

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on July 9, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were five others present: Susan Slater, Tim Trickler, Tom Brainard, Tony Gates, and Mark Posey.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the June 25, 2018, regular meeting, as corrected. The motion passed unanimously.

Correspondence:

1. The Itemized Report on Distribution of Estimated Undivided Local Government Fund for 2018, revised, was received. The original amount to be distributed to Kinsman Township was \$19,120.76. The revised amount is now \$19,644.24, an increase of \$523.48.
2. We did receive a copy of the bill paid by worker's compensation for Dale Goist of the Kinsman Volunteer Fire Department for the amount of \$1,656.00 for an injury that occurred while at a fire call.

Old Business:

1. Leroy sold the old police vehicle for \$1,000. Greg thanked Mr. Thompson for allowing the township to use his property to park it there. We received a \$100 deposit and the remaining \$900 is to be paid upon delivery of the vehicle and title.
2. The next Park Committee meeting will be held on Thursday, July 19, at 7 p.m. here at the Kinsman Administration Building.
3. The new Police Contract for the full-time police officer was discussed with our legal representation and will be forwarded upon its completion.
Leroy will schedule Shawn Rentz to come to review it once we get it.
4. The township purchased the mower from Bortnick's Tractor, after they did accept the financing terms of 50% down payment now and the final payment of 50% in January, 2019.
5. The ambulance repair bill has been assumed by Johnston Township.
6. The reimbursement request for the tire collection has been submitted.
7. Linda checked on the parallel parking issue. In the past, businesses were consulted and did not wish to have parallel parking on the square.
8. Regarding the mailbox issue, it has gone nowhere. Greg spoke with Gary Shaffer of the Trumbull County Engineer's office on a few issues today, including this issue, and Greg is going to write a synopsis as to how this whole problem has transpired. Gary will work through his channels to see what can be done. The postal service has not been helpful. The county engineer has been in touch with ODOT regarding the drainage issue at Autumn Lily's. This had nothing to do with the new sidewalk. This should be done between ODOT and the county engineers.
9. Greg spoke to Shawn Gillette of The Army Corps of Engineers. He determined that it is a small creek issue behind Mrs. Miller's. Because it is a tributary, or small creek issue, they have no interest in getting involved because of liability. They will not give recommendations of how to

- fix it. Greg spoke to Mrs. Miller and she has consulted with Trumbull Soil and Water, and will work on fixing the problem on her own.
10. Matthew Smith of the Ohio Department of Natural Resources sent Greg an email updating him that the Pymatuning Creek Scenic River report has been sent to the director of ODNR for review. It is in its final stages of completion and its possible designation, and they are looking at an October date for this to happen.
 11. Fred suggested we should no longer service Gustavus for zoning issues. The trustees said that this is no longer happening.

He also asked about the township taking over the fire department. The trustees told him we were approached about it, and we have not heard anything further regarding this.

New Business:

1. Greg thanked Linda for all her work and extended hours over the last days reorganizing and cleaning the zoning office to be ready for a new zoning inspector.
Greg wanted to acknowledge the passing of Peg Jones. Her contributions of the sound system purchased for Safety Forces Day, the black fence around the cemetery, and many other generous contributions to the township were invaluable.
He also recognized the passing of Johnston Township Fiscal Officer John Moran and his helpful attitude towards Kinsman and his assistance to Marge when she took office. He also helped with co-sponsoring, along with Kinsman, the dinners of the Trumbull Township Association. Greg asked for a moment of silence in honor of both of these valuable citizens.
Marge read an email from Cory regarding the fire department. He wrote: I will be unable to attend the meeting on 7/9. I have a few things to report: Govdeals.com has the auction listing for the old rescue truck to be auctioned off. The girl I am working with was on vacation for the holiday, I am waiting for her to tell me when the auction will be live. Jake with Hudson Communications worked on the tornado siren last week. He said that the radio that communicates with 911 was malfunctioning. He had to order a couple parts and is working on the programming. The siren is still functional in the meantime. Dalving Garcia was accepted as a new member at our last association meeting. He will need Firefighter I training in the fall along with Dominic Minor who currently operates as a cadet. I am waiting to hear about class dates from MCCTC. I also have 2 or 3 firefighters interested in the Firefighter II program. These classes should be reimbursed by the Ohio Fire Marshal training grant later this year. We were awarded \$1,200.00 from the State of Ohio EMS grant. I will be working to determine what equipment to purchase. There will be EMS coverage for the circus on July 23 for both shows. Greg had asked if I could get a crew together. I will be attending the Ohio Fire Chiefs conference this week in Columbus.
2. Greg spoke to Ron Mahan who maintains our tornado siren. The batteries are good, but the transmission is not good. There is something in the signal. Greg asked Ron to continue to come out to look at the siren every year.
3. Fred had someone call him regarding rental of the fire hall. Linda told him the information is on the township website.
4. Police- Leroy dropped off a letter of introduction from Katherine Bobick, the proprietor of Blue Line Grants. She can do grant research for a cost of \$500, grant proposals for \$50 an hour, and editing and proofreading proposals at a cost of \$50 an hour with a 2 hour minimum. Leroy wanted the trustees to know that we have this availability.

5. Road- Linda asked if Alexander Pest Control sent an MSDS sheet to the township. Marge has not received it.

Tim received an estimate for the roof of the storage building at the old high school grounds. The condition of the roof is very bad. The estimate received is from Infinity Construction for \$4,150. That is for removing the old shingles and replacing them with metal roofing. This building would make a wonderful restroom in the future. He will get more quotes.

Greg told Tim that he spoke to the county about repair of State Street near Webber Cole that is in very bad condition and in need of immediate repair.

Tim spoke with Bruce from Martuccio's about the tar and chip project that in town will be for all of Webber Cole from one end to the other, Delin Thomas Road from Route 5 to Kinsman Pymatuning, Webb West, Church Street, Elm Street, Yoder, Garden, and Goff Road. It comes to 4.986 miles of tar and chip to be done at \$12,500 per mile at a total cost of \$62,325 for the project.

6. Marge spoke with John Sliwinski this morning. He told her that he met with Tim and Vince at the park regarding the concession sidewalk. They will be working on drainage and repair of the sidewalk crack outside of the men's room door.

Greg said that J.S. Northeast has parked their equipment recently as a staging area at the Lakelands, and was told to vacate. They have not yet cleaned up by the Christmas tree from last year when they used the property. The sanitary engineer's office will contact them to tell them to contact the road department for use of the garage property for that purpose.

7. Zoning- Linda found the job description for a zoning inspector. It includes: regular office hours, which should be a minimum of 3 hours weekly taking into account consideration for working and nonworking residents, regular rounds of the township, minimum of twice a month, mileage to be reimbursed, attend all zoning and zoning board of appeal meetings, post all permits as granted to the trustees prior to each meeting, adhere to all zoning rules and regulations, act as liaison between trustees, zoning board, and appeals board pertaining to matters of zoning rules, and the zoning inspector must be bondable.

[RN2018-067] Greg Leonard made a motion, seconded by Linda Miller, to appoint current zoning board member Mark Posey to the position of Kinsman Zoning Inspector at the rate of pay of \$350 per month, plus mileage reimbursement, with the above terms and conditions, as discussed.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 9th day of July, 2018.

8. Public- Nothing.

Linda Miller made a motion, seconded by Greg Leonhard, to adjourn. The time was 7:11 p.m.
The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County

Records of Proceedings

Regular Meeting Held on July 23, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were seven others present: Susan Slater, Shawn Rentz, Jim Miller, Bruce Bancroft, Leroy Long, Bob Coupland, and Mark Posey.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the July 9, 2018, regular meeting, as corrected. The motion passed unanimously.

Correspondence:

1. The trustees received a resignation letter addressed to Kinsman Police Chief Leroy Long from Kinsman Police Officer Clay Beck.

[RN2018-068] Greg Leonard made a motion, seconded by Linda Miller, to regretfully accept the resignation of Kinsman Police Sergeant Clay Beck, beginning August 1, 2018. The trustees expressed their thanks for Officer Beck's excellence in service to the Kinsman community. He had done a lot of great things for the community, and will certainly be missed.

The vote was as follows:

Greg Leonard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 23rd day of July, 2018.

2. The State of Ohio Department of Commerce sent Notice to Legislative Authorities that all permits to sell alcoholic beverages in our political subdivision will expire on October 1, 2018. In order to maintain permit privileges, every permit holder must file a renewal application. ORC 4303.27(B) provides legislative authority with the right to object to the renewal of a permit and to request a hearing. To register a valid objection, the township must pass a resolution, and submit the objection as set forth in ORC 4303.292(A).
3. The Trumbull County Engineer's office sent notification that Burnett East Road between State Route 5 and Farmdale North Road just west of Kinsman Park will be closed effective Monday, August 13, 2018 through Saturday, November 10, 2018.

Old Business:

1. The next Park Committee meeting will be held on Thursday, July 26, at 7 p.m. at the Kinsman Administration Building. This is rescheduling from the July 19th meeting that was cancelled.
2. The trustees informed Zoning Inspector Mark Posey that there are 21 miles of road in Kinsman Township, and they set the limit of 60 miles per month maximum reimbursement. They asked Mark to keep his odometer readings, and to let them know if it is necessary for him to exceed the 60 miles per month limitation.

3. The township still has not yet received the completed police contract.
4. Ron Mahan, the person that maintains the tornado siren, tried to call Greg. Cory told Greg that Jake at Hudson Communications currently has the radio to repair. The signal is not working. Greg will put Ron in touch with Jake.
5. A check for \$786.62 was received from the Geauga-Trumbull Solid Waste Management District for the 2018 Scrap Tire Grant Program.
6. There is nothing new about the drainage problem at Autumn Lily's Gift Shop. Also, Greg is waiting to hear back about the mailbox issue.

New Business:

1. Sweeping has begun in the downtown area in preparation for tar and chip that will be done by Martuccio and Son.
2. Fred told the trustees that the new revised zoning resolution is progressing. It will be another 5 to 6 months before it is completed. Revising the zoning resolution takes time.
3. Greg wanted to acknowledge the 40-year service of Kinsman Volunteer Fireman Dale Goist, with much appreciation for his excellent and continued service.
4. Since Mark Posey has been appointed Zoning Inspector, there is an opening on the Zoning Board.

[RN2018-069] Greg Leonard made a motion, seconded by Linda Miller, to appoint Kinsman resident Bruce Bancroft, currently a zoning board alternate, to fill the current vacancy on the Kinsman Zoning Board.

The vote was as follows:

Greg Leonard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 23rd day of July, 2018.

5. Tim gave Marge another quote for metal roofing for the park storage building of \$3,860 from Paul Williams.
6. Cory told the trustees that the heart monitor repair payment is being paid by Johnston Township. The FEMA grant for the rescue tools that he applied for has been denied due to too many applications and not enough funding. He has inquired for a Firehouse Subs grant for \$25,000, and he has contacted a manufacturer who will bring his tools for Cory to evaluate. The Firehouse Subs grant, which has a zero match, will be awarded August 31, with the grant money to be distributed the fourth quarter of the year.
7. Leroy turned in his monthly report for June. There were 0 Prisoner Transports, 0 Traffic Citations, 0 Traffic Warnings, 25 Escorts, 11 Senior Welfare Checks, 10 Residential Property Checks, 68 Business Security Checks, 0 Auxiliary Hours Donated, and 1,349.5 Departmental Miles Driven. Leroy would like to remove part-time Kinsman Police Officer William Moss from the roster due to lack of participation.

[RN2018-70] Greg Leonard made a motion, seconded by Linda Miller to remove Kinsman part-time Police Officer William Moss from the Kinsman Police Department roster, due to lack of participation.

The vote was as follows:

Greg Leonard	Yes
Linda Miller	Yes

Fred Stahl Yes
Passed this 23rd day of July, 2018.

Leroy told the trustees that he would like to move Kinsman Police Officer Shawn Rentz into the position of Sergeant.

[RN2018-71] Greg Leonhard made a motion, seconded by Fred Stahl, to move Kinsman Police Officer Shawn Rentz into the position of Kinsman Police Sergeant, effective August 1, 2018.

The vote was as follows:

Greg Leonard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 23rd day of July, 2018.

8. Zoning Inspector Mark Posey is looking into a lot of zoning issues now, and will give a full report to the trustees later.
9. Marge gave the trustees' the 2019 Alternative Tax Budget. Utilities on the concession building and additional benefits paid from the General Fund, and decreasing Local Government funding are depleting the balance rapidly. Marge asked the trustees to report hours spent on road work to be paid from the Road and Bridge Fund, pursuant to ORC 507.09, and asked permission of the trustees to move the total amount of township funds from Star Ohio into Star PLUS fund to receive a higher interest rate of 2.10%. Football has paid the township \$100 toward the concession utilities, and \$75 is still to be received from soccer and baseball.

[RN2018-72] Linda Miller made a motion, seconded by Greg Leonard, to accept the 2019 Alternative Tax Budget, and to allow Marge to transfer the balance of funds in the Star Ohio account amounting to \$403,197.13, including additional interest earned in July, to the township's Star PLUS account for the purpose of earning a higher interest rate of 2.10% to help the General Fund.

The vote was as follows:

Linda Miller	Yes
Greg Leonard	Yes
Fred Stahl	Yes

Passed this 23rd day of July, 2018.

10. Public- Nothing.

Greg Leonard made a motion, seconded by Fred Stahl, to adjourn. The time was 6:40 p.m.
The bills were paid.

Trustees

Fiscal Officer