

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on April 12, 2021 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present, except for Marge Crupi.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the March 22, 2021 meeting, with corrections. The motion was unanimous.

Correspondence:

1. The Trumbull County Planning Commission sent the trustees a questionnaire regarding housing needs. This can be discussed at a later date once reviewed, if decided.
2. The Trumbull County Engineer's office sent notice that State Street will be closed from April 12th to April 14th for culvert replacement. This is on State Street and Webber Cole. Tim said it was started today and that should be done by the 14th.
3. The Trumbull County Engineers sent the trustees notice of a permit to work in the right of way in Kinsman Township. It is a county road in the area of 6963 Kinsman Nickerson Road.
4. The Trumbull County Engineers sent notice of a permit to move heavy equipment from Delin Thomas Road to Kinsman Pymatuning Road.

Old Business:

1. The tornado siren should be checked for repair either Wednesday or Thursday. We should be hearing something by the end of the week for cost of repair.
2. Fred said we approved no permits required for Kinsman for Sale Day, and he would like to allow the old school grounds to be used with conditions.

[RN2021-050] Fred Stahl made a motion, seconded by Linda Miller to allow yard sale participants to set up at the old high school grounds with the condition that no vehicles or trailers are allowed on the grass, and no overnight.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 12th day of April, 2021.

3. Linda did get prices on tire collection fees. Linda gave the copy to Marge. Fred said that we tabled conversation regarding charging for tires collected. We normally do not charge for passenger tires but we charge for large tires. The trustees decided the following resolution.

[RN2021-051] Fred Stahl made a motion, seconded by Linda Miller, for the following regarding the scrap tire collection:

There is a limit of 6 tires per household, a \$4 charge for each tire over the 6-tire limit, \$15 charge for large truck or duplex tires, and no agriculture tires.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 12th day of April, 2021.

4. Linda asked that the trustees reach out to her regarding the sidewalk project review. Greg apologized and will be sure to notify her in the future.

5. Linda spoke with the county prosecutor regarding current language in the zoning resolution. She said the Zoning Board feels that their language is strong enough regarding junk. She said that the county prosecutor does not feel the current language is tight enough and that we should do what the county prosecutor suggests. She read the prosecutor's language as follows: And, providing such use does not involve any outward evidence of such use including, but not limited to equipment similar to and including heavy construction equipment, semi-tractors, trailers used for freight purposes, materials, junk and debris other than assigned as authorized under outdoor advertising. The prosecutor said this is a junk policy and he suggested that we put this language in C1, C2, and C3. As well as what's highlighted below under #3, junk should not be nuisance or create a traffic hazard including old cars, tractors, or lawn mowers. He suggested that we define junk according to the Ohio Revised Code, as well as defining a junk yard.

Linda wanted to make a motion to revise our current language in accordance with the prosecutor's suggestion. Mark suggested that the definition of "junk" can be amended with the current zoning resolution rather than amending the whole resolution. Greg feels that we should follow the prosecutor's suggestion to tighten the language. Fred said that we would need to have two hearings to change the resolution. Linda offered to pay for the costs of the changes. Greg suggested tabling the discussion until the trustees can talk to the Zoning Board to get their input.

The trustees agreed.

6. The website is up and running. There needs to be a link for the Zoom meetings. Greg and Linda will **contact** Kim at the library to get her recommendations to do this.

New Business:

1. Linda said the Council of Government Zoom meeting is Wednesday night.
2. Fred met with the Trumbull County Engineers and ODOT to walk Phase 3 of the Sidewalk Project, which is the east side of Main Street from the Square to Lakeview Drive. There is one section of the sidewalk near the church that is beyond the right of way. They are not allowed to take out the old sidewalk. The township is responsible to do that and ODOT said that the township has the right to get rid of the old sidewalk because it is part of our maintenance. There are four properties, 8374, 8388, 8392, and possibly 8398 **Main Street**. If we don't take out the sidewalk, they are going to cut part of the sidewalk after they remove the shrubs and trees and that would not look right. The county

said they could possibly help us to remove the old sidewalk. This would not be started until the spring of 2022. They are going to give us an estimate from Lakeview Drive to the hardware store, but it may be too much expense.

Fred said that Trumbull Geauga Waste Management mailed him an updated flyer for household hazardous waste collection. He will hang this at the township. They suggest that people call before bringing their items. Items have to be taken to their location in Warren.

Fred went to Ashtabula, a place called FreeDeliveryGarages.com. They are metal buildings. Prices seemed very good. He gave Shawn a price on one of the garages. Fred said they looked very solid. The commercial style is adding more joist, etc., and he felt that their prices are good. A 30'x50' building was \$50,000, but that is a residential building. They will erect the building if we install the pad. A 40'x 60' building will take two to three days, including the garage doors and man door. No delivery charge or installation charge. Right now they are 10 to 12 weeks behind. Once we decide we would be looking at three months before they could install.

Greg commented that he is not in favor of any building done without an architect and not knowing how it is going to look. Fred and the trustees agreed that a professional opinion will need to be done. An architect needs to make plans and then we can inquire of various builders.

3. Fire- Greg read an email from Cory. He would like to buy a printer for \$249.99 and \$58.99 for the toner.

[RN2021-052] Linda Miller made a motion, seconded by Fred Stahl, to allow Cory to purchase a printer for \$249.99 and toner for the printer for \$58.99, from Quill.com for the Fire Department.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 12th day of April, 2021.

Cory has started to work with Lexipol and should have integration by June 1st. He filled out the paperwork for OTARMA to reimburse the \$1,000 towards the cost of the Lexipol service. We were not accepted for the State Fire Marshal Grant this year. Cory will have the representatives for the Volunteer Firefighter Dependents Fund attend the next regular trustees meeting.

Linda did receive the paperwork and notified Cory to have them attend.

4. Zoning Inspector- Mark gave the trustees his updates and report. Mark stopped in to see Rusty and he has sold everything that he could with the inside inventory 90% gone. Dumpsters will be filled with the remaining inventory. He stopped in at the property on State Street and the owner hauled scrap out last Friday.

5. Police- Shawn contacted Lexipol who set him up with a date on April 26 to do a video call to do two different meetings with two different representatives. The radios are still in the process of getting programmed.

6. Road- Tim said that he is going to get three bids for repairing the roof at the Administration Building. He has also reached out to Martuccio who said the cost of materials is not as bad as we thought for resurfacing. Shelley and Sands will be doing repairs on State Street

from the Square to State Route 87 beginning on Monday. It is a county road and will be a brand new asphalt road.

There were two places in Farmdale that have had problems since the sewer project. On Wayland the contractor broke through a 12" inch clay tile that was put in back in the 1960's and worked fine, but when they patched it they put an 8" pipe in it to patch it. Leaves and debris were gathered in a place they could not get through. Tim had the county come out but they could not jet through to fix it. Tim and Vince removed the 8" patch and put a 12" pipe in to repair and did the same at a second spot next door. This is an oversight on the engineer's part, MS Consultants, who inspected the work. This was 16 man hours of repair cost to the township because of this oversight.

Tim said he is hoping to get the road work done sooner this year, by July or August.

7. Shawn asked about the new parking angles on Kinsman Nickerson and if it would happen this summer. Fred said that it will be happening this spring. Fred also said that Phase 2 of the Sidewalk Project will be beginning the end of this month.

Shawn told the trustees that Saturday paperwork was turned in for Josh Elwood-Bellas to go to the police academy. Josh has been riding with the police since January. He is moving forward with the police academy. The trustees congratulated him.

8. Zoning Board- nothing.

9. Public- nothing.

Fred Stahl made a motion to adjourn, seconded by Greg Leonhard. The time was 6:59

p.m. The bills were paid.

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Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on April 26, 2021 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Greg Leonhard, to accept the reading of the minutes of the April 12, 2021 meeting, with corrections. The motion was unanimous.

Correspondence:

1. Marge told the trustees that she met with Aflac. She asked if any township employees would be interested in learning more about coverage. None of the township employees present were interested. Marge said she would contact Tim and Vince to ask them, as well.
2. Marge told the trustees that the township's CDs with Huntington Bank are expiring their 2-year term on April 30th. She renewed them for another 2-year term for an interest rate of 0.12%. The township's CDs with Huntington total \$400,000.
3. The Trumbull County Engineers sent notice to the trustees that a permit fee has been submitted by Everstream Solutions to work in the right-of-way of Kinsman Nickerson Road to install aerial fiber optics to existing utility poles at the intersection of Youngstown Conneaut Road and will extend approximately 7,420 feet east on Kinsman Nickerson Road.

Old Business:

1. Greg told the trustees that the tornado siren has been repaired by Hudson Communications for \$447.75. They also found that the antenna was facing west, which they rectified. Greg thanked the Thompson family for use of their lift for the siren repair. Ron Mahan has replaced the batteries.
2. Greg asked Mark Posey to explain about the possible zoning languages. Mark explained that if the trustees agreed, it is possible to amend the current zoning resolution at minimal

cost and per the county prosecutor's recommendations. The trustees received the following statement from the Kinsman Zoning Board:

On Monday, April 19th during the Zoning Committee monthly meeting, a motion was made as a response to Linda Miller's request to more concisely define the terminology for Junk and Junkyard to meet the specific call out defined in the Ohio Revised Code. The motion was "to incorporate the following clarification to the definitions". It was agreed to do this task in the most cost effective way. Mark Posey, Zoning Inspector, will direct the committee how exactly to do that. A vote was taken and the motion passed 4-1-0.

[RN2021-053] Greg Leonhard made a motion, seconded by Linda Miller, to add the following amendment to the current Kinsman Zoning Resolution, which includes additional language to strengthen the definitions of "Junk" and "Junkyard":

Appendix B

PURPOSE: Clarification on terminology of junk as defined by ORC 4737.05(A) and junkyard as defined in ORC 4737.05(B)

PROPOSED FOR TRUSTEE ADOPTION TO ZONING RESOLUTION Amended August 2020:
April 19, 2021

Junk is defined as:

- **Per ORC 4737.05(A)** old or scrap copper, brass, rope, trash, waste, batteries, paper, rubber, iron, steel, and other old or scrap ferrous or non-ferrous materials, but does not include scrap tires as defined in section 3734.01(ORC).
- **Per Kinsman Township** to also include old cars, tractors and lawn mowers in the classification of junk.

Junkyard is defined as:

- **Per ORC 4737.05(B)** An establishment or place of business that is maintained or operated for the purpose of storing, keeping, buying, or selling junk. Junkyard includes scrap metal processing facilities that are located within one thousand feet of the nearest edge of the right of way of a highway in the interstate or primary system.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 26nd day of April, 2021.

3. The trustees asked Steve Papalas of the Trumbull County Engineer's office when we can expect Phase 2 of the Kinsman Sidewalk Project to commence. Steve feels that it will be started in early May.

Linda attended the latest Council of Governments meeting on Wednesday, April 14, 2021. There was a quorum present. Linda told the trustees that there are two communities, Niles and Vienna that have been able to have properties abated. Niles Times Building will have asbestos abated with a July target date, and Vienna Township will be demolishing two houses. This is helpful for Kinsman should we need to decide to do this for the old police building. A motion was passed in January and rescinded at the March meeting concerning support of the COG as the commissioners reached out to keep open a line of communication with the COG. Shared equipment and labor was also discussed. Most townships do not have personnel to release and share or select a labor pool. They can possibly work hours or weekends, which would be overtime, or an independent contractor may be used. Metro Parks was offering financial assistance for gas to those who have part of the trails passing through their entities to assist with the cost of maintenance.

Linda told the trustees that she is meeting with Kim Garrett tomorrow to discuss our virtual meeting process. She also asked Tim to purchase signs to display at the old high school grounds warning that no trucks or overnight vehicles should be parked there.

New Business:

1. There is an opening on the Kinsman Zoning Board due to Angela Rogers moving out of town. Pete Kotanchek, Jr. is interested in filling the spot.

[RN2021-054] Linda Miller made a motion, seconded by Fred Stahl, to hire Pete Kotanchek, Jr. as a member of the Kinsman Zoning Board to fill the vacancy of Angela Rogers' remaining term.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 26th day of April, 2021.

The Kinsman Zoning Board is still in need of an additional alternate, and now has two openings. Greg spoke to someone who may be interested in serving.

2. Greg asked the trustees to think about a top coat for the administration building parking lot. Tim will get us a price.
3. Fred told the trustees that he has been able to correct the address of Kinsman Park on Google maps. He is now working on correcting the name of our Kinsman Township Administration Building property on Google Maps, as it still has the name of the previous business located here. We are waiting on a postcard with a code on it to process the name change.
4. Linda asked permission to put down mulch around the square and the township sign. The trustees agreed. The mulch is to be donated.
Linda, Bob Nemeth, and Ken Stafford met with a mason at the storage building at the future Greenspace located at the old high school grounds. They discussed how to space the walls inside of the building for the two separate restrooms, as well as mason work indentations on the outside of the building. Linda will order the automatic doors.

5. Zoning Inspector- Mark received a packet from the Planning Commission for a replat of a property at Farmdale North and Burnett East. The property went to the center of the road and they moved it back to where it should be. He also received a permit for a new house in Kinsman. Fire- The Volunteers Firefighters' Dependents Fund meeting was opened.

[RN2021-055] Linda Miller made a motion, seconded by Greg Leonhard, to continue with previously-elected Board Members for the Volunteer Firefighters' Dependents Fund, elected by the Legislative Authority.

The vote was as follows:	Linda Miller	Yes	
	Greg Leonhard		Yes
	Fred Stahl	Yes	

Passed this 26th day of April, 2021.

The Chairman turned the meeting over to the Volunteer Fire Fighters' Dependents Fund. Cory VanKanegan and Travis Sapp were elected to serve on the board by the Fire Department.

Travis Sapp made a motion, seconded by Dale Goist, to elect Shawn Rentz to the Volunteer Fire Fighters' Dependents Fund.

The vote was as follows:	Travis Sapp	Yes
	Dale Goist	Yes
	Linda Miller	Yes

Greg Leonhard made a motion, seconded by Linda Miller, to elect Dale Goist as Chairman and Shawn Rentz as secretary.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Travis Sapp	Yes
	Dale Goist	Yes

The Volunteer Fire Fighters' Dependents Fund meeting was then closed.

Travis told the trustees that it has been a busy couple of months. The Fire Department received the new battery-operated extrication tools.

6. Road- Nothing

Greg Leonhard made a motion to go into Executive Session at 6:40 p.m. to discuss Police personnel.

The trustees returned from Executive Session at 6:48 p.m.

A decision was made regarding some Police personnel that will be tabled until the next meeting.

Shawn had his web conference with Lexipol today discussing Police policies. Ohio Collaborative is important at this time and it is important for the Police Department policies to be adherent to the Ohio Collaborative directive. Lexipol can help by reviewing and making recommendations to the department. They also offer over 18,000 training videos available to the department, with certifications once completed. Officers can

complete these training videos online, even from their own home, and this makes it easy for them to be in compliance with up-to-date training. They recommend 40 hours a year of training for officers. The PD will receive a 15% discount and the cost for the first year is \$3,554.70, and subsequent years will be about \$3299.70 or around \$275 per month. Greg would like to see completion of hours of training for our officers, as it shows that our PD is proactive. They also offer notifications to each officer reminding them it is time to continue training throughout the year.

[RN2021-056] Fred Stahl made a motion, seconded by Linda Miller, to allow Kinsman Police Chief Shawn Rentz to contract with Lexipol for the purposes of continued review of Police policy compliance and access to continued Police Officer training, for \$3,554.70 the first year, with \$3,299.70 the following year, which is about \$275 per month.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 26th day of April, 2021.

A resident noted that Greg Leonhard's phone number on the township website is incorrect. Linda will change this.

Fred Stahl made a motion to adjourn, seconded by Greg Leonhard. The time was 6:59 p.m. The bills were paid.

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Trustees

Fiscal Officer