

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on March 13, 2023 at 6:00 P.M.

Chairman Bruce Bancroft called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the minutes of the February 27, 2023 regular trustees meeting as corrected. The vote was unanimous.

Correspondence: The trustees received a Bottled Water Skid Sponsor request for those affected by the chemical spill in East Palestine. Bill Spithaler reached out to the American Legion of East Palestine and they said their greatest need is clean drinking water. The Kinsman American Legion will work with Bill who has coordinated with Sam's Club for water and WI Miller for transportation. Sponsorship can be ½ skid for \$95.52 and a full skid for \$191.04. All three trustees have personally pledged drinking water to this cause with no cost to the township. The trustees thanked Bill for his efforts.

Old Business:

1. The annual trustees meeting to discuss upcoming road project with the county engineers will be held at 1 p.m. on March 14th.
2. Greg told the trustees that we did receive the Go Green Grant in the amount of \$3498.50 that will pay for a camera near the recycling bins, most of the cost of the garbage truck for cleanup day, and the rental box truck for collection of electronics.
Todd Price put a request in for power cots and loaders with the Trumbull County Commissioners office. Shawn put in a request to the commissioners for help with the police garage. We haven't heard anything yet.
3. Bruce spoke with Mark Finamore regard the bid package.
The fence was repaired at 8439 Ridge Road.
Greg asked if the insurance company had been contacted regarding sidewalk damage from the Family Dollar semi-truck. Greg will contact them.
4. Jamin asked if the trustees had reviewed the proposed township right-of-way permit. Greg would like Tim and Vince's input. Greg suggested Tim and Vince rework the permit to suit them. Mark Finamore can review the permit. Notice to call 330-876-8308 before work in the right-of-way is done will be posted on the community sign.

[RN2023-042] Greg Leonhard made a motion, seconded by Jamin Banning, that the Kinsman Road Department review and compose a permit for residents wanting work done in the township's right-of-way. This would be reviewed by the township attorney. The Kinsman Township Road Department will no longer be doing culvert work by residents' request, and will only perform culvert work as necessary to maintain township roads. Any work done by contractors for residents, or residents themselves will require a permit that must be reviewed by the road department and inspected before and after work has been performed.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 13th day of March, 2023.

New Business:

1. Greg acknowledged Fred Stahl filling in Bob Mullett’s vacancy on the Zoning Board of Appeals. Greg and the trustees acknowledged Bob Mullett’s service to the township, as well as his family’s sacrifice in allowing Bob to fulfill his service to the community.
2. Police- Shawn gave the trustees his statistics for the month. CPR class will be held at the administration building on April 4th and April 6th. Shawn thanked Tim and Vince for putting up signs. Greg told Shawn that Carrie will help with senior checks. Shawn thanked the trustees for the bonus.
The new logos on the police vehicles were donated by Jamin and Stacey and the trustees and fiscal officer thanked them both.
3. Road- Tim told the trustees that due to the mild winter they saved a lot of salt this year. The county told Tim that they have about 200 tons of materials spoken for and getting more in. Tim met with Martuccio last week. Ward North should be done this year. They are waiting for Spring to begin work.
4. Fire- Cory sent an email that a free class for railway safety and emergency responder hazmat training will be provided by Norfolk Southern in Bellevue, Ohio next month. The trustees asked to find out if more can go to training than just Cory and Travis, and that they feel Shawn should attend, as well. Cory asked if he could attend the Fire Department Instructors Conference.

[RN2023-043] Greg Leonhard made a motion, seconded by Bruce Bancroft, to allow Cory to attend the Fire Department Instructors Conference in Indianapolis from April 25th to 29th. The cost is \$649 and he will be traveling out with the Fire Chief from Southington so there is no need for fuel reimbursement Hotel and Food will be reimbursed.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 13th day of March, 2023.

Cory told the trustees that the Johnston ambulance has a blown motor and Todd has a meeting to discuss the next steps on March 20th. At this time the Kinsman ambulance is being housed in Johnston when Cory or the Minor girls are working at their full-time jobs, utilizing Johnston volunteers to staff it while we are not home. Cory will have more information after the March 20 meeting.

Cory also wrote that Sophia and Amerissa are completing a Hazmat Technician training course that is being sponsored by Trumbull County EMA at no cost to the township. This will help with Hazardous Materials Recognition and mitigation in case of future events.

5. Zoning- Mark gave the trustees his monthly report. He received an anonymous complaint and spoke with the property owner. He found no issue there. He received a reply to his letter to a person on Delin Thomas Road regarding clean-up that is currently in process.
6. Road, continued- Tim and Vince upgraded a catch basin in our right-of-way on the corner of Wayland and Mayburn Barclay Road.

7. Marge asked the trustees for permission to amend estimated resources and appropriations.

[RN2023-044] Greg Leonhard made a motion, seconded by Jamin Banning, to amend estimated resources and appropriations with the Trumbull County Auditor in the amount of \$3,000 for the grant received by Waterstone for the purposes of fire department expenses.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 13th day of March, 2023.

8. Public- a discussion about sponsoring pallets of water for East Palestine was continued. A resident asked if a permit would be needed to fix a culvert that was originally put in by township road workers. He only needs to have it repaired and no permit needed, but it should be inspected by road workers once it is completed.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 6:43 p.m. The vote was unanimous. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on March 27, 2023 at 6:00 P.M.

Chairman Bruce Bancroft called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the minutes of the March 13, 2023 regular trustees meeting as corrected. The vote was unanimous.

Correspondence: The Trumbull Mobile Meals Golf Outing will be held Friday, June 16, 2023 at Riverview Golf Course in Newton Falls.

Old Business:

1. Greg has contacted the insurance company for Family Dollar regarding the sidewalk damage but hasn't received a return call.
Greg attended the TTA dinner in Liberty. It was suggested that applicants for ARP grant monies through the commissioners attend a Trumbull County Commissioners meeting to present their request in person. Todd Price attended the commissioners work session and presented his request for power cots and loaders. There is just one more step to take before the grant is awarded. This will save the ambulance district money.
The three trustees met with Trumbull County Engineers to discuss road projects for 2023. County Line Road is the only road resurfacing project scheduled this year.
2. CPR class scheduled for April 4, 2023 has been cancelled. There will only be one class on April 6, 2023.
3. Bruce talked with a Trumbull County Commissioner regarding our police garage project request. He suggested that Shawn attend the commissioners meeting. He may not be able to attend, however.
4. Bill Spithaler has a total of 25 skids of bottled water donated for the East Palestine community. He needs one more skid.
5. New Police Garage Bid Packet-

[RN2023-045] Greg Leonhard made a motion, seconded by Bruce Bancroft, to advertise for bid for the new proposed police garage building. The bid packet is now completed, and we will be advertising for bid two weeks before the opening date of the sealed bids.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 27th day of March, 2023.

6. Jamin updated the Right-Of-Way Permit for working in township right-of-ways. Tim and Vince will review and make any changes before implementing the permit.

New Business:

1. Greg asked if we can schedule a tornado siren inspection with Hudson Communications. Jake will do it right away.
2. Greg asked the owner of the fallen brick on the Square for permission to do cleanup. Greg, Tim and Vince will be cleaning it up.
3. The county building inspector looked at the building and made a report that the building is safe.
4. Bruce talked with a resident who did not want the sidewalk in front of her house due to asphalt in place. We may have to look at the cost of an apron.
Bruce asked the trustees if they would consider once a month trustees meeting rather than twice a month. Greg is not in favor. Jamin is in favor. This will be tabled until the next meeting.
Bruce said that we are one of three out of twenty-four townships that still have semi-monthly meetings. Greg feels that issues come up that need addressed more often than once a month.
5. Discussion was had regarding a 1-mill operating levy. Greg and Marge explained the necessity for the levy. Greg said he would be in favor of a 4-year levy rather than a continual levy so that the public can re-evaluate the need. Greg opened discussion up to the public and said the trustees welcomed their input. Marge will gather figures of the General Fund so the public can be well informed.
6. Fire- Cory told the trustees that twenty-two calls came in within 72 hours due to the storm. Most of the township is cleaned up. Cory talked with Todd about his meeting with the commissioners. Cory received notice that their department was awarded the \$20,000 Fire Marshal Equipment Grant, and received a \$300 donation from the Lakers Ruritan Club.
Travis and Cory are attending the Norfolk Southern Railroad Hazmat mitigation training on Wednesday. Greg was hoping more people would be able to attend.
7. Police- Nothing new.
8. Road- Tim and Vince have been busy cleaning ditches and roadsides. He and the trustees met with the county engineers. Two hundred tons of salt material was hauled to the garage salt building.
9. Zoning- Mark’s full report will be given to the trustees at the next meeting. The issue of the junk car on Delin Thomas has been resolved. Further cleanup is in progress.
Mark met with the Trumbull County Building Inspectors regarding the building on the Square. Mark gave the trustees their inspection report.
10. Public- Nothing.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the meeting. The time was 6:54 p.m. The vote was unanimous. The bills were paid.

Trustees

Fiscal Officer