

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on July 13, 2020 at 6:00 P.M.

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Chairman Fred Stahl called the meeting to order. Marge Crupi was absent due to illness.

Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Bids for the 2020 Kinsman Road Project, consisting of 8.5 miles of road improvement in Kinsman Township, were opened. The township maintains approximately 21 miles of roads. This bid includes 6.07 miles of tar and chip sealing. The balance consists of paved road surface. A description of the roads being repaired and upgraded is stated in previous minutes. It was previously decided by the trustees to upload repairs and resurfacing for the next two years in order to help realign our road rotation so we can address 4-5 miles of road surfaces every year. One bid was received from Frank Martuccio Asphalt & Paving, Inc.

[RN2020-052] Fred Stahl made a motion, seconded by Linda Miller, to accept the bid offered by Frank Martuccio Asphalt & Paving, Inc., for \$325,620 plus an additional \$2,100 for driveway approaches, for 8.5 miles of road repair in Kinsman Township, consisting of 6.07 miles of tar and chip sealing, and 2.43 miles of cold paving.

The vote was as follows:

Fred Stahl	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Passed this 13<sup>th</sup> day of July, 2020.

Fred Stahl made a motion, seconded by Greg Leonhard, to accept the reading of the minutes of the June 22, 2020, meeting. No corrections. The motion passed unanimously.

No correspondence was received.

### Old Business:

1. The trustees have allowed signage advertising fire and EMS volunteers needed within the community. The resident posting these advertisements was advised not to place signs in areas where township employees had to remove the signs to mow, and 30 days was the normal limit for temporary signs to be in the same place. It was brought to the trustees' attention that signs that were moved to facilitate mowing by township employees were returned numerous times to the place they were removed. At the last meeting, the trustees advised employees to permanently remove them if they had to be moved again, and they were, after the warning.

[RN2020-053] Linda Miller made a motion, seconded by Greg Leonhard, to give the resident one day to remove all signs from township property, as the courtesy given by the township was abused.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Abstain, due to previous work done for the resident.

Passed this 13<sup>th</sup> day of July, 2020.

- Road and load speed limit changes for Delin Thomas Road were approved by the county and needed to be approved by ODOT. There will be a 5-ton load limit for TH269A, and a 10-ton load limit for TH269B. On Delin Thomas Road north of State Route 5, the new speed limit will be reduced to 40 mph. South of State Route 5 the speed limit will be reduced to 45 mph.
- Gary Shaffer notified the trustees that it will be approximately five weeks before the award of bids for Phase II sidewalk construction along State Route 7 will begin. Our share of the project is to be paid for by community donation, and not paid for by taxpayer dollars.
- VIASAT had previously shown interest in operating from a township site for satellite services. They then contracted with a resident for use of their property. Now, they are indicating an interest in either the township garage on State Route 87, or the property on the south side of the Fire Department.
- Tom Klejka from the Trumbull County Engineer's office provided recommendation for parking along Kinsman Nickerson on the south side from the NESFACE building to the last business on the same side.

6.

[RN2020-054] Greg Leonhard made a motion, seconded by Linda Miller, to proceed with the Trumbull County Engineer's office recommendations to change the angle of parking spaces along the south side of Kinsman Nickerson Road, from NESFACE going east to the last business, to a 35-degree angle from the current 45-degree angle to facilitate safer parking and to preserve the sidewalk in front of those spaces.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 13<sup>th</sup> day of July, 2020.

**New Business:**

- The trustees discussed contacting the Trumbull County Engineer's office for speed and weight limit reduction on Perkins Greenville Road from Kinsman Nickerson to Orangeville Kinsman Road.

[RN2020-055] Greg Leonhard made a motion, seconded by Fred Stahl, to have the Trumbull County Engineer's office perform a study to reduce the speed limit on Perkins Greenville Road, as well as the weight reduction limit from Kinsman Nickerson Road to Orangeville Kinsman Road.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 13<sup>th</sup> day of July, 2020.

2. Mr. Baldwin of Baldwin's Bee Biz in Johnston addressed the trustees concerning spraying around his hives. Linda Miller asked where in Kinsman his hives are located. One is behind the Dollar General and the other is on State Route 5 near the Burnett East split. He was concerned that we allowed the pest control company to spray without supervision. He was advised that if our Road Superintendent, Tim Tricker, could not ride along, either Linda or Greg would do it as in the past.
3. Friends of Kinsman are to have a Sub sandwich sale on Friday, September 4<sup>th</sup>, and Monday, September 7<sup>th</sup>, at the Old School Grounds.
4. Soccer season this year for JBSO has been cancelled.
5. The Kinsman Trustees received the proposed ambulance contract for the remainder of the year.

Fred questioned the designation of the MABAS by us. This was addressed by Linda and Cory who said it is a procedural Fire Department/EMS designation through 911 and has not changed, as we already have our designations in place with them. Cory will check just to be sure it has not changed with Cortland. The old contract had a statement as accepting insurance as payment in full. Johnston has been doing this so far this year, as well as in the past. Fred was concerned we no longer get the \$1,000 rate reduction for the use of our ambulance. Cory and Linda advised him that funding it through our community and not allowing Johnston to take it on their rotation would cost us close to \$10,000, if not more, due to insurance, servicing, supplies, equipment, and fuel. There was also an Operational Deficit Share item, which involves all townships in the consortium of service. At the end of the year, the balance is divided equally by percentage of runs to close out the accounts. We did this at the end of 2019 with our share around \$1,200. Fred and Greg would like it capped. Concern for increase at the end of the year was based on seeing two ambulances on one call and an increase of pay during the COVID in March and April, (We declined an increase in May), cost of higher-end ambulances than those in the rest of the area, and raises for staff without townships' in-put. Linda said these points should be a discussion point at our next meeting with Johnston. The contract for the remaining months of 2020 was not signed by the Kinsman Township Trustees as presented. The trustees did not see the wording in this contract that Johnston will accept insurance payments as payment in full for their services, and have questions regarding the Deficit Share paragraph. Fred will contact Johnston Township to clarify these items.

6. Linda brought up three properties in Kinsman that need to be addressed. They are the lawnmower junkyard, the Fedak residence on State Route 87, and the old Cliff Jones property on State Road that has scrap and junk behind the garage and all over the yard. Linda is to take pictures and contact the Prosecutor's office on an opinion as to whether the mower business is classified as a junk yard, which is prohibited according to our current zoning.
7. Chad Wildman is to complete the electric for the police offices on July 14<sup>th</sup>.
8. The Ohio EMA is in the final stages of preparing a reimbursement check to us for road damages caused by the July 20, 2019 flood that were remediated by the Trumbull County Engineers. The check amount will be sent to the county for payment of their invoice.
9. The Patchwork Foundation has requested use of the Old School Grounds for their BackPack GiveAway in August.

[RN2020-056] Linda Miller made a motion, seconded by Greg Leonhard, to allow the Patchwork Foundation to hold their back to school BackPack GiveAway in August at the Old High School Grounds.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 13<sup>th</sup> day of July, 2020.

10. Road-nothing.

11. Zoning- Loren Hopkins submitted zoning changes for the Trustees to read and requested them to set a hearing on them.

[RN2020-057] Greg Leonhard made a motion, seconded by Fred Stahl, to advertise and hold a zoning resolution change public hearing to be held at 6 p.m. prior the regular trustees' meeting.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 13<sup>th</sup> day of July, 2020.

12. The township portion of McKinley Drive off of Park Drive was discussed as Mr. Elliott wishes to buy the property and give permanent easement to Mr. Tricker, should Mr. Tricker not wish to purchase any part of it. Linda said if Mr. Tricker should not wish to purchase it, the trustees should allow the easement prior to the sale to safeguard Mr. Tricker's interests. It was suggested Mr. Elliott be advised that should he wish to purchase the property, he is to get an appraisal, as well as have the property in question surveyed.

13. Police- Sgt. Shawn Rentz presented the trustees with the resignation of Officer Scott Gubanyar due to gaining full time employment. Our trustees gave their thanks and wishes for a successful career move.

Shawn presented the results of the Friends of Kinsman Bake Sale, as well as a list of thanks to all involved. The Kinsman Police Department thanked the following for their help in successfully raising money during the bake sale: Melissa Rentz, Gary and Susan Kidd, Norm and Kathy Sielschott, Linda Miller, Leroy and Jackie Long, Marge Crupi, Fred and Jenn Stahl, Fred and Rosalie Mott, Carol Wilson, Jim and Pat Goodhart, Robert Birrell, and Nicole Birrell. The Kinsman Police also thanked all of the community who came out to generously support this cause.

A total of \$1,142 was raised to go towards the building of a new police garage to house police vehicles.

The police submitted their July report to the trustees.

14. Fire- Cory announced that they have purchased the John Deere Gator from Cope Equipment. The skid pump for the Gator is to be delivered this week and the trailer delivery is to be delivered in August. This was purchased through an ODNR grant that Cory applied for.

15. Chief Leroy Long also gave the trustees his tentative resignation date of September 30, 2020. The trustees gave him a standing ovation to thank him for his service. All there

gave really heartfelt comments thanking him for all he has done in our community. It is as hard for him to go as it is for us to lose him.

16. Steve Papalas from the county engineer's office was here. Nothing new from them to share.

17. Nothing from the public.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn. The time was 7:15 p.m.

The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Special Zoning Hearing Held on July 27, 2020 at 6:00 P.M.

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Chairman Trustee Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Fred Stahl opened the Public Hearing on the Zoning Resolution Changes, as advertised in Tribune Chronicle on July 17, 2020. Roll call of officers was taken and all of the Kinsman Township Trustees were present. Chairman Fred Stahl read each zoning change to the public. Fred thanked all of the Zoning Board members that worked diligently for these past two years to carefully edit changes to the former zoning resolution, even anticipating new community businesses such as “Agritourism”. There are grammar changes, garage sale fee changes, and additions such as solar panels, outdoor advertising, parking requirements, 5G internet, swimming pools, and dumpster requirements. A complete copy of the new Kinsman Township Zoning Resolution can be obtained by contacting the Fiscal Officer at 330-876-1040 or email [kinsmantwp@zoominternet.net](mailto:kinsmantwp@zoominternet.net).

Zoning Board members Loren Hopkins, Angela Murphy (who also acts as Zoning Board Secretary), the entire Zoning Board, and Mark Posey, Zoning Inspector spent countless hours revising the resolution. A listing of Zoning Resolution Changes can be found on the following pages. Changes have also been approved by the Trumbull County Planning Commission.



## Proposed changes

Page #	Section #	Change
1	—	—
2	—	—
3	I Purpose	change grammar 'to occur in an orderly'
4	—	Added Agritourism
5	—	—
6	I Garage sales	#1 - changed max days from 3 to 4 #2 - changed \$2.00 to \$3.00
7	—	—
8	I Garage sales	Sec #6
9	—	—
10	—	—
11	—	—
12	—	—
13	—	—
14	—	—
15	—	#2 added adjacent to roadway #3 Dumpster requirements #3 changed title per planning Comm supp
16	—	—
17	II Parking Requirements	#3 changed to accommodate 3 person instead of 4
18	—	—
19	—	—
20	IV Prohibited/Restricted	- changed title to reflect difference & divide Prohibited from Restricted
21	—	#9 - Added hours of restrictions
22	—	—
23	—	—
24	—	—
25	VII Outdoor Advertising	Added comment on Permit required - removed 'altered' from requirement
26	—	Added allowed for clarification per planning comm suggestion
27	—	—



Page #	Section #	Change
28	—	
29	I Off Premise Signs	# 2 E changed location from road
30	Admin. Procedures	Maintenance & removal signs - removed requirement for new permit + where existing removed & added final draft submission
31	—	
32	VIII # 3	Added 56 info
<del>33</del>	<del>IX Private Swimming pool</del>	<del>4A - Added self-locking</del>
34 & 35	—	
36	XII # XII	Added additional requirements for temporary housing. Added new topics Solar Panels & Medical Marijuana
37	XIII Board of Zoning	Section # change
38	XIV Certificates	Section # change
39	Fees	Price changes & additions
40	XV Conditional Zoning	Section # change
41	—	
42	—	
43	—	
44	—	
45	XVI Amendments	Section # change
46	XVII, XVIII, XIX	Section # changes
47	XXII Definitions	Section # change, added Agribusiness
48	X	
49	—	
50	—	
51-53	—	

[RN2020-058] Greg Leonhard made a motion, seconded by Linda Miller, to accept the new Kinsman Zoning Resolution changes read by Trustee Stahl as presented by the Kinsman Township Zoning Board at the scheduled public hearing advertised in the Tribune Chronicle on July 17, 2020.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 27<sup>th</sup> day of July, 2020.

The public had no questions. Greg Leonhard made a motion, seconded by Linda Miller, to adjourn the Public Hearing for Zoning Resolution changes.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 27<sup>th</sup> day of July, 2020.

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on July 27, 2020 at 6:00 P.M.

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Chairman Fred Stahl called the regular trustees' meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the July 13, 2020, meeting, as corrected. The motion passed unanimously.

Marge thanked Linda Miller for taking the minutes while she was out due to sickness.

**Correspondence:** Marge received a call from Kathy D 'Orio of the Ohio State Auditor. Since a township cannot have an independent public accountant for longer than ten consecutive years, Kinsman Township is eligible to participate in an extension of auditing services from Charles Harris & Associates since it has been only six years so far.

[RN2020-059] Linda Miller made a motion, seconded by Fred Stahl, to allow Kinsman Township to participate in an eligible extension of Independent Public Accountant auditing services for another term of four years, providing that their fees are reasonable.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 27<sup>th</sup> day of July, 2020

### Old Business:

1. Fred spoke with Johnston Township Trustee Davis Denman to discuss the Johnston Ambulance Services contract for the remainder of 2020. There are revisions that Kinsman Trustees would like to see on the contract.
2. There is no new information regarding the Viasat tower in Kinsman.
3. Several Kinsman Township businesses have created a flyer for the Friends of Kinsman Sidewalk Project campaign to raise money to pay the township's portion of the grant for Phase 2 of the project.
4. The Patchwork Foundation Backpack Giveaway will now be held at the Methodist Church rather than at the Old High School Grounds.
5. Linda cleaned the Administration Building of construction debris due to renovations for the Police area. She asked the trustees to take turns cleaning the Administration Building and they agreed. They will alternate cleaning monthly beginning in August with Fred. Greg will clean in September, and Linda in October. They will alternate monthly thereafter. Marge thanked Linda for cleaning.
6. The Friends of Kinsman will hold a sub sandwich sale on Saturday, September 5, to help to raise money for construction of a police garage at the Administration Building.

**New Business:**

1. Linda and Bill Miller did a lot of work with dry wall, painting, and cleaning to prepare for the Kinsman Police to move into the Administration Building. She said that there is a lot of furniture that is unwanted by the Police that they cannot utilize, and would like to offer to the public, since it is in the way of continued work.

[RN2020-060] Linda Miller made a motion, seconded by Greg Leonhard, to offer furniture marked with blue tape to the public for free due to it being deemed unusable by the Kinsman Police Department, and must be removed to make way for continued preparations.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 27<sup>th</sup> day of July, 2020.

2. Linda asked Travis of the KVFD if they plan to put up signs directing the public to the Kinsman Fire Department. Travis will discuss the issue with the Fire Board.  
The Trustees thanked the Kinsman Volunteer Fire Department for their instructional videos during Safety Forces Day week, along with Marcie Campbell, Officer Shawn Rentz, the Kinsman Police Department, Kim Garrett, Director of the Kinsman Library, Fred Stahl, Jennifer Stahl, Greg Leonhard, Travis Sapp, Cory VanKanegan, Ginny Pasha, Megan Shreves, and Rochelle Jackson for their efforts in creating the virtual event.
3. Fred said that a resident would like to donate a park bench in memory of his wife at the old park. He also asked about a memorial brick at the town square. Greg suggested that the husband contact Rob Pasha of the American Legion regarding the brick, and that the husband contact Tim Tricker to discuss placement for the park bench.
4. Linda provided tire prices for the Scrap Tire pickup. There is a resident that has 24 tires that need to be scrapped. The trustees decided to set the limit on 8 tires per family since Linda pointed out that the grant will only go so far and the township will have to pay for the remainder of tires collected. Greg suggested it is reasonable to ask for donations for tire collection above 8 tires per family. The trustees agreed on this.
5. Road- The kingpin on the International truck needs to be replaced. It will cost about \$980.

[RN2020-61] Fred Stahl made a motion, seconded by Greg Leonhard, to give Tim Tricker permission to purchase a kingpin necessary to repair the International Truck for a cost of \$980.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 27<sup>th</sup> day of July, 2020.

6. Officer Shawn Rentz thanked Linda and Bill Miller for their continued work on the Police offices in the Administration Building. The trustees thanked them, as well.  
A Kinsman Police Golf Outing is to be held on August 29. The meal can be eaten outside for COVID 19 safety precautions. The hole-in-one prize is a side-by-side.

7. Travis asked the trustees if the township would pay for Firefighter I training for Amerissa Minor and Sophia Minor.

[RN2020-062] Greg Leonhard made a motion, seconded by Fred Stahl, to send Amerissa Minor and Sophia Minor to Firefighter I training school for a cost of \$1400 each, for a total of \$2800. The training is reimbursable through the State Fire Marshal grant at the end of the year.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 27<sup>th</sup> day of July, 2020.

8. Zoning- Mark told the trustees that he will have a full report for the month of July at the next meeting. Two township residents had concerns regarding their property should the township allow them have township property that is between theirs. They wish to create a right of way for each of the residents. Greg suggested that both properties that abut the township's property have surveys performed to be better educated about their options.
9. The trustees asked Marge to advertise for a public hearing on property zoning change in Kinsman to be held before the regular trustees' meeting at 6 p.m. on August 10.
10. Public- nothing.
11. Kinsman Township budget for 2021.

[RN2020-063] Linda Miller made a motion, seconded by Fred Stahl, to accept the 2021 Kinsman Township Budget as prepared by the Fiscal Officer to be sent to the county auditor.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 27<sup>th</sup> day of July, 2020.

12. The trustees signed the accepted bid for the Kinsman Road Project. The winning bidder was Martuccio Asphalt and Paving at \$327,000.
13. Marge asked permission to transfer funds for the road project.

[RN2020-064] Linda Miller made a motion, seconded by Greg Leonhard, to allow the Fiscal Officer to transfer \$325,000 from the township's Star Plus investment account to the township's Huntington Bank checking account in order to pay Martuccio Asphalt and Paving.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 27<sup>th</sup> day of July, 2020.

14. The trustees made the following motions under the same resolution:

[RN2020-066] Linda Miller made a motion, seconded by Greg Leonhard, to permit the Fiscal Officer to amend estimated resources and appropriations with the Trumbull County Auditor for the Fire Fund at \$10,000 due to a State Fire Marshal grant, the Road and Bridge Fund due to flood repairs made by the Trumbull County Engineers in the amount of \$36,650.39 received by

the Ohio EMA, and amend the Capital Project-Sidewalk fund due to the project going forward this year in the amount of \$157,000.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 27<sup>th</sup> day of July, 2020.

15. The trustees received the Johnston Township Ambulance run activity sheets and financial data.

Linda Miller made a motion, seconded by Greg Leonhard, to go into executive session at 7:15 p.m. to discuss legal issues with the Zoning Inspector. No action will be taken when the trustees return.

The trustees returned at 7:45 p.m. No action was taken.

Greg Leonhard made a motion, seconded by Linda Miller, to adjourn. The time was 7:46 p.m.

The bills were paid.

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Trustees

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Fiscal Officer

