of ownership and measurements.
3. Shawn asked if the county engineer's office had made a decision regarding parking on Kinsman Nickerson near the square. Greg told him that the engineer's office may be able to create a design for the most efficient parking configuration to keep large vehicles such as pickup trucks out of the line of traffic. Linda said that public parking is available across the road and should be utilized to keep the vehicle out of the road when parked. Greg told Shawn that there was a motorcycle parked on the sidewalk at Main Street and Elm. Shawn will keep watch for it.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn. The time was 6:40 p.m.

The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on June 22, 2020 at 6:00 P.M.

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Chairman Fred Stahl called the meeting to order. All elected officials were present.

Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the June 8, 2020, meeting, as corrected. The motion passed unanimously.

No correspondence was received.

### Old Business:

1. Linda told the trustees that Liberty Tire will be sending the contract, along with per tire pricing, for Kinsman Cleanup Day to be held Saturday, August 29.
2. The next mosquito spraying will be June 25. A resident requested no spraying near his property due to honey bees. Alexander Pest Control can turn off their sprayer when passing his property to avoid hurting his bees.
3. Fred reminded everyone that Kinsman for Sale Day will be held July 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>.

### New Business:

1. Greg was contacted by a resident asking if it is possible to place “No Smoking” signs in the park playground area to protect the children playing there. Tim can contact Fred to make the sign. We will call the prosecutor’s office regarding this.

[RN2020-051] Fred Stahl made a motion, seconded by Greg Leonhard, to place “No Smoking” signs near the playground area in Kinsman Park to protect the children utilizing the playground, in accordance with Ohio Revised Code.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 8<sup>th</sup> day of June, 2020.

2. Linda told the trustees that she received notice that the Go Green grant that she applied for to place signage at the recycling drop-off bins has been approved. The trustees thanked her for applying.

3. Fred reported that the property located at 7777 State Route 5 has been purchased by Jamin Banning and cleaned up of debris from a previous fire. The trustees thanked him for his efforts.  
Regarding parking on Kinsman Nickerson near the square, Fred spoke with Tom Klejka who will pass the information on to Gary Shaffer so that they can configure the most efficient parking spaces to avoid vehicles protruding into the road.
4. Marge spoke with Tim Tricker earlier in the day and he had nothing new to report to the trustees.
5. Shawn told the trustees that it has been quiet. He wanted to let the trustees know that he attended two squad calls last week, and that Tyler Elser and Sophia Minor attended both calls. Sophia is a recent graduate of the EMS course sponsored by Kinsman Township.
6. Fire-Cory had nothing new to report. Marge told the trustees that the \$10,000 Fire Marshal Grant check was received. Fred asked about the new Johnston Ambulance contract and Marge told him that she spoke with Johnston's Fiscal Officer who told her it would be mailed to us soon.
7. Zoning- Mark reminded everyone that the Zoning Hearing to discuss changes to the current township zoning resolution will be held on Thursday, July 25<sup>th</sup> at 6:30 p.m. at the Kinsman Administration Building. He encouraged those present to attend to express their concerns regarding zoning and to learn of the changes to the current zoning resolution.
8. Fred asked Steve Papalas of the county engineer's office if he had any questions or anything to report. Steve told the trustees that the southern bank of the damaged bridge on Kinsman Pymatuning Road needs to be fortified. This will mean the EPA and Army Corps of Engineers must be involved. This will prolong the timeline of repairs to the bridge.
9. Public- Kinsman Park worker, Jim Grove, asked the trustees about having to move the Fire/EMS temporary signs before mowing. He understands they are to assist the township in recruiting help for emergency workers, but asked if they can be placed somewhere they wouldn't have to be moved before he mows. He has placed the sign at the mulched area at the park where it would still be visible, but it keeps being moved back. He also moves the sign at the administration building nearby the telephone pole, but it keeps getting moved back, as well. The trustees said that it was made clear at the onset of placing the signs that they need to be out of the way for mowing. They will be removed if they continue to be placed back to where they were removed.
10. There will be a township budget hearing on July 13, 2020, at 6 p.m.
11. Marge has received three requests for road bids so far.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:26 p.m.

The bills were paid.

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Trustees

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Fiscal Officer