

# Kinsman Township Trumbull County Records of Proceedings

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Regular Meeting Held on August 14, 2023, at 6:00 P.M.

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Chairman Bruce Bancroft called the meeting to order. All elected officials were present.

All those present stood to recite the Pledge of Allegiance to the flag.

## Minutes:

[RN2023-091] Bruce Bancroft made a motion, seconded by Jamin Banning, to waive the reading of the July 10, 2023, minutes, and to accept them as read by the trustees. Copies of the minutes are provided on the desk and upon request of the fiscal officer.

The vote was as follows:

Bruce Bancroft	Yes
Jamin Banning	Yes
Greg Leonhard	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

## Correspondence:

1. The trustees received the ballot language for the upcoming Current Expense 1.2 mill 5-year levy to be placed on the November 7, 2023, ballot. The trustees approved it.
2. The Trumbull County Planning Commission sent the trustees a survey regarding designation of township land for the purposes of wind or solar farms.

[RN2023-089] Greg Leonhard made a motion, seconded by Jamin Banning, to designate “NONE” of Kinsman Township’s land area as a restricted area prohibiting the construction of an economically significant wind farm, a large wind farm, or a large solar facility.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

The trustees feel that much of the land in Kinsman is currently restricted and the zoning resolution addresses much of township property usage, so there is no need to further regulate township residents’ properties.

3. The Trumbull County Auditor sent the rates and amounts resolution.

[RN2023-092] Bruce Bancroft made a motion, seconded by Jamin Banning, to sign the resolution to accept the amount and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

The vote was as follows:

Bruce Bancroft	Yes
Jamin Banning	Yes
Greg Leonhard	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

The trustees addressed Rebecca Davis on behalf of Maplewood Little Rockets Football. She told the trustees that they are planning on utilizing the Kinsman Park for five games. Rebecca apologized for using the concession stand without the trustees' permission as it was a misunderstanding. Their league has taken on Badger players as well as PV players. The trustees told Rebecca that her league is welcome in Kinsman, and that they wish she would have come to the meeting to speak to them. The trustees' concern is the key and the passcode, and that should not have been given without their knowledge, as that is the township rule for use of the concession.

[RN2023-093] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the Maplewood Little Rockets to use the Kinsman Park football field for five games during their season. No copies of the key to the concession building are to be made, and the alarm code will not be given to any other person. Maplewood Little Rockets will pay \$50 per game played at Kinsman Park for use of the field and concession building to sell their snacks. As per Rebecca Davis, they do not need to cook or use the fridge inside the concession as they use coolers and cook outside of the concession. At the end of the season, she will return the key, fill out a Hold Harmless Agreement, and provide proof of insurance to the Fiscal Officer. They may provide an additional donation at the end of the season.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

Chairman Bruce Bancroft asked the Fiscal Officer to open the only sealed bid received for the Kinsman Road project.

[RN2023-094] Jamin Banning made a motion, seconded by Greg Leonhard, to accept the sealed bid submitted by Martuccio Asphalt & Paving for equipment totaling \$1255 per hour for an estimated five eight-hour days, and \$2.73 per gallon of E-3 (F.O.B.), and \$2.96 per gallon of E-5 (F.O.B.) for repair of ¼ mile of Ward North Road cold pave, ¾ mile of Lakeview Drive scratch coat, and 1 ¼ mile of tar and chip of Lakeview Drive in Kinsman Township.

The vote was as follows:

Jamin Banning	Yes
Greg Leonhard	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

**Old Business:**

1. It has been one year since the old police building was sold to Carol and Kenny Wilson. They have allowed the police vehicles to stay parked in the garage and the township has paid one half of the utilities.

[RN2023-095] Greg Leonhard made a motion, seconded by Jamin Banning, to lease for a 6-month term, beginning August 1, 2023, the old police garage for use of parking police vehicles at a fee of \$400 per month. A condition of the lease is to clean out police and zoning rooms, and all police items.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

[RN2023-096] Jamin Banning made a motion, seconded by Bruce Bancroft, to allow the fiscal officer to advertise for the Budget Hearing in the Tribune Chronicle, retroactively.

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

Budget Hearing:

[RN2023-097] Greg Leonhard made a motion, seconded by Jamin Banning, to open the Budget Hearing.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

The fiscal officer gave each of the trustees a copy of the proposed Alternative Tax Budget for 2024 for Kinsman Township. The trustees and fiscal officer reviewed each fund together with estimated beginning and ending balances through December 2024. A copy can be obtained by contacting the fiscal officer.

[RN2023-098] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the Alternative Tax Budget for 2024 as prepared by the fiscal officer, to allow the fiscal officer to submit the budget to the county auditor, and to close the budget meeting.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

2. Jason Toth, Assistant County Prosecutor, sent the trustees a resolution to close the Capital Project-Police Garage Fund.

[RN2023-099] Jamin Banning made a motion, seconded by Greg Leonhard, to sign the resolution as written by the Assistant County Prosecutor, Jason Toth, to petition the Court of Common Pleas for permission to close out the Capital Project-Police Garage Fund, due to the township’s inability to obtain ARP monies requested of the Trumbull County Commissioners. The \$30,000 donation received into the fund by the Friends of Kinsman will be returned to them, and the remaining \$53,000 will be transferred to the General Fund for the trustees to determine how it will be used should the fund be closed out.

The vote was as follows:

Jamin Banning	Yes
Greg Leonhard	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

There was discussion between the trustees and fire department personnel regarding the fire hall possibly housing police vehicles.

- 3. Greg reminded Marge that he needs the canceled checks from expenses of cleanup day to submit with the Geauga Trumbull Solid Waste and scrap tire grant.
- 4. Greg communicated with the Army Corps of Engineers regarding the moving of the waterway on Ray State Line. The police were contacted about it. A video was taken of the water running and the problem. The Army Corps of Engineers said the county had made contact. We are third in line for help. Greg will contact Congressman Joyce’s office if need be.  
The county commissioner’s deadline to decide ARP fund distribution is in September. We have submitted three grant requests. They may have around \$10 million to distribute for grant requests. We could use some of our ARP money to repair playground equipment.

[RN2023-100] Greg Leonhard made a motion, seconded by Jamin Banning, to use money from our Local Fiscal Recovery ARP Fund to purchase replacement parts to repair playground equipment at the Kinsman Park for an estimated \$5,000.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

- 5. The water source for the fire department has still not been determined yet. They will still have to see if a pond near the lake area is a possibility.
- 6. Executive Session

[RN2023-101] Greg Leonhard made a motion, seconded by Jamin Banning, to go into Executive Session for the purposes of discussing hiring of the open position of police chief. The time was 7:20 p.m.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

[RN2023-102] Greg Leonhard made a motion, seconded by Jamin Banning, to return from Executive Session from discussion regarding hiring of the open position of police chief.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

The trustees said that due to revolving circumstances, they have not yet come to a decision regarding hiring a police chief. There are currently three candidates and the trustees will need to do more research.

**New Business:**

1. Jamin said a resident reached out to him regarding mosquito spraying. There are many complaints about mosquito problems. There has been a lot of rain lately. Additional sprays will not help since it only takes seven days for mosquitos to mature.
2. Marge asked if the Road Department would utilize the MORE Grant from OTARMA for \$500 this year. Greg asked Tim to get pricing for house numbers since many homes do not have visible addresses.
3. Marge asked the trustees for a resolution to allow her to utilize \$2,000 more of ARP money for current expense.

[RN2023-103] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the fiscal officer to utilize \$2,000 of the Local Fiscal Recovery Fund ARP monies for current expense of the General Fund.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

4. Marge told the trustees that a van load of Americorps workers left pamphlets and they are available to help with disaster cleanup or other community projects.
5. Road- Tim told the trustees he is making his 2<sup>nd</sup> round of mowing. They have both tractors out for work. Ward North Road needs another day or two of tar and chip preparation.
6. Fire- Travis said Cory is going to apply for a BWC grant to help replace expired sets of turnout gear.
7. Zoning- Mark gave the trustees his full monthly report. A copy can be obtained by contacting the fiscal officer.

[RN2023-104] Greg Leonhard made a motion, seconded by Jamin Banning, to waive the yard sale fee in Kinsman during the 60-mile yard sale from Friday, September 1<sup>st</sup> to Sunday, September 3<sup>rd</sup>.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14<sup>th</sup> day of August 2023.

8. Public- A resident asked the trustees if they have tried to attract businesses to Kinsman to raise the tax base. Greg explained that by making the township attractive to those passing through by installing sidewalks and enforcing zoning resolution, that is a very good way to attract businesses. We may never have a big factory since we do not have a public water supply. The trustees have all complained to state legislators about reducing our Local Government Distribution. HB 1 is proposing to take another 10% from local governments. The resident then asked if the Zoning Inspector had received a letter from his attorney regarding a zoning matter. Mark told him that our township attorney advised him to do nothing regarding the letter.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn. The motion was unanimous. The time was 7:55 p.m. The bills were paid.

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Trustees

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Fiscal Officer