

Kinsman Township Trumbull County Records of Proceedings

Reorganization Meeting Held on January 10, 2022 at 6:00 P.M.

Fiscal Officer Margaret Crupi called the meeting to order. All elected officials were present.

All present stood to recite the Pledge of Allegiance to the flag.

The reading of the minutes of the December 27, 2021, regular trustees meeting was waived until the January 24, 2022, regular trustees meeting. The motion was unanimous.

The Fiscal Officer asked for nominations for Chairman and Vice Chairman to be opened.

Reorganization:

[RN2022-001] Jamin Banning made a motion, seconded by Bruce Bancroft, to appoint Greg Leonhard as Chairman.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Passed this 10th day of January, 2022.

[RN2022-002] Bruce Bancroft made a motion, seconded by Greg Leonhard, to appoint Jamin Banning as Vice Chairman.

The vote was as follows:	Bruce Bancroft	Yes
	Greg Leonhard	Yes
	Jamin Banning	Yes

The meeting was turned over to Chairman Greg Leonhard.

[RN2022-003] Jamin Banning made a motion, seconded by Bruce Bancroft to provide for the current expenses and other expenditures of the Board of Trustees of Kinsman Township, during the fiscal year ending December 31, 2022, the following sums be and the same are hereby set aside as temporary appropriations until permanent appropriation amounts can be established for the several purposes for which expenditures are to be made for and during said fiscal year, as follows:

General Fund	10,000.00
Motor Vehicle License Tax Fund	10,000.00
Gasoline Tax Fund	10,000.00
Road & Bridge Fund	10,000.00
Fire Special Levy	10,000.00

Fire & EMS Levy	10,000.00
Police Special Levy	10,000.00
Lighting Assessment	8,000.00
Capital Equipment Fund-FEMA	277.00
Park Committee	1,682.85
Local Fiscal Recovery Fund	15,425.26
Total of All Funds	<u>100,318.63</u>

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Passed this 10th day of January, 2022.

[RN2022-004] Jamin Banning made a motion, seconded by Bruce Bancroft, to allow the Fiscal Officer to request an advance on the April, 2022 Real Estate Settlement. The earliest advance from the Trumbull County Auditor can be expected the end of February, 2022.

The vote was as follows:

Jamin Banning	Yes
Bruce Bancroft	Yes
Greg Leonhard	Yes

Passed this 10th day of January, 2022.

[RN2022-005] Greg Leonhard made a motion, seconded by Bruce Bancroft, to set the regular meeting dates for the 2nd and 4th Mondays of every month at 6:00 pm at the Kinsman Administration Building at 7890 State Route 5. If Monday is a holiday, with the exception of Columbus Day, then we meet on the following Tuesday evening.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-006] Greg Leonhard made a motion, seconded by Bruce Bancroft, to conduct meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meetings:

1. Regular Meetings- Regular meetings of the Board of Trustees shall be held on the 2nd and 4th Mondays of every month at the Kinsman Township Administration Building, and notice of said meeting shall be posted at the Administration Building 7890 State Route 5, and at the Township Garage 6380 Route 87.
2. Special Meetings- Notice of special meetings of the Board of Trustees shall be given by posting advanced written notice of the same in a conspicuous place at the Administration Building and Township Garage. Additionally, notice of all special meetings shall be given to the Youngstown Vindicator, Warren Tribune Chronicle, and/or any other newspaper that requests the same at least 24 hours in advance of the meeting, except in an emergency in which the notice shall be given as soon as practicable.
3. The township will provide advance written notice of special meetings to anyone who provides the township with prepaid postage, self-addressed envelopes or post cards.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-007] Greg Leonhard made a motion, seconded by Bruce Bancroft, to hold annual work sessions with department heads on the first Saturday after the first regular trustees’ meeting in January. The trustees set the work session date for 2022 for January 15th. This resolution serves as public notice of the annual work session meeting dates.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-008] Bruce Bancroft made a motion, seconded by Greg Leonhard, to reappoint Shawn Rentz as Police Chief, Cory VanKanegan as Fire Chief, Mark Posey as Zoning Inspector, Tim Tricker as Road Superintendent, Vincent Peterson as Road Worker, James Lewis as Sergeant; Zane Stowe, Jonelle Gerke, Dylan Dean, Tara Ryhal, and Leonard Emch, as part-time police officers, Carrie Betts, and Dustin Slusher, as Police Reserve Officers; Pastor Mark Biel as Chaplain; Tom Gross and Gary Kidd as volunteer Vehicle Maintenance. Megan Garcia is to be reappointed as Police Secretary. Jim Grove will move from part-time Park worker to part-time Road worker.

The vote was as follows:

Bruce Bancroft	Yes
Greg Leonhard	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

Greg Leonhard read the current salaries.

- | | |
|-----------------------------------------|------------------------|
| 1. Road Superintendent | \$19.50/hr. |
| 2. Road Worker | 16.00/hr. |
| 3. Park Employee | 10.50/hr. |
| 4. Chief Shawn Rentz | Salary as per contract |
| 5. Sergeant James Lewis | 14.25/hr. |
| 6. Part-time Police Officers | 12.75/hr. |
| 7. Zoning Inspector Mark Posey | 385/mo. |
| 8. Police Secretary | 12.00/hr. |
| 9. Police Vehicle Maintenance Tom Gross | No compensation |
| 10. Chaplain Mark Biel | No compensation |
| 10. Reserve Officers | No compensation |
| 12. Fire Chief Cory VanKanegan | \$100 per month |

[RN2022-009] Greg Leonhard made a motion, seconded by Bruce Bancroft, to accept the current pay salaries as read above until the trustees hold their work session on January 15, 2022.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-010] Greg Leonhard made a motion, seconded by Bruce Bancroft, to give the full-time employees the following paid holidays: New Year’s Day, Martin Luther King Day, Washington-Lincoln Day, Memorial Day, 4th of July, Juneteenth, Labor Day, Columbus Day, Veterans’ Day, Thanksgiving Day, and Christmas Day. If the holiday falls on Saturday or Sunday, then the holiday will be observed on Monday. If they had to work on a holiday, they could take another day as compensation for the paid holiday. Holiday pay would be double-time.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-011] Jamin Banning made a motion, seconded by Bruce Bancroft, to set the following for the Road Department for 2022:

Road Superintendent Tim Tricker and Road Worker Vince Peterson- 40 paid vacation hours for 2022.

Vacation hours paid as follows: 1st year- 5 days, 2nd year- 5 days, 3rd year- 10 days, 4th year on-add 1 day each year to a maximum of 20 days.

Tim Tricker is in his 8th full year for 2022 and will receive 10 days (80 hours) this year paid vacation, plus five days (40 hours), for a total of 120 hours. Vince Peterson is in his 7th full year for 2022, and will receive 10 days (80 hours) paid vacation, plus four days (32 hours) for a total of 102 hours.

Vacation days must be used by the end of the year; they cannot accumulate. Chief Shawn Rentz’ vacation days are as per Police contract.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Passed this 10th day of January, 2022

[RN2022-12] Jamin Banning made a motion, seconded by Greg Leonhard, for full-time employees to receive 1.25 sick days per month up to 260 sick days. Upon termination of employment, the employee will receive up to 50 days of accumulated sick pay plus half of the accumulated balance of sick pay up to a maximum total of 155 days.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

[RN2022-013] Greg Leonhard made a motion, seconded by Jamin Banning, to pay the members of the Zoning Appeals Board and the Zoning Board \$25.00 per meeting for attending their own board meetings payable semi-annually.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

[RN2022-014] Bruce Bancroft made a motion, seconded by Greg Leonhard, to use the Trumbull County Prosecutor's office for legal assistance and hire outside legal counsel as needed. The township is presently using Attorney Mark Finamore as our attorney for zoning matters.

The vote was as follows:

Bruce Bancroft	Yes
Greg Leonhard	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-015] Greg Leonhard made a motion, seconded by Jamin Banning, to give permission to the Fiscal Officer to transfer money within a fund without prior consent from the Trustees.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

[RN2022-016] Greg Leonhard made a motion, seconded by Bruce Bancroft, for Kinsman Township to remain a member of the Ohio and Trumbull County Township Associations.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-017] Greg Leonhard made a motion, seconded by Jamin Banning, that there is a \$400 fee per adult league per season plus proof of insurance for use of the Township Park. Nonprofit organizations are exempt but must have proof of insurance.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

[RN2022-018] Bruce Bancroft made a motion, seconded by Jamin Banning, that Girl Scout Troop 80106 will put lettering on the Kinsman Community sign for 2022 at a cost of \$50/month. The vote was as follows:

Bruce Bancroft	Yes
Jamin Banning	Yes
Greg Leonhard	Yes

Passed this 10th day of January, 2022.

[RN2022-019] Bruce Bancroft made a motion, seconded by Jamin Banning, for the township to continue to pay Memorial Day assistance to the American Legion of \$200 for 2022.

The vote was as follows:

Bruce Bancroft	Yes
Jamin Banning	Yes
Greg Leonhard	Yes

Passed this 10th day of January, 2022

[RN2022-020] Greg Leonhard made a motion, seconded by Jamin Banning, that the Trustees will charge residents \$50 for renting a pavilion at the Township Park, and \$100 per pavilion for non-residents for 2022. There will be no charge for use by nonprofit organizations.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-021] Greg Leonhard made a motion, seconded by Bruce Bancroft, for the Fiscal Officer to remain a member of the Ohio Association of Public Treasurers.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022

[RN2022-022] Bruce Bancroft made a motion, seconded by Greg Leonhard that the Road Department, Police Department, and Fire Department will turn in their inventory list and rosters to the Fiscal Officer by the end of January, 2022. These will then be sent to OTARMA and on file here at the Administration Building.

The vote was as follows:

Bruce Bancroft	Yes
Greg Leonhard	Yes
Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-023] Bruce Bancroft made a motion, seconded by Jamin Banning, to continue to advertise and sell township property via online auction.

The vote was as follows:

Bruce Bancroft	Yes
Jamin Banning	Yes
Greg Leonhard	Yes

Passed this 10th day of January, 2022.

[RN2022-024] Greg Leonhard made a motion, seconded by Jamin Banning, to close the reorganization meeting.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

The regular trustees’ meeting was opened.

Correspondence:

1. The trustees received the workers’ compensation summary for 2021. There were no new workers compensation claims.
2. Trumbull County Recorder Todd Latell sent the trustees notice that any new zoning resolutions and amendments must be sent to the recorder’s office.

Old Business:

1. Greg told the trustees that the application for the ODOT grant for sidewalk on Kinsman Nickerson from State Route 7 to Garden Street has been submitted by the Trumbull County Engineers. After careful consideration, it was decided that this grant request would be more successful than the northern part of Main Street to Lakeview Drive sidewalk grant, which would be more costly.
 Greg asked about the township’s website and who would administer the page, since Linda had paid the cost of the site and also administered, too. The site is through Clear Choice. Jamin will look into the company he uses for his site, and Zoning Board Alternate Joanne Ellwood is very good with computers, as well.
 Greg asked Cory to reach out to Todd Price regarding the Johnston Ambulance contract to see if he could attend the work session on Saturday to discuss the contract.
2. The township has received two of the three bids requested for furnace replacements. Caesar’s Heating and Air Conditioning quoted \$20,200, but this quote has been withdrawn and a new quote is expected to be submitted by them. Collins Heating and Cooling submitted a quote for \$21,850. Greenville HVAC has not submitted their quote thus far. Tim will reach out to Ogram Heating and Cooling for a quote from them.
3. Greg said that bonuses of \$750 for full-time employees have been paid for 2021. It was decided to hold off before giving Zoning Inspector Mark Posey and part-time park worker Jim Grove a bonus until we could review the budget.

[RN2022-025] Greg Leonhard made a motion, seconded by Jamin Banning, to give a \$500 bonus to both Zoning Inspector Mark Posey and Park Worker Jim Grove.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

4. Jamin discussed the ambulance contract for 2022. He does not feel that Kinsman should be responsible for any Kinsman ambulance repairs since it has been used in normal rotation, and does not feel it should be used in normal rotation. Greg said that Johnston stocks the ambulance and that we could pay a share of that and that we should make the ambulance last as long as possible. This will be discussed with Todd Price at the Work Session on Saturday.

New Business:

1. Greg said that due to Bruce Bancroft’s election to trustee, there is a vacancy on the Zoning Board.

[RN2022-026] Greg Leonhard made a motion, seconded by Bruce Bancroft, to appoint Marcie Campbell to fill the vacancy of Bruce Bancroft on the Zoning Board.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Passed this 10th day of January, 2022.

[RN2022-027] Greg Leonhard made a motion, seconded by Jamin Banning, to appoint Fred Stahl to fill the vacancy of Zoning Board Alternate left by Marcie Campbell.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

2. Greg said that a Pymatuning Creek Scenic River Advisory Committee meeting will be held on Thursday, January 13th at 6 p.m. at the Kinsman Administration Building.
There will also be a Trumbull County Commissioner meeting to discuss transportation in Trumbull County and the implications of regionalizing transit by joining WRTA to be held at the Trumbull County Educational Service Center in the Marc’s and Staples Plaza on the 3rd floor of 6000 Youngstown Warren Road in Niles at 6:30 p.m. on Thursday, January 13th. Greg and Bruce will attend.
Greg talked with Michael O’Brien about high-speed internet. Also, there was an existing project that Kinsman was to be a part of in southern Ashtabula County.
3. Police- Shawn gave the trustees a list of broken and obsolete items of police property that he would like to dispose of.

[RN2022-028] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Chief Shawn Rentz to dispose of broken or obsolete police property.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

Shawn told the trustees that he is giving the Zoning Inspector the shredder that he does not use. He also told the trustees that he would like to begin getting quotes from architects for plans for a police garage.

[RN2022-029] Greg Leonhard made a motion, seconded by Jamin Banning, for Shawn to begin to get quotes for plans for a police garage at the administration building site.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

Shawn welcomed newly-elected trustees Jamin Banning and Bruce Bancroft. Marge will contact Smollen Engineering to set up a time to meet to discuss a quote.

4. Cory received an email for a state fire grant HB110 and he will be applying for the maximum grant request of \$15,000 to spend on helmets and boots.
Cory also told the trustees that repairs are needed on the Expedition.

[RN2022-030] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Cory to have the exhaust fan and tires replaced on the Ford Expedition fire vehicle for \$1,200.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 10th day of January, 2022.

5. Road- Tim told the trustees that they are expecting their new snow plow truck will be picked up this week.
6. Mark read his zoning inspector report and gave copies to the trustees. A copy of his report can be obtained by contacting the fiscal officer.
7. Marge told the trustees that there are three metal paper towel holders and some new paper towels that are no longer in use since we replaced the paper towel holders. Tim said he can use them at the garage.
8. Public- Nothing.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the regular trustees meeting. The time was 7 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Work Session Held on January 15, 2022 at 8:00 A.M.

Chairman Greg Leonhard opened the work session meeting.

Fire/EMS: Greg introduced Todd Price, the Director of Johnston Ambulance. Todd explained his role as Director, and told the trustees he has implemented new policies for the ambulance service to make it more efficient regarding ambulances and staff. He told the trustees he has a fleet of two ambulances, 2012 with 95,000 miles and requires a lot of maintenance. The second ambulance is 2018 with 30,000 miles. The Kinsman ambulance is a 2013 with almost 39,000 miles. He is hoping to refurbish the oldest ambulance for a cost of between \$80,000 and \$90,000, rather than spending \$160,000 for a new one. A discussion about staffing costs and ambulance rotation was had between the trustees and Todd. He is interested in securing a grant to have power cots and power loads installed into the Kinsman squad. The trustees then discussed the Johnston Ambulance contract’s language regarding the definition of “major” repairs. Greg asked if Johnston would agree to Kinsman splitting major repairs above a certain amount. Greg said that there are other townships that benefit from the Kinsman squad. Greg said that he would be happy if the Johnston Trustees would agree to pay half of major repairs. Todd will discuss this with the Johnston Trustees to addend the current contract. Cory said that the ambulance should remain in rotation. Johnston has made efforts to utilize their CARES Act monies to increase their hourly pay for their first responders to remain competitive. Greg asked that Todd add the amount of monthly hours that Kinsman has responders stationed in Kinsman to their monthly ambulance report sent to Kinsman. Greg suggested a log at the fire house.

[RN2022-031] Greg Leonhard made a motion, seconded by Jamin Banning, to continue the 2022 ambulance contract pending a resolution from Johnston Township trustees defining “major repairs” and that Kinsman Township split major repair costs 50/50% with Johnston Township. The Kinsman Squad will remain in a normal rotation.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 15th day of January, 2022.

Fire: Greg asked Cory to discuss Fire. Cory said he has a truck fleet of a 1998 Pumper, 2003 Tanker, and a 2017 Rescue. The 1998 pumper is still working well but will eventually need replaced. A new one will not cost less than \$450,000. He is submitting a FEMA grant for a new one and asking \$425,000 with our cut to be \$13,000. He has applied for a State Fire Marshal grant for \$15,000 maximum to

purchase new helmets and boots, and a State Fire Marshal grant for Marc's radios. That will finish out his fleet. He had received a FEMA grant for Marc's radios last year. He also purchased a cutter and spreader last year. He is interested in buying a new ram.

[RN2022-032] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Cory to purchase a new ram for vehicle extrication for a cost of up to \$15,000.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 15th day of January, 2022.

[RN2022-033] Greg Leonard made a motion, seconded by Bruce Bancroft, to increase Cory's monthly amount to \$200 from \$150.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Passed this 15th day of January, 2022

Cory told the trustees that he is planning to upgrade the lights on the pumper to LED. The fire contract between the volunteer fire department and the township will remain at \$1570 per month. Cory will keep up on the work log. The trustees thanked him for his ongoing work.

Road: Tim talked with Jim Grove and Jim has agreed to continue to work with the road department. Greg asked Tim to write a job description for an ad to find a cleaning person for park restrooms.

[RN2022-034] Greg Leonhard made a motion, seconded by Jamin Banning, to advertise for a cleaning person for 6 hours a week, or as needed, for a rate of \$13 per hour.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 15th day of January, 2022.

[RN2022-035] Greg Leonhard made a motion, seconded by Jamin Banning to pay Jim Grove \$13.50 per hour for road work as needed.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 15th day of January, 2022.

[RN2022-036] Greg Leonhard made a motion, seconded by Bruce Bancroft to increase Tim Tricker and Vince Peterson’s pay by \$1 per hour each, eliminating the need for bonuses at year end.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Passed this 15th day of January, 2022.

Tim discussed road work that needs done this year. He would like to get a quote for 1.2 miles of Ridge Road paving, Turner Mullen, and a section of Ward North. His last quote for the circle in the Lakelands for scratch coat paving was \$46,000. Ward Christy needs 3 inches of paving and then maintenance. The budget for road repairs this year is \$100,000. Martuccio’s latest quote for paving was \$13,500 per mile. Tim told the trustees that the mower at the park will need replaced and Tim is thinking it will cost about \$7,000. Tim thanked the trustees for purchasing the snow plow truck recently. The trustees appreciate Tim and Vince for their hard work in maintenance of roads and vehicles. Marge thanked Tim for his paperwork to recuperate money from the EMA for their road repair due to the 2019 flood.

Zoning: Mark told the trustees that he has written a letter to the resident on Delin Thomas Road who has a disabled truck on their property. Greg told the trustees that as he has driven over two counties he can compare our township to other townships that do not look as good as Kinsman. Greg told Mark that he appreciates the work he has done in Kinsman.

[RN2022-037] Jamin Banning made a motion, seconded by Bruce Bancroft, to increase Mark’s pay to \$450 per month.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Passed this 15th day of January, 2022.

Greg said that zoning is moving in a positive direction. Mark told the trustees that he is currently working on a new street directory.

Police: The trustees voted to give a \$0.50 per hour pay increase for all police employees.

[RN2022-038] Greg Leonhard made a motion, seconded by Jamin Banning, to give a \$0.50 per hour pay increase to all part-time police employees.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 15th day of January, 2022.

Since Chief Shawn Rentz is on salary, he will receive a bonus at year end.

Shawn said that Jonelle Gerke is a Taser instructor. The MORE grant can be used for police this year to purchase Tasers. Greg is also a firearms instructor. Shawn said his current Tasers are X26s. He is planning on getting two XP26s for about \$1,000 each. He will be filing for an Axon grant to pay for these.

Shawn has a CPR instructor in mind. He would like to open the training up to the township for \$30 each. Greg said that Rose is an instructor, as well. Police can perform CPR before EMS gets to a scene since they are usually first on the scene.

Shawn told the trustees that criminals are now starting high-speed pursuits. He said that in a few other townships they have been clocked by radar at 120 mph. He is concerned that high-speed pursuit is dangerous within the township. Greg suggested using MARCs radios to discuss with other patrolmen to make a decision on the pursuit.

Shawn bases his scheduling around activities in the township. Greg asked for Shawn to send him a weekly schedule which would help with calls that come into the 911 center to contact the highest level of authority. Jamin asked Shawn if he could review police policies and procedures. Shawn will give them to him. Shawn is in the process of changing Kinsman Police Policies and Procedures to align with Lexipol.

Shawn told the trustees that he and Mark met with Smolen Engineering to get a quote for plans for the police garage. He is meeting on Tuesday with Tim Sexton to get another quote.

Greg said that he is looking into solar speed limit sign costs. Shawn told the trustees that he would like to send James Lewis for investigation training.

[RN2022-039] Greg Leonhard made a motion, seconded by Jamin Banning, to send part-time police officer James Lewis to Core Investigations for a cost of up to \$600.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 15th day of January, 2022.

James Lewis has been promoted to the Detective Bureau for Ashtabula County.

Greg Leonhard said that he is seeing a lot of people walking on Main Street and he is concerned about speed. Shawn said that he is continuing to work on lights hooked up and stencils applied to the newly-purchased police vehicle.

Friends of Kinsman voted on \$25,000 of their fundraising to go towards the new police garage. The trustees thanked Shawn for his continued work for Kinsman Township.

The trustees are meeting with Gary Shaffer on Tuesday at 1:30 in Kinsman to talk about the proposed Family Dollar project and a retention pond. Property owner Dick Thompson has concerns about possible flooding behind the old tea house.

Greg and Bruce will be attending training at the Geauga Trumbull County Solid Waste on Thursday, February 10th from 10 a.m. to 3 p.m. to learn about the tire grant. Greg will find out if we can improve the camera system by the recycling bins.

Greg said that he is disappointed that the township sent Bruce to a county commissioner's transportation meeting but the meeting was cancelled with no notice.

The trustees and fiscal officer discussed selling the old police building. Marge is not sure if it needs to go out to bid. She will call legal counsel.

Greg said that we have to discuss moving forward with the possible General Expense levy to alleviate the low budget of the General Fund. Discussion about the General Fund was had.

We will get quotes for sandblasting and painting the railings on the bandstand, as well as the driveway and cemetery resurfacing.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the Work Session. The time was 11:45 p.m.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on January 24, 2022 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Bruce Bancroft, to accept the reading of the minutes of the December 27th and January 10th regular and reorganization trustees meeting, as corrected.

Correspondence:

1. Alexander's Pest Control sent their annual proposal for mosquito spraying. It is the same price as last year, \$275 per spray.

[RN2022-040] Greg Leonhard made a motion, seconded by Jamin Banning, to enter into contract with Alexander's Pest Control for 5 sprayings for 2022 beginning in May and ending in September.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 24th day of January, 2022.

2. We received Johnston Ambulance year-end report for 2021. We have not yet received the added resolution regarding major repairs to the contract discussed at the work session with Todd Price yet.

Old Business:

1. Greg spoke with the Trumbull County Engineers regarding Phase 3 of the Sidewalk Project. It will begin in either Fall of this year or Spring of 2023. We will hear about the approval of Phase 4 sometime next month.
2. The ad for a cleaning person at the park is being worked on and will be placed soon.
3. Quotes were reviewed by the trustees for new furnaces at the administration building and the township garage. The three quotes received were from Caesar's Heating and Air Conditioning for \$18,800 (but this quote was withdrawn), Ogram Heating and Cooling for two furnaces and two iWave-R Ionization air cleaners for the administration building and one for the township garage for a total of \$22,720, and a quote from Collins Heating and Cooling for a total of \$21,850 for two furnaces and two HEPA filters at the administration building, and one furnace with HEPA filter at the township garage.

[RN2022-041] Greg Leonhard made a motion, seconded by Jamin Banning, to accept Collins Heating and Cooling quote of \$21,850 for two furnaces with HEPA filters to be installed at the Kinsman Administration Building, and one furnace with HEPA filter to be installed at the Kinsman Township Garage.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 24th day of January, 2022.

4. The trustees met with the county engineers near the proposed Family Dollar site to look at plans and discuss water run-off. They could not see a lot due to snow, but will keep an eye on the progress.
5. Jamin reached out to the firm that handles his business website and asked for a quote for the township site. He has not heard back yet.

New Business:

1. The trustees set a date for Kinsman Clean-Up and Scrap Tire Day.

[RN2022-042] Greg Leonhard made a motion, seconded by Jamin Banning, to set Kinsman Clean-Up Day for Saturday, May 21, 2022, from 9 a.m. to 1 p.m.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Passed this 24th day of January, 2022.

Greg discussed an idea with the trustees to ask for community volunteers to do a roadside cleanup and streets can be chosen depending on how many volunteers sign up. We can take the trash to the garage to dispose of there. We may even get assistance from Geauga Trumbull Solid Waste.

[RN2022-043] Greg Leonhard made a motion, seconded by Bruce Bancroft, to set the date for Community Cleanup day to do roadside cleanup on Saturday, May 14, 2022 from 10 a.m. to 1 p.m.

The vote was as follows:	Greg Leonhard	Yes
	Bruce Bancroft	Yes
	Jamin Banning	Yes

Passed this 24th day of January, 2022.

Greg said that due to a couple of incidents in the Lakelands, we may have to look into a street light. We may be able to pay for this with ARP funds.

2. Marge asked for a resolution to continue to divide her pay between funds.

[RN2022-044] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the fiscal officer to divide her pay between funds depending on the percentage of the previous month's transactions.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Passed this 24th day of January, 2022.

3. Fire- We will hold the VFDF meeting at the February 14th regular trustees meeting. Kinsman Volunteer Fire Department was awarded \$29,860 from the State Fire Marshal Grant for MARCs radios.
4. Mark wrote a letter about a junk vehicle to a resident, but the property owner is not responsible. It belongs to a tenant. Mark showed the trustees an opinion regarding a resident's yard sign that says, "F-Biden". The prosecutor's office responded that the sign may be offensive, but is within our First Amendment rights to display, is protected speech, and is not legally actionable. Mark will have his full Zoning Inspector report at the next meeting.
5. Police- Shawn said we will meet with a commercial appraiser to look at the old police building. He met with Tim Sexton to discuss a quote for police garage plans. Shawn was invited by Paul Monroe to attend a police chiefs meeting on Wednesday morning.
6. Public- Nothing.

Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the regular trustees meeting. The time was 6:30 p.m. The bills were paid.

Trustees

Fiscal Officer