

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on June 13, 2022 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Jamin Banning made a motion, seconded by Bruce Bancroft, to accept the reading of the minutes of the May 23, 2022, regular trustees meeting. The motion was unanimous.

Correspondence: None.

Old Business:

1. Marge read the returned figures for the 1.5 mill Road and Bridge levy renewal that the trustees plan on placing on the November, 2022 ballot. The renewal will bring in \$50,238 with a 2022 collection year.

[RN2022-086] Greg Leonhard made a motion, seconded by Jamin Banning, to proceed with the renewal of the 1.5 mill Road and Bridge 5-year term levy on the November 2022 ballot for tax collection year 2022. The levy is necessary for the purposes of construction, reconstruction, repair, and maintenance of the 21.036 miles of township roads.

The vote was as follows:

| | |
|----------------|-----|
| Greg Leonhard | Yes |
| Jamin Banning | Yes |
| Bruce Bancroft | Yes |

Be it so resolved this 13th day of June, 2022.

2. Greg said we received the bill from Liberty Tire which is significantly higher than it was last year. The Liberty Tire Grant this year is \$1679. We have received a \$500 donation and turned in scrap collected at cleanup day in the amount of \$400, but since we have applied for the grant to pay for the Sunburst garbage truck we are ahead about \$200 overall.
We received four quotes for sealing the administration building and old high school grounds parking lots. The lowest quote for sealing both lots was received from Reese Services Blacktop Sealing.

[RN2022-087] Greg Leonhard made a motion, seconded by Jamin Banning, to hire Reese Services Blacktop Sealing for the purposes of sealing both the administration building and the old high school parking lots for the fee of \$3,100 for the old high school parking lot, and \$1,295 with \$180 for striping the administration building parking lot, with payment to be made through the ARP fund.

The vote was as follows:

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|----------------|-----|
| Greg Leonhard | Yes |
| Jamin Banning | Yes |
| Bruce Bancroft | Yes |

Be it so resolved this 13th day of June, 2022.

Greg said that he attended a meeting on June 2, 2022, at the Lakelands lakebed site with Lakeland Association President Andy Jackson, ODNR, Trumbull Water and Soil, the Division of Forestry, and three additional environmental agencies. The purpose of the meeting was to gather advice regarding ameliorating the exposed lakebed. There are some options that may be considered. Trees that do well in wet soil can be planted in the lakebed, or the Federal Government can purchase the lakebed property through a program that preserves cold-water creeks. They found that there is a very little to none chance that the area can be returned to a lake.

3. Greg spoke to ODNR and Trumbull Co Water and Soil concerning flooding behind Yoder St and the intersection of Elm St and Kinsman Nickerson Rd. Greg said we need to involve the Trumbull Co Engineer as well as the property owner to the south of Kinsman Nickerson Rd and ODNR will need to approve any changes or work.
4. Jamin contacted the owner of the kinsmantownship.org domain name and a check was written from J. Saul Campbell to that person for \$319. The new website is to be paid for with ARP funding. Department heads met with the website designer for input.

New Business:

1. Greg received a complaint from property owners at 8273 Main Street. Rain water is bypassing the drain and instead undermining the foundation of their garage. She had contacted trustees previously but was told there is nothing that can be done. Greg reached out to Gary Shaffer who put him in touch with ODOT. The only possibility that may help is placing an asphalt curb to promote water diverting to the storm drain.
Greg said he was contacted by the Trumbull Township Association who asked if he would consider becoming the representative for the county's Opioid Settlement money. Greg agreed to the position and will be working with Kinsman Police Chief Shawn Rentz regarding this. Greg had previously worked for the drug task force in both Trumbull and Ashtabula counties.
2. Jamin has received Sexton and Associates design drawings for the trustees' approval. All trustees have seen them.

[RN2022-088] Jamin Banning made a motion, seconded by Greg Leonhard, to proceed with approving the design and architectural drawings of Sexton and Associates for the purposes of the construction of a proposed Police garage to be located behind the Administration Building where the Kinsman Police Station is located. The second contractual payment of \$700 is approved, also.

The vote was as follows:

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|----------------|-----|
| Jamin Banning | Yes |
| Greg Leonhard | Yes |
| Bruce Bancroft | Yes |

Be it so resolved this 13th day of June, 2022.

3. Greg made the following motion regarding the township property and the site of the old police station located at 8070 State Route 7.

[RN2022-089] Greg Leonhard made a motion, seconded by Jamin Banning, for the Kinsman Board of Trustees to sell township property located at 8070 State Route 7 in Kinsman to Kenny and Carol Wilson, the sole bidders of the property, for a total of their bid offer of \$55,000, which is the total appraisal value. Contracts are currently being drawn for the Purchase and Sale of the property by township attorney Mark Finamore.

The vote was as follows:

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|----------------|-----|
| Greg Leonhard | Yes |
| Jamin Banning | Yes |
| Bruce Bancroft | Yes |

Be it so resolved this 13th day of June, 2022.

Carol Wilson said that Attorney Finamore said a survey may be required at the closing. The township is in possession of a survey of the property that may possibly be used.

4. Police- Shawn asked when flags will be taken down on Main Street, Church Street and parts of State Street. Greg said they will be taken down after the car show. Shawn gave the trustees his statistics for May. A copy of his report can be obtained by contacting the fiscal officer. Shawn reminded everyone that Safety Forces Day is to be held this coming Saturday, June 18th, and the Kinsman Police Golf Outing will be held the following Saturday, June 25th. Shawn told the trustees that Tim will help to bring the drug collection box over to the Administration Building.

Shawn also told the trustees that he was happy to report that his grant request for the electronic speed sign costing \$5,096 has been awarded. The sign requires two batteries and records traffic data. Shawn will set up the sign randomly throughout the township to collect information about traffic patterns in Kinsman. Greg said that there are a lot of speeders coming north into town. The township trustees and fiscal officer thanked Shawn for his work in submitting the successful grant.

5. Greg said he was at the new restroom at the old high school grounds to help pick out flooring. The building is progressing. Greg talked to Vince about getting an estimate for a security camera to be set up there since it is to be open 24/7 to deter vandalism and could be paid for with the next round of ARP funding.
6. Tim told the trustees that the first round of mowing has been completed. It cost \$400 in gas for one round. He said that he needs a board of trustees' resolution for the Trumbull County Engineers for the weight limit study on Ward North.

[RN2022-090] Greg Leonhard made a motion, seconded by Bruce Bancroft to request the Trumbull County Engineer's office review, study, and proceed with the imposition of a weight limit restriction on Ward North Road #267, a Kinsman Township jurisdiction roadway. This load limit restriction request is for Ward North Trumbull County Road #267 from County Line Road in Ashtabula County running south to Ray State Line Road in Kinsman Township, Trumbull County.

The vote was as follows:

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|----------------|-----|
| Greg Leonhard | Yes |
| Bruce Bancroft | Yes |
| Jamin Banning | Yes |

Be it so resolved this 13th day of June, 2022.

Tim told the trustees that the Trumbull County Engineer's office sent the township an estimate of \$5,724.80 to complete ditch work on Turner Mullen Road to remediate the drainage problem that is ruining the roadway. The work will be done on the Pennsylvania side of the road and they will use a small excavator and one operator. He talked with Dave at the county engineer's and trees and debris will be removed from the manmade ditch to hopefully allow proper drainage.

[RN2022-091] Greg Leonhard made a motion, seconded by Bruce Bancroft to hire the Trumbull County Engineer for a cost of \$5724.80, the estimate received by them, to do ditch working on Turner Mullen Road to remediate water damage caused by poor drainage, preventing further road destruction.

The vote was as follows:

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|----------------|-----|
| Greg Leonhard | Yes |
| Bruce Bancroft | Yes |
| Jamin Banning | Yes |

Be it so resolved this 13th day of June, 2022.

The trustees told Tim to contact the county engineer’s office to proceed with the work.

- 7. Greg talked with Bob Nemeth who told him he needed to bring stone in to the area of the new restroom. He learned he may get stone cheaper in Jamestown. More stone will probably be needed at the restroom area.
- 8. Fire-nothing.
- 9. Mark read his zoning inspector report for the month of May to the trustees. A copy of the report can be obtained by contacting the fiscal officer.
- 10. The trustees said that the remaining mosquito spraying dates will be placed on the township sign and that Larry Bradley can post them on Kinsman Happenings, as well. Greg told the trustees that they will need to be united regarding content that will be placed on the township’s Facebook page updates. Shawn would like to have some information on his department page that is police specific.

The trustees thanked Bill Spithaler for his help with placing stones at the new restroom project.

- 11. Public- nothing.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 6:48 pm. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on June 27, 2022 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the June 13, 2022, regular trustees meeting. The motion was unanimous.

Correspondence:

1. The trustees received notice regarding the PY2022 Community Development Block Grant Residential Public Infrastructure Grant Public Hearing No. 2 for Trumbull County Heaton Chute Sanitary Sewer Project to be held at the Trumbull County Board of Developmental Disabilities located at 45 North Road in Niles on Thursday, July 7th at 6:30 p.m.
2. The Johnston Ambulance Activity sheets were received by the trustees for activity for April and May.

Greg recognized Melissa Rentz of the Friends of Kinsman. She thanked all of the participants, sellers of tickets, Stahl Printing, Nicole Birrell, Stacey Banning, and Kathy Sielschott who gathered donations. Melissa told the trustees that 905 tickets were sold overall for the Booze Raffle raising a total of \$4,525 of profit. The drawings resulted in the following winners, 3rd prize winner was Dennis Wilson, 2nd prize winner Regina McManus, and 1st prize winner was Katie McMenamin. The trustees thanked Melissa and all those who made the fundraiser a great success. All proceeds will go toward the proposed new police garage to be located behind the Administration Building.

Old Business:

1. Greg said that the resident of 8273 Main Street contacted him regarding the flooding problem on her property and that she had not heard from anyone. Greg contacted ODOT and was told that Tim Tyler had a conversation with the resident to discuss a possible solution. A speed bump will be installed in her driveway that will divert storm water into the drain rather than over her driveway to avoid further erosion of the foundation of her garage. It is planned to be done sometime this week.

Greg read the two quotes received from Hudson Communications for a camera to be installed near the new restroom at the old high school grounds for a quote of \$2,980, and an additional camera to be installed near the recycling bins at the township garage for a cost of \$490.

[RN2022-092] Greg Leonhard made a motion, seconded by Bruce Bancroft, to allow Hudson Communications to install a camera at the restroom building located at the old high school grounds for a cost of \$2,980, and an additional camera to be located near the recycling bins at the township garage for a cost of \$490. The camera at the old high school grounds will be paid for by ARP funds.

The vote was as follows:

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|----------------|-----|
| Greg Leonhard | Yes |
| Bruce Bancroft | Yes |

Be it so resolved this 27th day of July, 2022.

Greg told the public that the drug collection box has now been installed in the lobby of the Administration Building. Drugs in pill form only may be dropped into the collection box during times when the lobby is opened, or can be by appointment. To make an appointment for drop-off you may call 330-876-7403.

- 2. Tim contacted Alexander Pest Control and was informed that ownership has changed. Greg received complaints that Elm and Yoder had not been sprayed for mosquitos. Historically, streets with the most population and township parks have always been sprayed. Bruce told the trustees that due to insurance issues ride-alongs have been discontinued. Alexander’s said that they have been spraying very late. The trustees would like to know the spraying route, along with date and time. Marge or Tim will contact Alexander’s.
- 3. Bruce brought the purchase and sales agreement packet that Kenny and Carol Wilson have signed. The trustees will sign after reviewing the packet.
- 4. Jamin told the trustees that work has progressed with the new township website. The old website will be closed down and the new site will be up next week due to the domain name being purchased. The trustees thanked Jamin for all the work he has done.

New Business:

- 1. Don Sutton of Kinsman Square had discussion with the trustees regarding his request for assistance from the Kinsman Police Chief. Greg told him it is a civil matter and not enforceable by police.
Don also works with the Trumbull County Tourism Bureau and told the trustees that they are looking to do more promotion, possibly holding an outdoor event promoting tourism in northern Trumbull County.

[RN2022-052] Jamin Banning made a motion, seconded by Bruce Bancroft, to amend this resolution to read that the \$2,563 would not be paid to Bob Nemeth, but as follows: Kenny Wilson \$1,550 for excavation at the park restroom site and \$992.99 to be paid to Standwade Metal Products, Inc. for concrete, resulting in a savings of \$20.01 for that one purchase order.

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| The vote was as follows: | Jamin Banning | Yes |
| | Bruce Bancroft | Yes |
| | Greg Leonhard | yes |

Be it resolved this 27th day of June, 2022.

- 2. Marge asked the trustees if she could ask permission of the state auditor to open a Capital Project Fund for the proposed new police garage.

[RN2022-093] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Marge to ask permission of the Ohio State Auditor to open a Capital Project Fund- Police Garage, to receive donations from the Friends of Kinsman and proceeds from the sale of the old police building, for the purposes of building a new police garage to be located behind the Kinsman Administration Building.

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| The vote was as follows: | Greg Leonhard | Yes |
| | Jamin Banning | Yes |
| | Bruce Bancroft | Yes |

Be it so resolved this 27th day of July, 2022.

[RN2022-094] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Marge to advertise in the Tribune Chronicle for the Kinsman Township Budget Hearing to be held on Monday, July 11th at 6 p.m. The public is welcome.

The vote was as follows:

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|----------------|-----|
| Greg Leonhard | Yes |
| Jamin Banning | Yes |
| Bruce Bancroft | Yes |

Be it so resolved this 27th day of July, 2022.

3. Police- Shawn received notice that the grant for body cameras has been denied. He told the trustees that Safety Forces Day was a success with great weather and attendance. Megan is getting stats together. He has pictures ready for Asha at J. Saul Campbell for the website. Shawn thanked Greg, Mark Posey, and Fred for their help during Safety Forces Day set up.
4. Mark told the trustees that he had a busy month and will have his full report for June at the next regular trustees meeting.
5. Jamin reiterated that he has received several complaints from residents regarding spraying in both May and June. Areas with standing water make the mosquito problem much worse. We need to get an idea of the time when the sprayer is coming out. They may be using equipment that is much quieter now.
6. Greg told the trustees and public that either July 11th or July 25th they will be acknowledging an outstanding member of the community. All were encouraged to attend.
7. A resident asked who had owned the kinsmantownship.org website previously and was told that Linda Miller, who had administered the site utilizing her own funds owned the domain name.
8. Friends of Kinsman told the trustees that during the July 25th meeting they will present the township their donation to be used for the building of the new police garage.

Greg Leonhard made a motion, seconded by Bruce Bancroft, to adjourn the meeting. The time was 6:54 pm. The bills were paid.

Trustees

Fiscal Officer