

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on April 10, 2023 at 6:00 P.M.

Chairman Bruce Bancroft called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the minutes of the March 13, 2023 regular trustees meeting as corrected. The vote was unanimous.

Correspondence: The Trumbull County Engineers office sent notice of a permit to work in the right of way of Mayburn Barclay Road. The permit fee was paid to the county engineer's office.

Old Business:

1. Tim gave Jamin his changes on the Right-of-Way Road Work permit. A work session will be scheduled to discuss this.
2. Bruce said the request to the county commissioners for \$200,000 of ARP monies to help with the cost of the new police garage has gone to the commissioner's legal department. Greg said Todd Price's request for power cots has gone to legal, as well.
3. Bruce said we now have the complete bid packet and drawings file for the new police garage with instructions for bid.
4. Shawn told the trustees that the police cruiser is now being cleaned up and stickered.
5. Bill Spithaler is meeting with Sam's Club regarding bottled water skids to schedule delivery to Miller's then transport to East Palestine.
6. Links have been added to the township website for Zoom meetings.
7. Bruce suggested a work session to discuss an agenda of township items, followed by a once a month regular trustees meeting where those items can be voted on. He feels this works well for the county commissioners, as well as most of Trumbull County townships.

Greg apologized for getting angry at the previous meeting and said he invited Tim Woofter, a former township trustee to give his opinion on once a month meetings. Greg told the trustees that sometimes issues come up, such as the need for a bid opening date that needed to be done immediately, and had to be discussed by text. Greg said he feels once a month is a bad idea. He then asked Tim Woofter to weigh in. Tim said trustees ran for election with the understanding that there would be twice monthly meetings. Two meetings give the public a chance to weigh in on township matters and voice their concern or ask a question. He felt that trustees' pay is worth two meetings a month. Other townships have the funds to hire a manager that allows the convenience of once-a-month meetings. Texting to make decisions is a bad idea, as well as once monthly meetings.

Bruce explained that he is leaning towards a work session, then a meeting to follow. No decisions would be made at the work session, just discussion. Decisions would be made at the trustees' meeting. The work session would include all the department heads.

Jamin said that anytime the trustees have an emergency text the item is always brought up at the following trustees' meeting.

Tim suggested that it is much easier to keep the twice monthly meetings. Jamin said attendance is very low at the trustees' meetings and that is the reason he if for once a month meetings.

Since there was not second to the motion for once a month meetings, the item is permanently tabled.

8. The tornado siren did not sound the first Saturday of the month due to no power.

New Business:

1. Greg said there is a resident required to do community service and asked Tim if he could use him to pick up sticks.

[RN2023-046] Greg Leonhard made a motion, seconded by Bruce Bancroft, to allow Tim Tricker to have Eric Lusane help pick up sticks at the park to earn Community Service hours.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 10th day of April, 2023.

2. The trustees received a complaint from Badger Schools that there bus driver is having difficulty with a resident parking in the roadway on Wayland. Shawn is attempting to speak with the resident. If the resident persists in parking in the roadway he may get a ticket.
3. Bruce initiated a discussion was had regarding purchase of a laptop for the fiscal officer to take home to make it easier to write minutes.

[RN2023-047] Greg Leonhard made a motion, seconded by Bruce Bancroft, to purchase a laptop with Microsoft Word program to make it more convenient for the fiscal officer to write the minutes from home. Donations of \$200 were given by Bill Spithaler, Jim Miller, Tim Woofter, and Bruce Bancroft. Marge Crupi thanked the donors for their thoughtfulness and generosity.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Be it so resolved this 10th day of April, 2023.

4. Fire-

[RN2023-048] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the fiscal officer to amend the estimated resources and appropriations with the Trumbull County Auditor for the Fire Fund due to receiving the State Fire Marshal Grant in the amount of \$20,000 along with a \$300 donation from the Lake Ruritan Club.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 10th day of April, 2023.

5. Police- Shawn told the trustees that Safety Forces Day is planned for June 17, 2023, the Father's Day weekend. He also told the trustees that the second annual Coffee with the Chiefs at Good Intentions is planned for August 19, 2023 from 9 a.m. to noon.
Shawn spoke with the resident with the logging truck that resides on Ward Christy and gave him warning not to drive the truck when it is full on that road.
He told the trustees that the police vehicles are striped and the Crown Victoria is done and will be out this weekend. Josh Ellwood Bellas will be going to the Ohio State Patrol Academy. The trustees thanked him for working with us.
6. The Car Show-

[RN2023-049] Bruce Bancroft made a motion, seconded by Greg Leonhard, to allow the Masonic Lodge to use the old high school grounds for their annual car show to be held on July 16, 2023.

The vote was as follows:	Bruce Bancroft	Yes
	Greg Leonhard	Yes
	Jamin Banning	Yes

Be it so resolved this 10th day of April, 2023.

7. Road- Tim told the trustees that they have been cleaning up limbs. They put down 2 tons of cold patch on Turner Mullen Road. He told the trustees that he received a call from the Fire Department that they had to cut a baby swing away from a child who was stuck in it. It was \$40 to replace the swing.
Tim has not heard of any county resurfacing projects beginning yet this year.
8. Zoning- Mark gave the trustees a copy of his monthly report. A copy can be obtained by contacting the fiscal officer.
9. Public- Residents asked the trustees about the tornado siren on the Square. That had not been working for several years and was removed a few years ago from the bandstand. Residents complained that they could not hear the tornado siren on Delin Thomas. Greg said the siren on Delin Thomas was the result of a government study for placement by the county. Greg will contact the EMA to discuss this.
A resident saw some bricks that seemed ready to fall at the corner of a building on the Square. The county inspectors came out to look at it on Sunday.
A resident on State Street and Church Street said there has been gunfire near his home. Greg said there is no township regulation and suggested contacting the Kinsman Police Department when he hears gunfire.
A resident came to ask again about the ditch on Kinsman Nickerson and Elm Street blocked up. He said debris left in the field is being washed back into the culvert that is causing flooding. Tim explained that our road department loading debris onto the truck and disposed of it elsewhere and it must be new debris on resident's properties that is being washed into the culvert and blocking drainage. Greg said they have been working on this a long time and will continue to work on it.
Dan Brannon asked if there is more help available for cleanup day on May 13th. He has a helper coming but they are in need of more help. Jamin said he is willing to help and Bruce will help depending on the weather.
10. 2023 Permanent Appropriations-

[RN2023-050] Jamin Banning made a motion, seconded by Greg Leonhard, to accept the Permanent Appropriations as follows, and to amend RN2023-010 sum total, as it was a typo, from \$100,318.68 to the correct total of \$1,189,814.37, and did not include the Police Garage Fund total of \$83,962.87 :

Permanent Appropriations for 2023

General Fund	96,533.62
Motor Vehicle License Tax Fund	29,000.00
Gasoline Tax Fund	190,000.00
Road & Bridge Fund	206,658.43
Fire Special Levy	76,070.55
Fire & EMS Levy	95,820.46
Police Special Levy	131,124.97
Lighting Assessment	10,000.00
Capital Project Sidewalk	220,221.00
Capital Equipment Fund-FEMA	0.00
Park Committee	36.85
Local Fiscal Recovery Fund	73,685.62
Police Garage	83,962.87
Total of All Funds	<u>1,213,114.37</u>

The vote was as follows:

Be it so resolved this 10th day of April, 2023.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 7:27 p.m. The vote was unanimous. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on April 24, 2023, at 6:00 P.M.

Chairman Bruce Bancroft called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

Jamin Banning made a motion, seconded by Greg Leonhard, to accept the minutes of the April 10, 2023 regular trustees meeting as corrected. The vote was unanimous.

Bruce Bancroft made a motion, seconded by Jamin Banning, to dispense with the reading of the minutes of the April 10, 2023, regular trustees meeting.

Correspondence:

1. The Trumbull County WENS (Wireless Emergency Notification System) sent three ways to sign up for weather alerts. You can scan the QR code, go directly to the site via https://entry.inspironlogistics.com/Trumbull_oh/wens.cfm, or go to the Trumbull County EMA web page at: <https://www.co.trumbull.oh.us/EMA>. The full notice will be posted on the township website, as well as the Kinsman Township Facebook page.
2. Johnston Township sent the trustees their March 2023 ambulance report.
3. The trustees received an email from the Opioids Implementation Administrator stating that Ohio has elected to participate in one or more of the five opioid settlements.

[RN2023-051] Greg Leonhard made a motion, seconded by Bruce Bancroft, to electronically sign the forms to participate in the settlement with one or all of the five opioid settlements with Teva, Allergan, CVS, Walgreens, or Walmart.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 24th day of April 2023.

Old Business:

1. The tornado siren has been inspected and is working. The system is obsolete and there are no grants to cover a new or additional siren, and replacement cost is \$30,000. The siren is meant to be heard outdoors. There is a Trumbull County Weather Emergency Notification System app that can update residents on weather emergencies.
Greg noticed two sections of pitted sidewalk that had been replaced during the sewer project and should have been redone this phase. Greg has reached out to the county engineer's office to discuss this. Orange spray paint is marking these sections. Greg said because of these sidewalk section conditions, it would be better to pay 20% now than 100% of replacement cost at a later date. The contractor will be returning.
Hudson Communications has installed the new camera at the township garage recycling bins area. This will be paid for with the Go Green Grant once it is received.

2. Jamin met with Mark Posey, Tim and Vince to reword the Kinsman Township Road Department Right-of-Way Permit application. Tim feels the permit is good and covers any activity that could happen with township roads rights-of-way. There is a permit fee. The applicant would fill out the permit application, Tim will sign it after review of the planned work. The applicant would pay the fee. Jamin explained the permit is necessary since the township's newly paved roads have been torn up from a logging truck and farmer damage. Paving and tar and chip to repair roads is very costly to the township.

[RN2023-052] Jamin Banning made a motion, seconded by Greg Leonhard, to adopt the use of a Right-of-Way Permit application for residents who wish to do any type of work in the township's right of way. The application and work to be done would be reviewed by Kinsman Township Road Superintendent, Tim Tricker, and permit fee, along with deposit or bond could be collected before work begins.

The vote was as follows:

Jamin Banning	Yes
Greg Leonhard	Yes
Bruce Bancroft	Yes

Be it is so resolved this 24th day of April, 2023.

3. Bruce told the trustees that the new laptop and docking station have been set up with the help of Lori Hineman the past two Saturdays. Marge is very appreciative of the new laptop as it will make it easier to do her job.

Bruce will be attending the Trumbull County Commissioners meeting tomorrow at 1:30, and another on Wednesday at 6 p.m. at the Trumbull County Agriculture Center. He will ask about disbursement of funds regarding our proposed new police garage building. If we could obtain additional funds above the requested amount of \$200,000 for the police garage, we could obtain a generator for the Administration Building and the American Legion since they are warming centers. The bid packet information has been posted for the new garage. Bruce suggested we should try to vacate the old police building by August 1, 2023, since that will be one year since its sale to new owners.

The trustees and Marge thanked Bill Spithaler, Dan Brannon, Tim Woofter, Jim Miller, and Bruce Bancroft, for their donations toward the new township laptop, and honorable mention and thanks to Lori Hineman for her help with setting it up.

Bill Spithaler said he will get payment for the bottled water skids to Sam's Club and they will deliver the 27 skids of bottled water to Miller's. Miller's will then deliver the skids to East Palestine.

4. Jamin told the trustees that he left the April 10th meeting not feeling good about things and feels pressured to continue twice-monthly meetings. Greg feels the opportunity for the public to attend twice-monthly meetings plus the ability to address issues that are urgent would be taken away with one monthly meeting. He has arranged his work and family schedule around the twice-monthly meetings since he has been a trustee. Bruce feels that since we now have Facebook and the ability for the public to attend trustees' meetings through Zoom, once a month meetings are sufficient. Greg told the trustees he has been a trustee for twelve years and feels the twice-monthly meetings are important opportunities for the public to keep current with township issues, and one meeting per month is. A resident suggested that when trustees ran for office, they were aware of the two meetings per month. Jamin answered that two meetings per month was not discussed

at that time and that out of the twenty-four townships in Trumbull County we are only one of three that continue to have twice-monthly meetings. He also said that we now have two short meetings which could be condensed into one longer meeting with maybe more public attendance. Discussion regarding the meetings was had between the trustees and public.

[RN2023-053] Jamin Banning made a motion, seconded by Bruce Bancroft, to go to one regular trustees' meeting per month as a trial for six months, to begin the second currently scheduled meeting of the month for the next six months, with the exception of the month of May. May 8th will be the only meeting in May. A work session, if required, will be advertised.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	No

Be it so resolved this 24th day of April, 2023.

Additional questions came in through the Zoom application. One question was, "What is the benefit for the change to the township?" Jamin answered that one meeting per month would give the trustees more time to consider township decisions.

Another Zoom comment was, "Be mindful of Zoning Needs." Discussion ended regarding meeting frequency.

5. Road- Tim likes the proposed right of way permit and thanked Jamin for his help in formulating it. He said that they have now switched from snow to mow in the department. Greg asked Shawn to monitor any new activity that is harmful to township roads.
6. Police- Shawn gave the trustees his March statistics. A copy can be obtained from the fiscal officer. Shawn asked the trustees for a resolution to accept Josh Ellwood-Bellas' resignation.

[RN2023-054] Greg Leonhard made a motion, seconded by Jamin Banning, to regretfully accept the resignation of Joshua Ellwood-Bellas due to his new employment with the Ohio State Highway Patrol. The trustees thanked him for his excellent work for Kinsman Township Police Department and wish him luck in his future career.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 24th day of April, 2023.

Shawn asked the trustees' permission to install LED lights around the township sign at the administration building that will shine onto the sign making it more noticeable. The lights will cost approximately \$70, as well as landscaping bricks. The trustees asked Shawn to give them a monthly schedule again. Shawn is continuing to search for a full-time police officer and explained that we have a lot of competition with the Sheriff's department, as well as another township that is paying \$30 per hour. Shawn said his biggest challenge is finding a candidate acclimated to working in a smaller township.

[RN2023-055] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Chief Shawn Rentz to advertise in the newspaper for a full-time police officer for Kinsman Township. The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 24th day of April, 2023.

7. Fire- Cory talked with Todd Price who said his request of the county commissioners has gone to legal. He will be working on a grant next week.

8. Public- Lori Hineman said she used the restroom at the Greenspace and it was in excellent condition. She would like Ed Slywczak to know what a wonderful job he is doing. Marge will call him.

Bill Spithaler spoke with a man on Turner Mullen Road who pointed out a historical monument mile-marker on that road from 1881. The marker is included in the Historical National Register. The marker is there to show the Ohio/Pennsylvania state line and is marker number 36. The monument is being eroded and Bill is giving Tim some pipe to put in to stop that. The ditch is clean due to the road department work.

A resident commented that a property that he complained about had roofing work done the next day.

9. Marge told the trustees that the two \$200,000 CD's that the township has invested with Huntington Bank are maturing on April 27th. Debi King of Huntington Township has offered a no-fee Public Interest-bearing checking account instead of the current checking account with a \$15 per month fee, along with the offer to reinvest the CD's for two years with an interest rate of 4.45%. This is good news since interest rates are expected to begin to fall in January.

[RN2023-056] Jamin Banning made a motion, seconded by Greg Leonhard, to give permission to reinvest the two \$200,000 CD's with Huntington Bank at an interest rate of 4.45% for a period of two years, and to switch our current basic checking account to a Public Interest checking account, which will be interest-bearing with no monthly fee.

The vote was as follows:

Jamin Banning	Yes
Greg Leonhard	Yes
Bruce Bancroft	Yes

Be it so resolved this 24th day of April, 2023.

10. Public- Further discussion was had regarding the proposed right-of-way work permit. The fee and bond are meant to be in place to help pay for any damage should there be any.

Jamin told the public that these types of permits are common and protect the interests of the township. Greg said that repetition of heavy vehicles is what rips up the roads.

11. Marge asked the trustees if they would discuss the need for a General Fund Current Expense Levy since the ARP monies will eventually run out. A discussion was had with the trustees and the public regarding the need for an operating levy. A resident asked if we are doing enough to bring in business to the township. Greg said he has heard the state may be taking another 10% of township monies through the Local Government Distribution. State Legislators cut township Local Government Distribution in half in 2011, and we are now seeing the fallout in General Fund shortages, if not for the ARP

monies. Greg said the Park Committee will apply for grants for work done at the Greenspace park.

[RN2023-057] Jamin Banning made a motion, seconded by Bruce Bancroft, to allow the fiscal officer to advertise for a first public meeting to discuss the addition of a current expense levy to be discussed within the regular trustees' meeting that will begin at 6 p.m. on Monday, May 8, 2023.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Be it so resolved this 24th day of April, 2023.

12. Marge thanked Bruce Bancroft, Tim Woofter, Jim Miller, Dan Brannon, Bill Spithaler, and Lori Hineman for their generous donation of funds and time to help with a laptop for the township.

13. Public- Mr. Fenn donated a firearm to the police department.

[RN2023-058] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the donation of a Remington 700 Rifle with Serial Number C6800403 for use by the Kinsman Police Department.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 24th day of April, 2023.

Bruce Bancroft made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 7:34 p.m. The vote was unanimous. The bills were paid.

Trustees

Fiscal Officer