

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on November 12, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were six others present: Mark Posey, Charles Goodrich, Larry Bradley, Jim Miller, Leroy Long, and Steve Papalas.

Linda Miller asked that all present stand to recite the Pledge of Allegiance. She also thanked all veterans who have served and are currently serving.

Fred Stahl made a motion, seconded by Greg Leonhard, to accept the reading of the minutes of the October 22, 2018, meeting, as corrected. The motion passed unanimously.

Correspondence:

1. The township received the 2019 Delta Dental Insurance contract. The rates will remain the same, and it was signed by Chairman Linda Miller.
2. The USDA sent Kinsman a news release that states there is funding available for prescription drug disposal in rural communities. Greg said that the DEA takes care of Kinsman's prescription disposal.

Old Business:

1. There will be a Pymatuning Creek Scenic River Open House and Public Information meeting at the Kinsman Administration Building on November 20 at 6:30 p.m. hosted by the ODNR. Greg told the trustees that the Director of the ODNR has placed an ad in the Warren Tribune and the Ashtabula Star Beacon as legal notice for his intent to designate Pymatuning Creek as a scenic and wild river designation. There will be a 30-day waiting period from his notice of intent. That will be sometime in December. The Director will be coming to Kinsman for the signing ceremony at that time.
2. Linda said that bandstand roof project was completed in spite of bad weather. She thanked all those who were involved, and the grant information has been submitted. The siren will not be placed back on the roof since it was not working. Marge thanked all those who organized and volunteered, donated the materials and food, the grant writer, Greg who found the grant, and those who took photographs. As a fiscal officer, she is very thankful because it saved money in the General Fund that runs on a very slim budget.
3. Greg stopped at the EMA and mentioned to them that some people are not hearing the tornado siren. A tornado siren costs around \$25,000, and they will watch for grants for Kinsman to purchase a new one.
4. Greg said that the Police raised approximately \$3,600 for the Shop with a Cop Program at Times Square Restaurant. Leroy asked Marge that since the credit limit is only \$400, and the cash has been accounted for, that he keep the cash to spend on the children at Dollar General to avoid having to be reimbursed for spending over the limit.

5. Fred stated that regarding the ribbon-cutting ceremony comment he made on Facebook, he apologized to the trustees, as well as Steve Papalas. He has discussed this with Greg and Linda, and realizes that these are done to benefit the township.
Fred said that back in February he contacted ODOT's Joe DiFuria to ask about placing directional arrows in front of the old tea room. Joe told him this would be done in late spring or early summer. After calling Joe several times through the summer, he found that Joe had retired. He finally reached Aaron Conly who told him that it is too late in the season to paint the arrows. He will stay on top of it to be sure it gets done.

New Business:

1. Linda congratulated Miranda Stanhope for her win at the State Meet.

[RN2018-083] Linda Miller made a motion, seconded by Greg Leonhard, to congratulate Miranda Stanhope of Joseph Badger High School in Kinsman for her first place win at the State Meet in Columbus Division 3. The trustees thanked her for her efforts in representing our community.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 12th day of November, 2018.

2. Greg had a phone call request asking about hunting on the property behind the garage. Linda said that there are too many homes and it would not be safe. Fred stated that he did not think it should be allowed due to the liability. The trustees said that it is a no.
3. Fred said that he would like to see a Kinsman Christmas decorating contest open to all residents and businesses. His print shop would sponsor a first, second and third place prize of \$75, 50, and \$25 respectively. Fred thought that Leroy and the Police Department could judge. Greg will mention it to the Tribune when they call him. It was decided that Fred and his business will personally sponsor the event, rather than the township.
4. Fire- No report from Cory. The fire truck was sold but the funds have not yet been deposited into the account. The Worker's Compensation grant funds have not been deposited yet, as well.
5. Marge received a return phone call from Verizon. She had contacted them to discuss phone upgrades for the Road and Police departments since Vince told her that his phone is not working properly. Verizon gave her a quote for the service and accessories.

[RN2018-084] Linda Miller made a motion, seconded by Greg Leonhard, to upgrade the two Road Department phones and the one Police phone to a free iPhone 7 from Verizon for \$30 per line per month with 1 GB of data and unlimited phone and texting, and to also purchase the car chargers for each phone for \$19 each, as well as an Otter Box case for each of the three phones at \$37 each.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 12th day of November, 2018.

6. Leroy gave the trustees his October Police report. A copy of the report can be obtained by contacting the fiscal officer.

Leroy also gave the trustees information regarding electronic storage of Police records by Carbonite. The plan starts with 500 GB of data and additional storage can be obtained any time. Pricing for 1 year for 500 GB is \$999.99, 2 years for 500 GB is \$1,614.99, and 3 years for 500 GB is \$2,159.99. For the 3-year contract, it would average \$60 per month with \$200 to set it up. The other option is to store information on a hard drive. Leroy said that Hartford Township has used this company the past three or four months. The trustees tabled this until Marge can check the budget and Leroy can have Shawn check other companies' pricing. It may be safer to keep the records off site.

Leroy told the trustees that a total of \$3,866 was raised for Shop with a Cop at Times Square. There were \$2,261 in tips for waiting on tables, \$1,320 in donation checks, and \$285 from the auction. Leroy has seven children on the list so far, and he has a bus to transport the children.

- 7. Road- Nothing.
- 8. Mark submitted his report for Zoning. A copy of the Zoning Inspector report can be obtained by contacting the fiscal officer.

Linda asked Mark if he knew the date that the area on Main Street was changed from commercial to residential, and if there are records about the change. Mark will find out the information and let the trustees know. He has maps that show that at one time this area was zoned commercial. Greg asked if there is any word on Zoning Board alternate positions to be filled. Linda said that Angela Murphy has been busy working on the zoning resolution changes.

- 9. Public- A resident asked if there is a way to check on seniors if they cannot get to the door. Cory of the Fire Department would be the one to ask. A resident said that there has been a 1-ton truck that has been parking on the new sidewalk, and there has been a vehicle parked in a driveway on Church Street that sticks out into the road. Leroy will discuss this with the resident. It was mentioned that some residents have not yet tapped into the sewer system. Greg said that this has been difficult to enforce.

Linda Miller made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:58 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on November 26, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were six others present: Mark Posey, Loren Hopkins, Susan Slater, Cory VanKanegan, Bruce Bancroft, and Tim Tricker.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the November 12, 2018, meeting, as corrected. The motion passed unanimously.

Correspondence:

1. Marge received an email from Rebecca Verhoff-Kiss stating that as long as there are no issues with Kinsman Township's status as a State of Ohio vendor, we should receive the \$1,000 grant award within 30 days.
2. The Ohio EPA is holding a meeting on December 3, 2018, at Howland High School, 200 Shaffer Dr. N.E. in Warren, immediately followed by a hearing to accept public comments regarding approval to certify degradation of the water quality of the Lower Mosquito Lake.
3. The Trumbull County Engineers office sent the trustees notice that a permit has been obtained to work in the right-of-way of Kinsman Pymatuning Road for access for the address of 9391 for the purposes of installing a conduit for a driveway.
4. Linda Bailiff of the Ohio Public Works is working on a redesign of their website and would love to have current photos of projects representing the various infrastructure types- road, bridge, water, wastewater, and storm water in Kinsman. The photos can be emailed to her.
5. KLA Risk Consulting of OTARMA sent the township suggestions to assist in our loss control efforts. Marge will make a copy to give to Tim for the playground and road.
6. OTARMA is having an election of Board members and asked for the trustees to nominate two candidates based on the selections given. The trustees completed their ballot.

Old Business:

1. The trustees will need to gather more information before making a decision on the Police backup system.
2. New cell phones were received and are in use for the Road and Police.
3. Greg received word that it seems like the designation for the Pymatuning Creek Scenic and Wild River has been a success.
4. Marge has checked the checking account and GovDeals has not yet deposited funds for the fire truck that was sold online.
5. Santa on the Square will be held on December 8 from 5 to 7 p.m. Santa will also be at the Kinsman Public Library that same day from 10 a.m. to noon.
6. Leroy will be shopping with the children for Shop with a Cop on December 12 at 5 p.m.

He also told the township that his annual Christmas party will be held on December 15 at 6 p.m. at his home.

New Business:

1. The last regular trustees meeting of 2018 will be held on Friday, December 28, at 6 p.m.

[RN2018-085] Linda Miller made a motion, seconded by Greg Leonhard, to change the last regular trustees meeting to December 28, 2018, at 6 p.m.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 26th day of November, 2018.

2. Greg thanked Fred for the Kinsman Christmas decorating idea. He has had a lot of positive feedback about it.
3. Fire- The old fire truck has been sold on the GovDeals auction site, but they need the buyer to contact them. Cory contacted the man who won the bid and he is still interested. Linda suggested giving him 24 hours. GovDeals has received the money, but will not release the funds until the buyer signs the release.
4. Road- The springs have been replaced on the Ford L8000 and the International trucks for a cost of about \$3,700.
Tim ordered 300 tons of mixture to complete his road repairs. The county has delivered 80 ton so far.
There was a lot of loose gravel from tar and chipping on the roads. Tim and Vince gathered as much as they could.
5. Police- Shop with a Cop and the Christmas party will be held on December 12, and December 15, respectively.
6. Zoning- Mark said that he is waiting on an answer from the Trumbull County Planning Commission. The person he originally sent his paperwork to has retired, so the change in zoning issue was tabled. A member of the Planning Commission asked him to get the trustees' thoughts on the issue. Mark spoke with each trustee, then wrote the commission a letter.
7. Public- A resident asked about the snowplow damaging the corner of her property. Tim said he would do his best to not damage her property further.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn. The time was 6:27 p.m.
The bills were paid.

Trustees

Fiscal Officer