

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on March 11, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present. There were fourteen others present: Bill Spithaler, Jacob Spithaler, Angela Rogers, Mark Posey, Robert Hunt, Amerissa Minor, Jeff Mathews, Cory VanKanegan, Jim Miller, Shawn Rentz, Melissa Rentz, Ruth Pfaff, Bruce Bancroft, and Dan Brannon.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Linda Miller made a motion, seconded by Fred Stahl, to accept the minutes of the February 25, 2019, regular trustees meeting, as corrected. The motion passed unanimously.

Correspondence:

1. Eastgate sent notification of their 2019 Annual Meeting. The online registration is \$25. Registration ends on March 25. The meeting is March 28 from 8:30 a.m. to 1 p.m. in the Stambaugh Auditorium.
2. We received notification from Beth of Trumbull County Tourism. The marketing support grant program deadline is Friday, March 15. Any nonprofit organization is encouraged to apply for the grant.
3. The Trumbull County Combined Health District Advisory Council sent agenda and notification of their upcoming March 13 meeting, including a nomination with resume for their open board position..
4. Dave Spay sent notification that all of their projects have been sent out for bid. Bids are to be opened March 26, 2019, at 2 p.m.

Old Business:

1. The trustees' public hearing for the proposed zoning change on Main Street will be held March 14, 2019, at 6 p.m. at the Kinsman Administration Building.
2. Greg and Linda met with ViaSat. They looked at an area at the township garage and also they looked at a spot at the Fire Station. They are seeking a spot to tie into the high speed fiber optic lines that are already in place in the township. They will be able to provide internet service for those who do not currently have it, if this is completed.
3. Scrap Tire and Clean Up Day is to be held on May 11 from 9 a.m. to 1 p.m. They will be taking tires that are off the rims. They will also take the rims. They will not take any kind of fluids or paints.
4. The Road Department Open House is to be held on April 27 from 10 a.m. to 2 p.m. There will be county engineer representatives attending, and Greg is waiting to hear back from ODOT to see if their representatives will attend, also.
5. The fire/ambulance meeting is to be held in Gustavus on March 20 at 6:30 p.m.
6. The state tornado siren test is to be held on March 20 at 9:50 a.m.
7. The trustees created a usage policy for use of the administration building.

[RN2019-049] Linda Miller made a motion, seconded by Greg Leonhard, to adopt the usage policy of the Kinsman Administration building, as created by the board of trustees.

The vote was as follows:	Linda Miller	Yes
	Greg Leonhard	Yes
	Fred Stahl	Yes

Passed this 11th day of March, 2019.

- 8. Fred told the public that there will be a fee charged for oversized tires at the Scrap Tire collection.
- 9. Linda received an email from Andrew Thompson of Geauga Trumbull Solid Waste. Their truck is down.

New Business:

- 1. Greg told the trustees that they are invited to meet at the Peter Allen Inn to meet with local businessmen, as well as Christine Nelson of Jobs Ohio to discuss directions the township can go as far as businesses in the township.
- 2. Fire- Nothing.
- 3. Shawn gave the trustees his police report. A copy of the report can be obtained by contacting the fiscal officer. He also discussed the off-site storage company, GBS. They will contact him to determine a set-up time in April.
He told the trustees that he spoke with Bill Danso and they are in the process of working on an opinion regarding a trustee volunteering for police work in the township.
- 4. Mark told the trustees that zoning has been slow this month.
- 5. Jeff Mathews of the Park Committee told the trustees that the committee met last month, and has created a prioritized list to develop the old high school grounds, and discussed funding and sponsorship, as well. He had an offer to remove trees from the site with no cost to the township. Jeff was asked by the committee chairperson to check with Gilmore regarding the trees that were tagged to be removed. Gilmore agreed with those tagged. They are mostly pines.

[RN2019-050] Linda Miller made a motion, seconded by Fred Stahl, to allow the volunteers to remove the shrubs, trees, and landscaping materials, from the old high school grounds. The township is very appreciative for their work. They would have to sign a Hold Harmless Agreement and Linda contact Call Before You Dig to verify where underground lines are located. Mark Posey will give Linda the street address of the property.

The vote was as follows:	Linda Miller	Yes
	Fred Stahl	Yes
	Greg Leonhard	Yes

Passed this 11th day of March, 2019.

- 6. Marge asked the trustees if Junior Beta Club members can use some of their hours cleaning the administration building or winter cleaning of the park. The trustees suggested the Saturday before track season begins as a good date. Marge will contact Andrea Steiner to arrange a date. Greg also suggested the students help to clean around the township garage before the Open House in April.

Linda Miller made a motion, seconded by Fred Stahl, to adjourn. The time was 6:45 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on March 25, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present. There were twenty-one others present: Mark Posey, Tim Tricker, Marti Moses, Jim Miller, Loren Hopkins, Angela Rogers, Amerissa Minor, Douglas Piontkowski, Theresa Piontkowski, Tyler Piontkowski, Marnie Minor, Sophia Minor, Ava Minor, Olivia Minor, Bruce Bancroft, Dave Jewell, Shaelin Laurenzi, Cameron Laurenzi, Gina Laurenzi, Dominic Minor, and Steve Papalas.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the minutes of the March 11, 2019, regular trustees meeting, as corrected. The motion passed unanimously.

Correspondence:

1. Officer Shawn Rentz gave Marge information regarding GBS, the off-site backup storage facility. They will be at the Police Station to set up on April 10.
2. Village Energy sent the trustees a letter notifying them that they will be taking over service and billing from Eastern Natural Gas.
3. Geauga-Trumbull Solid Waste sent notification that they need an ordinance from the trustees to accept their plans for the solid waste plant and district. Marge will look through the material until the next meeting.
4. The trustees received the Johnston Ambulance contract with the Hold Harmless wording. The Kinsman Volunteer Fire Department contract was also received. Hold Harmless wording did not apply to the Fire Department.

Old Business:

1. Greg told the trustees that the tornado drill was done and it functions properly. He also said that the trustees and other township trustees who currently use Johnston for their ambulance service met to discuss the possibility of starting a Fire/EMS district. It will not be cost effective, as there would need to be a ten or eleven-mill levy to support it. A discussion was had regarding the possibility of each township passing a 2 or 2 1/2 –mill levy to continue to provide EMS service to our townships. We are in competition for EMTs and paramedics to cover shifts for service to our communities, since other townships may offer higher pay. The trustees met with the Trumbull County Engineers office to discuss upcoming projects in Kinsman. Morford East Road bridge work will begin May 1, and will be 60 to 75 days. The Delin Thomas Road Issue II upgrade will go out to bid tomorrow. No start date on that. The trustees and local people met with Jobs Ohio to discuss direction on attracting more business in town. The Road Department Open House will be held on April 27. The engineer's office will send representatives at 9:30 to Delin Thomas Road to discuss the project with residents.

ODOT will also have a representative at the garage for a few hours.

The Phase II Sidewalk project will go out to bid in July of 2020. The benefit this time is that the Trumbull County Engineer's office did the engineering to save us the cost of a private company. The Kinsman Park Committee met this week also and decided that with the completion of the first phase, which was planning, phase two will be turning the storage building on the property into a public restroom. This may attract other functions to use the park for events. The restroom is not going to be funded by the township, but by private contributions and donations. The project may take years to complete.

We received an opinion from the Trumbull County Prosecutors office that a trustee can volunteer to do police work within the township.

- 2. Greg Leonhard was sworn in as a Kinsman Township Police Officer Volunteer, taking his oath of service to Kinsman Township.
- 3. Linda called 811 Utilities and they have marked the trees to come down at the park at the old high school.

Liberty Tire sent the tire prices for their contract. The contract with pricing can be obtained by contacting the Fiscal Officer. You can also reach out to the trustees for a price. Linda explained that the extra charge for the bigger tires would eat up the grant money received for the scrap tires, so that is why they charge for the oversized tires.

Greg explained that the Scrap Tire and Kinsman Cleanup Day are to be held at the township garage on May 11.

[RN2019-051] Linda Miller made a motion, seconded by Fred Stahl to charge for collection of oversized tires at the Scrap Tire collection on May 11, 2019, in accordance with the pricing sheet sent by Liberty Tire.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 25th day of March, 2019.

- 4. Fred told the public that the next Fire/EMS meeting will be held on April 17 at 6:30 p.m. at the Vernon Town Hall. Fred would like to see the public attend and give their opinion so that we can plan for the future.

Fred had a resident ask about updating the website. Linda is working on it and updates it regularly.

Fred asked if we can inventory the township properties as far as commercial and residential. He had a person ask where he can go to make a storage facility. He started a list to determine commercial and residential properties available to own or rent. He plans on giving the list to Jobs Ohio so that they can help us fill the properties.

Greg said the old bank building across from the old video store is going to be a carryout pizza shop.

New Business:

- 1. Greg said that earlier this week there were five or six bags of garbage found in the recycling bins. The resident was found and has been charged with illegal dumping in criminal court.

Greg said that we get a \$1,000 per year discount on the ambulance contract because we have an ambulance. We have not made the \$10,000 ambulance installment payment yet for 2019 to repay the \$50,000 that the Fire/EMS Fund borrowed from the Fire Fund to purchase the ambulance. We still owe \$30,000. We have questions regarding the value of the ambulance. We will be looking into it to see if it is worth the \$1,000. The trustees will make a decision once we find out what our ambulance is worth.

An Open House will be held at Birrell's Auto Parts with the proceeds from the Chinese Auction to be held to go to Kinsman Police Shop with a Cop Program.

Greg will be meeting with Ohio Senator Sean O'Brien to discuss possible funding available for the Pymatuning Creek Wild and Scenic River designation. ODNR is hoping that we can obtain funding to improve the area in Orangeville and access to the creek in Kinsman.

2. Fred had a resident contact him about getting the transcripts of the zoning change meeting. Marge will get Fred the contact information so that the resident can purchase the transcript.

Fred had a resident ask about rezoning in Farmdale so that the old feed store can be commercially-zoned. It was commercial at one time, but was changed to residential.

The property can be reopened the property as a feed store, but it cannot be used for anything else commercial while it is zoned residential.

Fred would like to see self-defense classes for the community, as well as first-aid classes. We could get local sponsors for these and they could be open to the community. Greg said that Cory can instruct the classes. He will get more information for the next meeting. Linda said that the American Heart Association has those classes available.

3. Zoning- Mark has nothing new. He had discussed 5-G cell towers with Hubbard Township. They emit a lot of radiation, close to microwave level. We've got language from them to put in our zoning regulations regarding 5-G mini cell towers.
4. Road- the first round of cold patch has been completed. We will continue to plow Willcrest and do road repairs for residents.

Tim said that he is planning for Jim Grove to return to work at the park for maintenance on April 1st.

Linda and Tim met at the park to go over the recommendations of OTARMA risk management. Greg said that the Trumbull County Engineer's office is getting us pricing on chip sealing Burnett East, Wayland, and Farmdale North when they come to do finish work on the bridge.

5. Steve Papalas asked the trustees and public if they knew of a college student who would like to work at the engineer's office for the summer. They would be paid \$10.50 per hour and would be signaling and flagging during road work, forty hours five days a week.
6. A resident received the letter that was put in Kinsman resident's mailboxes regarding the Pymatuning Creek Wild and Scenic River designation, and had a list of questions for the trustees regarding it. He cited several ORCs regarding residents' usage of the creek once it has been designated. He was not aware of the pending designation since he does not receive local newspapers and works many hours. Greg told him that Matthew Smith of ODNR will be at the Kinsman Public Library on April 24 to answer concerns.

Another resident voiced opinion on the ambulance service and conversation at the EMS meeting with the other townships. She felt that we need to encourage our young people to be community-minded and to consider training for paramedic or EMT. She suggested that all the townships currently contracting with Johnston could get together to discuss a mutual aid agreement. Greg told the public that the reason we contracted with Johnstown is because we lost our volunteers. It was suggested we have a township newsletter.

7. Fire Department volunteers need to live within one mile of Kinsman Township and must respond to the station rather than the property of the call.
8. Marge asked the trustees permission to transfer funds from the investment account to checking account.

[RN2019-052] Linda Miller made a motion, seconded by Greg Leonhard, to allow the Fiscal Officer to transfer \$20,000 from the township's Star Ohio Plus investment account to the township's Huntington Bank checking account should the April Real Estate Settlement be received later than the first week of April.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 25th day of March, 2019.

Greg Leonhard made a motion, seconded by Linda Miller, to go into Executive Session to discuss police personnel and workers' compensation. There may be action from the trustees. The time was 7:30 p.m. The trustees returned from Executive Session at 7:45 p.m. No action was taken.

Greg Leonhard made a motion, seconded by Linda Miller, to adjourn. The time was 7:45 p.m. The bills were paid.

Trustees

Fiscal Officer