

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on February 10, 2020 at 6:00 P.M.

Chairman Fred Stahl called the meeting to order. All elected officials were present.

Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Greg Leonhard, to waive the reading of the minutes of the January 13, 2019, reorganization meeting up to the Old Business section, then they were read and accepted as corrected. The motion passed unanimously.

Fred Stahl made a motion, seconded by Linda Miller, to accept the reading of the minutes of the January 27, 2020, meeting, as corrected. The motion passed unanimously.

Correspondence:

1. The Trumbull County Engineer's office copied the trustees on a letter to the Board of Trumbull County Commissioners advising them of a legal weight limit reduction for Ohio truck classifications 2F1 to 5C1 that are 15 ton, 27 ton, and EV2 and EV3, that are 40 ton vehicles, 27 ton, 31 ton, 34.5 ton, 38.75 ton SU4 to SU7 vehicles; and 28.75 ton and 43 ton respectively. Their office recommends changes to the legal weight limit on KIN#21 bridge located on Webber Cole Road in Kinsman Township.
2. The Trumbull County Treasurer's office advised the trustees of real estate taxes due on the Lakeview Drive property that the township purchased as part of the causeway reconstruction project. Greg will contact the Trumbull County Auditor's office to discuss this. Kinsman Township funds were not used for the purchase of this property.
3. Howland Alarm sent the trustees notice that the administration building and concession building will need to have their alarms updated to accommodate 5G.

[RN2020-037] Fred Stahl made a motion, seconded by Linda Miller, to allow Howland Alarm to update the current alarm system to accommodate 5G at a cost of \$125 per location for the Kinsman Administration Building and the Kinsman Park Concession Building before the year 2022.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 10th day of February, 2020.

Old Business:

1. Fred has not heard back yet from Tom Klejka of the Trumbull County Engineer's office regarding parking on Kinsman Nickerson near the square.
2. Kinsman Clean-Up Day- Greg spoke with Dan Brannon to make an arrangement to have a Sunburst truck there.

[RN2020-038] Greg Leonhard made a motion, seconded by Fred Stahl, to set Kinsman Clean-Up Day for Saturday, May 9th from 9 a.m. to 1 p.m.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 10th day of February, 2020.

- 3. Linda told the trustees that she and Mark Posey will be meeting with a website designer on Tuesday. She will meet with Cory on Tuesday night to take a photo at the fire department to update the township website.

New Business:

- 4. Fred spoke with Stacy Steindurf of Geauga-Trumbull Solid Waste Management. She would like to hold a seminar or talk to discuss recyclables and hazardous waste management with communities. We will be the first township to hold this type of talk.

[RN2020-039] Fred Stahl made a motion, seconded by Greg Leonhard, to set Saturday, March 7, 2020, which would be the first choice, or Saturday, March 21, 2020, as the second choice to have Stacy Steiner come to the Kinsman Administration Building to hold a talk with the Kinsman community regarding recycling. At time will be set after the date.

The vote was as follows:	Fred Stahl	Yes
	Greg Leonhard	Yes
	Linda Miller	Yes

Passed this 10th day of February, 2020.

- 5. The trustees asked Shawn to set a date for Safety Forces Day 2020.
- 6. Kinsman for Sale Day dates are from Friday, July 10 to Sunday, July 13, 2020.
- 7. Linda spoke with Pia Brady regarding the 2020 Census. Linda has been posting information on social media. If the township receives census mailings from Philadelphia, that is correct.
- 8. Padrone’s Pizza is now open for business. Diversified Movers will be open March 1, 2020, at the old Sealtest Building.
- 9. Linda spoke with Joe Merlo with Geauga-Trumbull Solid Waste and he gave her some grant opportunities that she will pursue that may apply for the park. April 22, 2020 is the Great American Clean Up. They also have business incentives to go green. Linda said that they do have grant opportunities for schools. Linda will contact Rachel Wilson to see if they would like to participate in a reimbursable program if they are not already participating.
- 10. Road- Tim said that the berms on Lakeview Drive are getting destroyed. He would like to put up steel posts to discourage this. He drove around the township with Bruce from Martuccio’s to get an idea of what it would cost for paving and tar and chip.
- 11. The Police gave the trustees their January report. A copy of this report can be obtained by contacting the Fiscal Officer.
- 12. Greg heard from two senior citizens that they are thankful to the police for their senior checks.
- 13. Cory told the trustees that the ODNR grant was awarded to their department. They will be using the grant to purchase a John Deere Gator from state purchasing. The cost is \$19,380 and the grant will cover \$9,690 of the cost.

Motorola Communications was awarded a grant to help townships purchase MARCS radio systems. The Kinsman Fire Department will have to pay only 10% of the total cost of these radios because of the grant award.

14. Mark gave the trustees his January Zoning Inspector report. A copy of this report can be obtained by contacting the Fiscal Officer.

Mark told the trustees that the property on State Route 5 is still waiting on answers from the county regarding their septic permit.

15. Public- Bill Spithaler asked Greg if he spoke with the Prosecutor's office regarding his case of open burning. He had questions regarding the fire chief's experience, paperwork dates, and attorney fees. Fred said that he will have to discuss this with the trustees once he has more information.

16. Linda said that regarding the census township residents will be receiving pamphlets in the mail. If they are not responded to, the census bureau will be sending door to door workers to get the information. There is a part-time job opportunity for local workers.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:45 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on February 24, 2020 at 6:00 P.M.

Chairman Fred Stahl called the meeting to order. All elected officials were present.

Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the February 10, 2020, meeting, as corrected. The motion passed unanimously.

Correspondence: The Trumbull County Agriculture & Family Education Center sent the trustees an information pamphlet with contact information for the Trumbull County Soil and Water, USDA, and OSU Extension offices.

Old Business:

1. Greg told the trustees that Sgt. Shawn Rentz spoke with Gina DeVico of the Trumbull County Prosecutor's office. She advised Cory to write the warning on the day of the hearing. The trustees feel that the township is not liable and should not have to pay attorney fees. One of the trustees will contact the Prosecutor's office to get a written statement of the above advice.
2. Greg asked the trustees their opinion regarding the tax bill of the Lakeview Drive property.

[RN2020-40] Linda Miller made a motion, seconded by Greg Leonhard, to pay the Trumbull County property tax bill, collected in 2020 for the year 2019, amounting to \$256.44 for both the first and second half of 2019. Once the property tax bill is paid in its entirety for 2019, the township can apply for a tax exemption per the Trumbull County Auditor's office. No township funds were used to purchase this property.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 24th day of February, 2020.

3. Fred talked to Tom Klejka regarding parking on Kinsman Nickerson near the Square. Current parking is not adequate and people frequently park on the sidewalk so that their vehicle does not stick out into the road. Tom told Fred that he will configure parking according to the trustees' decision. A sharper angle of marked parking spaces may help. The trustees will meet with Tom to discuss this.

New Business:

4. Greg told the trustees that he would like to have a day for volunteers to weed and clean up sidewalks and overgrown areas in town, perhaps on May 2, the week before Kinsman Clean-Up

Day. Volunteers will need to sign Hold Harmless agreements. The trustees will create a list of clean-up projects.

5. Fred talked to Stacy Steindurf about dates for her to hold the Geauga-Trumbull Solid Waste Management information talk that she would like to have at the Kinsman Administration Building. Stacy chose Saturday, March 7, from 1 to 2 p.m. She will be discussing recyclables, household hazardous waste disposal, and waste management. She will be bringing goody bags for the first 50 people who attend.
6. Safety Forces Day will be held at Kinsman Park on Saturday, June 20, beginning at 10 a.m.
7. Fred said that a resident would like to video-tape to record meetings. He said that under the Sunshine Law, anyone can video or audio record any public meeting. The resident is planning to post the recorded meeting on Facebook for those who cannot attend trustee meetings.
8. Fred also asked if a permit is needed to place signs that read, "EMTs and Firefighters needed. Help out your community." The trustees said that the signs can be placed on the old high school property or at the park. Since they are temporary and no permit is required, unless the trustees decide to waive permit fees, the signs can only stay in one spot for no longer than 30 days. The trustees do not want the signs placed where the Road workers must move them to mow.
9. American Legion Auxiliary Mother's Day Flower Sale on the Square.

[RN2020-41] Linda Miller made a motion, seconded by Greg Leonhard, to allow the American Legion Auxiliary permission to hold their annual Mother's Day Flower Sale on the Square May 8th and May 9th. The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 24th day of February, 2020.

10. Road- Tim told the trustees that there was a problem with the hydraulic system on the L8000 truck. They will repair it, but it is getting old and will need to be replaced. Tim and Vince will soon be placing the steel posts at Lakeview Drive to protect the road berm.

11. Linda spoke with Trumbull County Engineer Randy Smith who told her that the bridge on Kinsman Pymatuning Road will be repaired beginning in July utilizing Issue I money.

Tim asked about the property on the Square that has been deemed unfit for human habitation by the county health department. There has been no communication by the owner recently. Mark will provide Linda with the document from the health department regarding that property.

12. Sgt. Shawn Rentz said that their community service worker has painted walls inside of the administration building and has done a nice job. Shawn has applied for a grant with Spirit of Blue Foundation for help with purchasing MARCS radios for the Kinsman PD. He has been quoted \$9173.60 for the radios completely outfitted and encrypted.

Shawn also applied to belong to the Mahoning Valley Safety Council. He was told that if he or any township representative would attend every meeting for one year that a 2% Workers Comp discount is available.

Greg thanked Shawn and Leroy for their work in apprehending a criminal in Kinsman Township.

13. Fire- Marge read an email from Cory as follows:

"Travis Sapp was promoted to the role of Assistant Fire Chief. He will be serving in the position under myself and Chad Thompson.

The trucks will be in for annual service this week. I don't anticipate any problems.

I am in the process of completing two FEMA grants, one for a new brush truck and the other for extrication tools. The application is due March 13, 2020.

I have an opportunity to attend the Fire Department Instructors Conference in Indianapolis, April 22-25, 2020. The cost of the class is \$620.00 plus hotel. I have attached a list of classes that I plan to attend if approved.”

[RN2020-42] Greg Leonhard made a motion, seconded by Linda Miller, to allow Cory VanKanegan, Kinsman Fire Chief, to attend Fire Department Instructors Conference classes in Indianapolis from April 22-25, 2020, for the cost to the township of \$620.00 plus hotel. The fire chief instructor classes that Cory will be attending will be a benefit to the township.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 24th day of February, 2020.

- 14. Zoning- Mark said that he did not have a lot to report for zoning. He has written one sign permit and is waiting for it to be picked up along with the occupancy permit for that business. He will be attending the Trumbull Soil and Water seminar discussing drainage on Wednesday, followed by a TZCIA meeting.
- 15. Greg asked Steve Papalas about this year’s meeting with the trustees and county engineers. Marge should have received an invitation for that meeting and the annual dinner. She will call Kristine Hunkus to make arrangements in the morning.
- 16. Public- a resident expressed how nice it was for him to attend Safety Forces Day with his two daughters who both won bicycles. He would like to give back to the police by providing a bicycle this year. Shawn gave him instructions on how to do that.

Linda Miller made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:48 p.m. The bills were paid.

Trustees

Fiscal Officer