

# Kinsman Township Trumbull County

## Records of Proceedings

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### Regular Meeting Held on September 10, 2018 at 6:00 P.M.

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Chairman Linda Miller called the meeting to order. All elected officials were present. There were ten others present: Dan Ellenberger, Cory VanKanegan, Michelle VanKanegan, Tim Tricker, Mark Posey, Bill Spithaler, Bruce Bancroft, Jim Miller, Melissa Rentz, and Shawn Rentz.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard, made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the August 13, 2018, meeting, as corrected. The motion was unanimous, except for Linda Miller who abstained. Linda Miller made a motion, seconded by Fred Stahl, to accept the reading of the August 27, 2018, regular meeting, as corrected. The motion passed unanimously, except for Greg Leonhard who abstained.

Chairman Linda Miller turned the meeting over to Dan Ellenberger of University Hospitals. Dan is in charge of ER equipment and brought in a defibrillator to show the trustees. Dan told the trustees that University Hospitals would like to donate this new defibrillator to the township for use at the township's Fire/EMS department. The new defibrillator is valued at \$35,000. The trustees expressed their gratefulness for the generous donation.

#### **Correspondence:**

The Trumbull County Engineer's office sent the township a copy of the permits obtained by them for hauling or moving overweight equipment over Burnett East Road in Kinsman Township during the bridge replacement construction. The trustees accepted the permits.

#### **Old Business:**

1. Linda asked Marge if the application for new power at the old high school property has been submitted to Ohio Edison. Marge submitted the application on September 5, and called to check on its status today. She now has a reference number and will contact Sam at the local Ohio Edison office to set a date and time to have an engineer visit the site and discuss the power options and configuration there. She will let the Park Committee know the time and date of the meeting once it is set.
2. Linda and Marge sent in the Serve Ohio Grant application before the deadline last week. We are hoping to receive a \$1,000 grant toward the purchase of materials to replace the roof of the bandstand on Make a Difference Day, October 27. Linda has arranged for the Boy Scouts to provide coffee and donuts, the Girl Scouts to provide lunch, and the American Legion to clean up debris. Local businessman Bob Nemeth, also of the Kinsman Rotary, has arranged for Sunburst Environmental to provide a waste receptacle

at no cost, and he is organizing a work crew for the project. Marge reached out to Police Secretary Megan Garcia to see if she could ask her brother, Zac Jackson, a contractor, if he could volunteer. He has agreed to supervise and run the project. Zac provided the township with a list of all materials needed to replace the roof, with some supplies at cost, from Banner Supply. The bandstand should be replaced at a very minimal cost to the township.

Greg expressed thanks to the community efforts, as well as Congressman Dave Joyce's office for providing the grant.

3. Greg said that installing a camera at the garage salt shed to better monitor vehicles dumping at the recycling bins is not financially feasible. There is currently no power to the salt shed, and the cost of supplying power as well as the camera itself is too costly for Trumbull Solid Waste to provide. Greg and Vince had discussed other options that would be effective but would not cost as much to monitor dumping.
4. To date, Marge has received \$100 from Badger Football and \$75 from the Badger Baseball and Softball leagues for use of the concession building for the 2018 season. Another \$75 is expected from Badger Soccer by the end of their season.
5. Greg told the trustees that on August 26 at 2 p.m., a float on the Pymatuning Creek was held. Those that attended were State Representatives Michael O'Brien and John Patterson, an Ashtabula County Commissioner, the Mayor of Orangeville, ODNR representatives, representatives from Eastgate, a Vernon Township trustee, as well as several others involved in the project. The committee is hoping that this will be a good push in completing the process of the Pymatuning Creek becoming a Scenic River Designation. The committee is hoping to hear something soon about its approval. Once the director agrees, there has to be a thirty-day waiting period before it is approved.

**New Business:**

1. Linda received an email from Tom Klejka of the Trumbull County Engineer's office. It was an invitation to go see the operation of the county's pugmill in Johnston Township. She did not get a chance to see it in operation, but was able to ask questions. Linda said that we can see how well some of the heavier-traffic roads fare after winter, so that we can consider having some of Kinsman's roads done by the pugmill. The county will be doing some roads in Gustavus this week.
2. Linda asked the trustees to set a date and time for Trick or Treating in Kinsman.

[RN2018-079] Greg Leonhard made a motion, seconded by Linda Miller, to set Kinsman Township Trick or Treating for Wednesday, October 31, 2018, from 6 to 7:30 p.m.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 10<sup>th</sup> day of September, 2018.

3. Greg received a phone call from Steve Papalas. Steve said that the ribbon cutting for the new Kinsman sidewalk will be held on Thursday, October 4, at 10 a.m. It may be held at the parking near the old high school grounds, or near the library parking lot. The county engineer's office is handling all of the arrangements for this ceremony.

4. Fred spoke to Donna DiFioria of the Girl Scouts of Northeast Ohio, and then read the trustees an email from her requesting the help of an organization to support a lifeguard at the pool at Camp Sugarbush in Vernon Township. The pool would be open to community access. The trustees agreed that since the General Fund is low at this time, it is probably not feasible to help with this request.
5. Road- There is nothing new. Tim received a letter from the OPWC regarding an update on the Delin Thomas Road project.
6. Police Chief Long acquired the township labor to do some renovation work at the administration building. The trustees thanked him for his efforts.
7. Fire- Cory mentioned the donation of the heart monitor. He will do a write-up of the old fire truck so that we can put it up for sale on the website.
8. Police Sergeant Rentz read the August 2018 Monthly Report. He will provide the trustees a comparison to last year's report. A copy of the August report can be obtained from the fiscal officer upon request.
9. Zoning Inspector Mark Posey read the trustees his August 2018 Zoning Report. A copy of it can be obtained upon request from the fiscal officer.
10. Public- Nothing.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:50 p.m.

The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County

## Records of Proceedings

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### Regular Meeting Held on September 24, 2018 at 6:00 P.M.

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Vice Chairman Greg Leonhard called the meeting to order. All elected officials were present, except for Linda Miller. There were six others present: Mark Posey, Bruce Bancroft, Leroy Long, Susan Slater, Pastor Renae Meggitt, and Stephen Papalas.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard, made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the September 10, 2018, meeting, as corrected. The motion was unanimous, except for Linda Miller who was absent.

#### **Correspondence:**

1. Angela Murphy notified the trustees that she will not be seeking re-appointment to the zoning board after her term is up at the end of 2018. Greg asked the zoning board members present to find out if any of the alternates would be interested in taking Angela's spot on the zoning board.
2. Christina Stout, Committee Chair of Boy Scout Troop 4093, sent the trustees a letter stating that they will not be continuing to do sign lettering as of January 1, 2019. Marge has reached out to the local Girl Scouts to see if they would be interested. They will let her know in two weeks after they've had their meeting.

#### **Old Business:**

1. The Serve Ohio Grant has awarded Kinsman Township \$1,000 to go towards re-roofing the bandstand on the square. The remaining \$526 is to be donated. There will be volunteers doing the labor on Make a Difference Day, October 27, and several township organizations will be involved in the project. The trustees expressed their thanks to all of those volunteering and donating. The project will begin at 8 a.m. Greg thanked all those who will donate their money and time to work on the project, and Greg thanked Congressman Dave Joyce's office for presenting the grant opportunity.
2. Thursday, October 4, at 10 a.m. will be a ribbon cutting ceremony for the completed first phase of the sidewalk project. The ceremony will be conducted by the Trumbull County Engineer's office near the parking lot at the old high school grounds.

3. A Park Committee meeting was held at the administration building on September 20, at 7 p.m. The committee is progressing well with planning, and Greg expressed thanks to Bart Gilmore who drew up proposed plans for the future park at the old high school grounds, pro bono. He has attended meetings and taken much time to discuss the possibilities for the site. Greg also thanked committee members for their efforts in moving forward with the project. The committee is currently working with Ohio Edison to change some of the lines and discuss power options for the site. The committee is also working with Eastgate Regional Council for the Clean Ohio Fund that has \$1.8 million in grant money available, to see if our project can fit in with funding. The next meeting is to be held at the administration building on October 25, at 7 p.m. The meetings are open to the public.
4. The trustees would like to re-post the fire department's old rescue truck for online auction.

[RN2018-080] Greg Leonhard made a motion, seconded by Fred Stahl, to contact Chief VanKanegan to re-post the township's old fire rescue truck online for auction bidding, with a reserve amount of \$5,000.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Absent

Passed this 24<sup>th</sup> day of September, 2018.

5. Fred would like the township to send a thank-you card to University Hospitals for their generous donation of a brand new 12-lead heart monitor for use by the Kinsman Fire/EMS department.

**New Business:**

1. Greg read Linda's report of her attendance at the September 12, Trumbull Council of Governments meeting. Discussion at the meeting included pooling members of the Council of Government for lower health insurance premiums. They spoke about approaching the county commissioners about a 0.5% sales tax raise that would be distributed among all the township members for road repairs. They also discussed the council purchasing machinery to loan out to townships that are members, pooling drug screening by members for road employees to save dollars, whether council of government vehicles can be repaired at the county motor pool, and state tire purchases for police and rescue vehicles. The next meeting will be held on January 29, 2019. Each township member is in a tier based on populations, and our contact is John Dale of Farmington Township for help to Kinsman. The records retention policy for the Council of Governments is being sent to each township that is a member.
2. Zoning- Mark will be submitting his September monthly report next meeting to the trustees. Mark is meeting with Wohlwend Engineering who is doing the architecture and layout for Zaremba Group whose client is Dollar General, for a larger building and new location in Kinsman across from the Marathon Station. Mark asked if a trustee could attend the meeting at 3 p.m. on Tuesday, September 25, and Fred will attend. They will show the site plan and discuss it. They wanted to know the zoning regulations, fees and procedures for zoning change.

3. Police- Leroy read the trustees his report of the September 1 Police Golf Outing. A total profit was made for the day of \$2,024.93. The detailed report is available by contacting Marge. Greg thanked Leroy and police volunteers for all of their hard work to make this event a success.
4. Fire- Greg would like the old fire siren to be taken off of the bandstand roof, since the roof will be replaced and the siren has not been working. He will confirm this with Cory. Marge will contact Ohio Edison to discuss this and the pole that is leaning on the roof. She will also call Tim Tricker to look at it.
5. Road- Tim Tricker and Cory are working on clearing a downed tree tonight on Ridge Road and County Line Road. The pugmill was at the community center and Greg looked at it operating. It is being used to repair Gardner-Barclay Road this week.
6. Greg asked Steve Papalas about parking signs at Autumn Lily's Gift Shop. Steve said that she can get small signs to put up in front of her spaces at the store stating that it is parking for her business only, as long as the trustees and police are good with it. Greg suggested that she can also have the signs state that additional parking for her store is available at the township property parking lot nearby. Greg thanked Steve for his help.
7. Pastor Renae Meggitt of the Kinsman United Methodist Church introduced herself. She asked the trustees for township support for Ohio Nonviolence Week in October, and presented a sign to place on the township property.

[RN2018-081] Greg Leonhard made a motion, seconded by Fred Stahl, to support Ohio Nonviolence Week from October 7 to October 13, 2018.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Absent

Passed this 24<sup>th</sup> day of September, 2018.

8. Public- Two Kinsman residents were unable to hear the tornado siren during the tornado warning on Thursday. They only caught a faint sound of it occasionally. The siren on Delin Thomas Road is owned by the county and Kinsman maintains the batteries. Other residents in the area did hear the siren. The county will notify the township if it is not functioning properly. Greg will ask Cory about the working siren at the Fire Department. The siren on the square does not work. Greg will discuss this with Cory.
9. Mark told the trustees that the Zoning Board has agreed to be paid quarterly.
10. Greg also had photos for the public to look at of when they first installed the monument at the township park.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn. The time was 6:29 p.m.

The bills were paid.

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Trustees

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Fiscal Officer