

Kinsman Township Trumbull County Records of Proceedings

Work Session Held on January 7, 2023 at 8:00 A.M.

Chairman Greg Leonhard opened the work session meeting.

All present stood to recite the Pledge of Allegiance to the flag.

Zoning: Mark told the trustees that he had written \$4,400 in zoning permits during 2022, \$1,615 of which was for the new Family Dollar/Dollar Tree store, and \$150 in signage.

A total of \$37 for the year included yard sale permits. Mark discussed with the trustees a few different options for yard sale fees. It was decided by the trustees to let it remain the same until it can be revisited next year.

Two trustees discussed possible zoning violations on Wayland and Mayburn Barclay Roads. Mark will continue to notify residents of violations throughout the township.

[RN2023-001] Greg Leonhard made a motion, seconded by Jamin Banning, to increase Zoning Inspector Mark Posey's wages by \$15 per month for a total of \$465, to be paid from the Zoning Fund with a balance of \$146.61, and the remaining \$33.39 to be paid from the General Fund.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 7th day of January, 2023.

The trustees thanked Mark for his good work.

The trustees discussed a tentative clean-up day on May 13, 2023.

Bruce will attend the upcoming EMA meeting Wednesday night.

Police: Greg told Chief Shawn Rentz that in light of the low General Fund balance, proceeds from the sale of the 2005 Cruiser will be deposited into the General Fund.

Shawn told the trustees that Dylan Dean was an excellent patrolman, but asked to resign.

[RN2023-002] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the resignation of part-time officer Dylan Dean as of January 7, 2023.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 7th day of January, 2023.

Shawn explained that it is difficult to recruit and retain part-time officers at the current pay rate of \$13.50 per hour, with Sergeant pay of \$15.50 per hour. The police secretary is currently paid \$12.75 per hour. Most part-time officers have full-time jobs. Surrounding townships offer a higher wage.

[RN2023-003] Greg Leonhard made a motion, seconded by Bruce Bancroft, to raise part-time Officer's wage to \$18 per hour, Sergeant wage to \$20 per hour, and Police Secretary wage to \$14 per hour.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 7th day of January, 2023.

The trustees asked about the SUV currently parked in the old police building that needs work done. The trustees suggested sending it to a shop if help is needed. Shawn would like to re-stencil the patrol cars. He will get some quotes to get it done professionally. Greg mentioned that we will continue to need Police help during parades and Santa on the Square.

Shawn told the trustees that he would like to sign Megan up for an online record-keeping class that may cost \$300. He is waiting to attend the Ohio Chiefs of Police online class.

His police contract is ending July 1, 2023. Both Shawn and the trustees will review this in June and look at the budget then. Shawn is considering staying on as chief part time and hiring a full-time officer. He would work 3 days a week day-turn. The trustees thanked Shawn for his good work.

Road: The trustees met with Tim Tricker, Road Superintendent. The following pay increases were made by resolution:

[RN2023-004] Greg Leonhard made a motion, seconded by Jamin Banning, to increase Tim Tricker, Road Superintendent's wage from currently \$20.50/hour to \$21.50/hour with a personal day, full-time Road Worker Vince Peterson's wage from \$17/hour to \$18/hour with a personal day, and part-time Road Worker Jim Grove's wage from \$13/hour to \$14/hour.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 7th day of January, 2023.

Greg asked for road project plans for 2023 and Tim told him Martuccio quoted \$125,000 per mile for cold pave, and \$15,500 per mile for tar and chip. We need to get the semi-truck off of Ward Christy Road as it is continually damaging the road. Gary Shaffer of the county engineer's office is behind on weight limit studies on Ward North Road. We need to enforce weight limits on Turner Mullen, Ray State Line, and then Ward North and Ward Christy once the study is completed and limits are set. The trustees are reluctant to put money into repairing a road like Ward Christy that continues to have a loaded semi-truck utilizing it. Shawn needs to discuss the semi with the owner on Ward Christy. Tim said that there are three roads that need done in 2023, Ward Christy, which we will not address yet, Ward North Road, ¾ mile cold pave south of Kinsman Pymatuning, and Turner Mullen needs a choke coat and a layer of tar and chip. Greg has heard feedback about Turner Mullen Road that the drainage work done by our road workers and the county engineers has made a difference. Lakeview Drive needs a scratch coat from where hot pave left off, then tar and chip.

[RN2023-005] Greg Leonhard made a motion, seconded by Bruce Bancroft, to spend \$150,000 on road projects for various road projects for 2023.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 7th day of January, 2023.

Tim told the trustees that the park mower is now 22 years old He heard that there may be a mower for sale by a golf course in Jamestown.

Greg said that there is a total of \$3,500 available this year from Geauga-Trumbull Solid Waste Community Grant to be used for the recycling area. Tim will get a quote for tar and chip for the recycling driveway area. He will need a diagram.

There is an upcoming preconstruction meeting with the Trumbull County Engineers to discuss this year’s Kinsman Sidewalk Project on January 19, 2023 at 1:30 p.m. at the county engineer’s office.

The trustees thanked Tim and Vince for their good work with the Road Department.

Kinsman Square had an honorable mention for their Christmas Décor this year.

Marge asked the trustees for a motion to cover back General Fund expenses paid with ARP monies.

[RN2023-006] Greg Leonhard made a motion, seconded by Bruce Bancroft, to allow General Fund expenses retroactively paid with ARP monies during 2022 in the amount of \$16,077.53, and to allow \$20,000 of ARP monies to assist General Fund expenses during 2023.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 7th day of January, 2023.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the Work Session meeting. The vote was unanimous. The time was 12 p.m.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Work Session Held on January 9, 2023 at 5:30 P.M.

Chairman Greg Leonhard opened the work session meeting with Fire Chief Cory VanKanegan, held before the 2023 Reorganization Meeting.

Cory told the trustees that he is applying for the HB 110 State Fire Marshal Grant and is hoping to replace hose that is from the 1980's with the monies.

He has nothing big planned this year for the fire department budget. The trucks are all serviced. He will try for a grant for a tanker. The tanker they are using needs new tires, but everything is okay mechanically.

He has added one new person on their roster, Patrick Maenpa.

[RN2023-007] Greg Leonhard made a motion, seconded by Bruce Bancroft, to send Patrick Maenpa to Firefighter One training in the spring for a cost of \$1500 that will be reimbursed through the Fire Marshal grant in fall of 2023.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 9th day of January, 2023.

Cory told the trustee the fire hall building is in good shape. There are no big expenditures coming up. There were a total of 330 calls for 2022. There was a discussion with the trustees about the possibility of the township taking ownership of the building. The trustees would like to review the utility bills. The trustees would not agree to stipulations on use of the building should the township take ownership. All the high dollar equipment is in good condition.

[RN2023-008] Jamin Banning made a motion, seconded by Bruce Bancroft, to increase Cory VanKanegan's pay from \$200 per month to \$250 per month.

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Be it so resolved this 9th day of January, 2023.

Greg asked the trustees about the possibility of paying firefighters for coming out per call as incentive. The trustees thanked Cory for his good work and the work session for fire ended and the reorganization meeting began immediately.

Kinsman Township Trumbull County

Records of Proceedings

Reorganization Meeting Held on January 9, 2023 at 6:00 P.M.

Fiscal Officer Margaret Crupi called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

The reading of the minutes of the December 27, 2023, regular trustees meeting was waived until the January 23, 2023, regular trustees meeting. The motion was unanimous.

The Fiscal Officer asked for nominations for Chairman and Vice Chairman to be opened.

Reorganization:

[RN2023-007] Greg Leonhard made a motion, seconded by Jamin Banning, to appoint Bruce Bancroft as Chairman.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Abstain

Be it so resolved this 9th day of January, 2023.

[RN2023-008] Jamin Banning made a motion, seconded by Bruce Bancroft, to appoint Greg Leonhard as Vice Chairman.

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Be it so resolved this 9th day of January, 2023.

The meeting was then turned over to Chairman Bruce Bancroft to open and read bids that were received for the 2005 Police Cruiser. Bids were as follows: George Burggraf bid \$800, Gene Arnold bid \$1001, Emergency Remarketing bid \$678.18, and Ted Miller bid \$1050.

[RN2023-009] Bruce Bancroft made a motion, seconded by Greg Leonhard, to accept the winning bid of \$1050 by Ted Miller, for the 2005 Ford Crown Victoria Police Cruiser. The bid must be paid by Friday, January 13, 2023.

The vote was as follows:

Bruce Bancroft	Yes
Greg Leonhard	Yes
Jamin Banning	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-010] Greg Leonhard made a motion, seconded by Jamin Banning to provide for the current expenses and other expenditures of the Board of Trustees of Kinsman Township, during the fiscal year

ending December 31, 2023, the following sums be and the same are hereby set aside as temporary appropriations until permanent appropriation amounts can be established for the several purposes for which expenditures are to be made for and during said fiscal year, as follows:

General Fund	96,533.62
Motor Vehicle License Tax Fund	29,000.00
Gasoline Tax Fund	190,000.00
Road & Bridge Fund	206,658.43
Fire Special Levy	52,770.55
Fire & EMS Levy	95,820.46
Police Special Levy	131,124.97
Lighting Assessment	10,000.00
Capital Project Sidewalk	220,221.00
Capital Equipment Fund-FEMA	0.00
Park Committee	36.85
Local Fiscal Recovery Fund	73,685.62
Total of All Funds	<u>100,318.63</u>

The vote was as follows:

Be it so resolved this 9th day of January, 2023.

[RN2023-011] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the Fiscal Officer to request an advance on the April, 2023 Real Estate Settlement. The earliest advance from the Trumbull County Auditor can be expected the end of February, 2023.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-012] Greg Leonhard made a motion, seconded by Jamin Banning, to set the regular meeting dates for the 2nd and 4th Mondays of every month at 6:00 pm at the Kinsman Administration Building at 7890 State Route 5. If Monday is a holiday, with the exception of Columbus Day, then we meet on the following Tuesday evening.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-013] Jamin Banning made a motion, seconded by Greg Leonhard, to conduct meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meetings:

1. Regular Meetings- Regular meetings of the Board of Trustees shall be held on the 2nd and 4th Mondays of every month at the Kinsman Township Administration Building, and notice of said meeting shall be posted at the Administration Building 7890 State Route 5, and at the Township Garage 6380 Route 87.
2. Special Meetings-Notice of special meetings of the Board of Trustees shall be given by posting advanced written notice of the same in a conspicuous place at the Administration Building and Township Garage. Additionally, notice of all special meetings shall be given to the Youngstown Vindicator, Warren Tribune Chronicle, and/or any other newspaper that requests the same at least 24 hours in advance of the meeting, except in an emergency in which the notice shall be given as soon as practicable.
3. The township will provide advance written notice of special meetings to anyone who provides the township with prepaid postage, self-addressed envelopes or post cards.

The vote was as follows:

	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

The Work Session meeting with Department Heads was set at the December 12, 2022, and was then advertised for Saturday, January 7, 2023 beginning at 8 a.m. Cory was to meet with the trustees at 5:30 p.m. before their regular trustees' meeting.

[RN2023-014] Greg Leonhard made a motion, seconded by Jamin Banning, to set annual work session meetings with township department heads for the earliest possible convenience and discretion of the trustees for the new fiscal year.

The vote was as follows:

	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-015] Greg Leonhard made a motion, seconded by Jamin Banning, to reappoint Shawn Rentz as Police Chief, Cory VanKanegan as Fire Chief, Mark Posey as Zoning Inspector, Tim Tricker as Road Superintendent, Vincent Peterson as full-time Road Worker, James Lewis as Sergeant; Zane Stowe, Josh Ellwood-Bellas, and Jonelle Gerke, as part-time police officers, Carrie Betts and Greg Leonhard as Police Reserve Officers; Pastor Mark Biel as Chaplain; Megan Garcia is to be reappointed as Police Secretary. Jim Grove will be reappointed part-time Road worker, and Ed Slywczak will continue as part-time park maintenance worker.

The vote was as follows:

	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

Greg Leonhard read the salaries set at the Work Session of January 7, 2023.

- | | |
|--------------------------|-------------|
| 1. Road Superintendent | \$21.50/hr. |
| 2. Full-Time Road Worker | 18.00/hr. |
| 3. Part-Time Road Worker | 14.00/hr |

3. Park Employee	13.00/hr
4. Chief Shawn Rentz	Salary as per contract
5. Sergeant James Lewis	20/hr.
6. Part-time Police Officers	18/hr.
7. Zoning Inspector Mark Posey	465/mo.
8. Police Secretary	14.00/hr.
9. Police Vehicle Maintenance Tom Gross	No compensation
10. Chaplain Mark Biel	No compensation
10. Reserve Officers	No compensation
12. Fire Chief Cory VanKanegan	\$200 per month

[RN2023-016] Jamin Banning made a motion, seconded by Bruce Bancroft, to give the full-time employees the following paid holidays: New Year’s Day, Martin Luther King Day, Washington-Lincoln Day, Memorial Day, 4th of July, Juneteenth, Labor Day, Columbus Day, Veterans’ Day, Thanksgiving Day, and Christmas Day. If the holiday falls on Saturday or Sunday, then the holiday will be observed on Monday. If they had to work on a holiday, they could take another day as compensation for the paid holiday. Holiday pay would be double-time and a half.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-017] Greg Leonhard made a motion, seconded by Jamin Banning, to set the following for the Road Department for 2023:

Road Superintendent Tim Tricker and Road Worker Vince Peterson- 40 paid vacation hours for 2023.

Vacation hours paid as follows: 1st year- 5 days, 2nd year- 5 days, 3rd year- 10 days, 4th year on-add 1 day each year to a maximum of 20 days.

Tim Tricker is in his 9th full year for 2023 and will receive 10 days (80 hours) this year paid vacation, plus seven days (56 hours), for a total of 136 hours, plus one personal day (8 hours).

Vince Peterson is in his 8th full year for 2023, and will receive 10 days (80 hours) paid vacation, plus six days (48 hours) for a total of 128 hours, plus one personal day (8 hours).

Vacation days must be used by the end of the year; they cannot accumulate. Chief Shawn Rentz’ vacation days are as per Police contract.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023

[RN2023-018] Greg Leonhard made a motion, seconded by Jamin Banning, for full-time employees to receive 1.25 sick days per month up to 260 sick days. Upon termination of employment, the employee will receive up to 50 days of accumulated sick pay plus half of the accumulated balance of sick pay up to a maximum total of 155 days.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes

Bruce Bancroft Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-019] Jamin Banning made a motion, seconded by Bruce Bancroft, to pay the members of the Zoning Appeals Board and the Zoning Board \$25.00 per meeting for attending their own board meetings payable semi-annually.

The vote was as follows: Jamin Banning Yes
Bruce Bancroft Yes
Greg Leonhard Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-020] Greg Leonhard made a motion, seconded by Jamin Banning, to use the Trumbull County Prosecutor's office for legal assistance and hire outside legal counsel as needed. The township is presently using Attorney Mark Finamore as our attorney for zoning matters.

The vote was as follows: Greg Leonhard Yes
Jamin Banning Yes
Bruce Bancroft Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-021] Jamin Banning made a motion, seconded by Bruce Bancroft to give permission to the Fiscal Officer to transfer money within a fund without prior consent from the Trustees.

The vote was as follows: Jamin Banning Yes
Bruce Bancroft Yes
Greg Leonhard Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-022] Greg Leonhard made a motion, seconded by Jamin Banning, for Kinsman Township to remain a member of the Ohio and Trumbull County Township Associations.

The vote was as follows: Greg Leonhard Yes
Jamin Banning Yes
Bruce Bancroft Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-023] Greg Leonhard made a motion, seconded by Jamin Banning, that there is a \$400 fee per adult league per season plus proof of insurance for use of the Township Park. Nonprofit organizations are exempt but must have proof of insurance.

The vote was as follows: Greg Leonhard Yes
Jamin Banning Yes
Bruce Bancroft Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-024] Jamin Banning made a motion, seconded by Bruce Bancroft, for the township to continue to pay Memorial Day assistance to the American Legion of \$200 for 2023.

The vote was as follows: Jamin Banning Yes

Bruce Bancroft	Yes
Greg Leonhard	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-025] Greg Leonhard made a motion, seconded by Jamin Banning, that the Trustees will charge residents \$50 for renting a pavilion at the Township Park, and \$100 per pavilion for non-residents for 2023. There will be no charge for use by nonprofit organizations.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-026] Greg Leonhard made a motion, seconded by Jamin Banning, for the Fiscal Officer to remain a member of the Ohio Association of Public Treasurers.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023

[RN2023-027] Jamin Banning made a motion, seconded by Bruce Bancroft that the Road Department, Police Department, and Fire Department will turn in their inventory list and rosters to the Fiscal Officer by the end of January, 2023. These will then be sent to OTARMA and on file here at the Administration Building.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-028] Greg Leonhard made a motion, seconded by Jamin Banning, to continue to advertise and sell township property via online auction.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

[RN2023-029] Greg Leonhard made a motion, seconded by Jamin Banning, to close the reorganization meeting.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 9th day of January, 2023.

The regular trustees' meeting was opened.

Correspondence:

- 1. The Trumbull County Engineer’s office sent ODOT’s township mileage certification of 21.036 miles. The trustees certified this.
- 2. Anne Spicer of Charles Harris and Associates is preparing to do the biannual township audit this spring and requested that the new chairman trustee call her to discuss any possible fraud. Bruce will call her.

Old Business:

- 1. Mark reported that the Trumbull Planning Commission is making their recommendation for the proposed zone change tomorrow. He gave his full zoning inspector report to the trustees and fiscal officer at Saturday’s work session.
- 2. Greg will be attending the Region 7 Opiate meeting tomorrow night in Youngstown. The Pymatuning Creek Advisory Board meeting will be held here on Thursday. The Geauga Trumbull Solid Waste meeting is on Tuesday, January 17. Greg will be attending. The preconstruction meeting for the next phase of the sidewalk will be held on January 19th that is the same night as the Trumbull Township Association meeting. Kinsman usually cosponsors the May dinner with Johnston. Greg said that Clean Up Day needs to be set.

[RN2023-030] Greg Leonhard made a motion, seconded by Bruce Bancroft, to set the date for Kinsman Clean Up Day and Scrap Tire Collection for Saturday, May 13th from 9 a.m. to 1 p.m.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 9th day of January, 2023.

- 3. Bruce will be attending the EMA meeting on Wednesday at 5 p.m.

New Business:

- 1. Road- not here
- 2. Fire- will have inventory and roster at the next meeting.
- 3. Police will have the same. Shawn asked for a motion from the trustees to hire Leroy Long as auxiliary officer.

[RN2023-031] Greg Leonhard made a motion, seconded by Bruce Bancroft, to hire Leroy Long as Auxiliary Police Officer.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 9th day of January, 2023.

Shawn is planning on attending a Trumbull County Commissioners meeting regarding the new police garage.

- 4. Zoning- nothing.
- 5. Marge asked for a motion to have Charles Harris write township notes for 2022.

[RN2023-032] Greg Leonhard made a motion, seconded by Bruce Bancroft, to have Charles Harris and Associates write the township Hinkle notes for 2022 at a cost of \$525.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 9th day of January, 2023.

- 6. Public- A resident asked about the county looking into Kinsman Pymatuning Road after a fatality last year near Delin Thomas Road. We are still waiting on speed and weight limit studies for some township roads.

A resident asked if the trustees can overturn a zoning board decision. The trustees can decide and have a final decision. Residents can file through the courts if they'd like. We should wait on the decision then address it. A petition can be turned in to the zoning board.

- 7. A zoning board meeting will be held on Monday, January 16th.

We are trying to get a Ward North load limit set and need the study to be completed by the county. The county engineers can be called regarding Kinsman Pymatuning Road ditches. The trustees usually meet with the county engineers in February and plan on discussing load limit and speed limit studies at that time. A resident will need permission by the county to lay pipe along Kinsman Pymatuning Road.

Bruce Bancroft made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 6:49 p.m. The vote was unanimous. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on January 23, 2023 at 6:00 P.M.

Chairman Bruce Bancroft called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

Greg Leonhard made a motion, seconded by Bruce Bancroft, to accept the reading of the minutes of the December 27, 2022, regular trustees meeting. The vote was unanimous.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the January 7, 2023 work session. The vote was unanimous.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the January 9, 2023 work session. The vote was unanimous.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the January 9, 2023 regular trustees meeting. The vote was unanimous.

Correspondence:

1. Workers' Comp company, Sedgwick, sent the trustees the summary of all claims from the past several years.
2. Alexander's Pest Control sent the trustees their 2023 quote of \$375 per spray, up from \$275 last year.

Road- Tim said the Trumbull County Engineers met with him regarding Phase 3 of the Sidewalk Project. They are hoping to begin in April with a completion date of May 31st. Any salvaged slate will be brought to the garage. Martuccio will come out Wednesday to look at possible improvements around the recycling dumpsters to be paid for with the Go Green grant. If they proceed they will be doing the work when they come to Kinsman for road improvements.

Old Business:

1. Greg spoke with Dan Brannon of Sunburst. May 13th is the confirmed date for the Kinsman Clean-Up and Scrap Tire Day to be held at the township garage from 9 a.m. to 1 p.m. There is to be no construction or household waste dropped off. There will be an electronics truck for drop off which will be a U-Haul rental that we will be reimbursed for from the Go Green grant. We are receiving \$1679 in Scrap Tire grant monies and \$3500 Go Green grant with no match needed. Greg will be applying for by the due date of February 17, 2023. Grants will be awarded by February 28, 2023. Our collection date will be posted on Geauga Trumbull Solid Waste collection website. They will provide baskets for us.
Greg said the Community Grant is available for up to \$15,000 with a 10% match. We do not have a big project to apply for this online.
2. Bruce attended the EMA meeting. Bruce added the Fire Department, American Legion, and the Administration Building for emergency shelter locations on the Emergency Shelter Survey. He also suggested that we should apply for a grant for a generator for the administration building,

especially since we share the building with the police. EMA Director John Hickey gave Bruce a card with the wireless emergency notification system WENS. The card has a QR code that allows notice of an emergency alert.

Bruce discussed Kinsman with Commissioner Denny Malloy since he is in charge of the outlying areas of Trumbull County.

New Business:

1. Kinsman Township will cosponsor the Trumbull Township Association dinner to be held on Thursday, May 18th at 6 p.m. at the American Legion.
Greg sent Kinsman Township boundaries information to the U.S. Census Bureau.
2. The Zoning Board has reappointed Marcie Campbell and is now the new zoning secretary.
3. Zoning- Mark will have his full Zoning Inspector report at the next meeting. He told the trustees that the Planning Commission mentioned our agriculture-zoned district is not in line with the ORC. They suggested for the township to consult with legal counsel. Mark will be meeting with the Planning Commission on Friday at 10 a.m. with Trustee Bruce Bancroft and Zoning Board member Angela Murphy. Right now Agriculture zoning is staying as is. Residents can file a variance if need be. The resident can file a variance with the Zoning Board of Appeals, and then the trustees have the final decision. Only bordering properties will be notified if a variance is filed. The valid reason the proposed zoning change was filed is wanting to be in step with county and health department minimum lot sizes. The trustees understand residents' concerns regarding proposed zoning changes. The Zoning Inspector will address any ongoing activity on properties if found. The proposed zoning change will be a long process.
4. Police- Shawn gave the trustees his stats for the last quarter, December, and Year 2022.
5. Fire- Cory sent Marge the inventory and roster.
6. Public- As discussed above for zoning. A resident asked if the county has begun their speed study on Kinsman Pymatuning.
7. The trustees would like to add Ward Christy to the load limit study on Ward Christy.

[RN2023-033] Greg Leonhard made a motion, seconded by Jamin Banning, to include Ward North Road, along with Ward North Road, in a load limit study to be done by the Trumbull County Engineers.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 23rd day of January, 2023.

8. Shawn will discuss the log truck activity on Ward Christy with the owner and resident. A resident asked about load limits on township roads. Greg said that if someone violates our load limits once posted, we will get Trumbull County scales deputy to Kinsman and they'll be cited. We will also ask police to monitor the area.
9. Discussion will be tabled about Shawn's bonus until the next meeting.
10. The trustees and zoning will be looking into ORC 509.1 Agriculture and solar farms in Kinsman.

Bruce Bancroft made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 7:09 p.m. The vote was unanimous. The bills were paid.

Trustees

Fiscal Officer