

Kinsman Township Trumbull County Records of Proceedings

Reorganization Meeting Held on January 8, 2018 at 6:00 P.M.

Fiscal Officer Margaret Crupi called the meeting to order. All elected officials were present. There were fourteen others present: Leroy Long, Clay Beck, Cory VanKanegan, Jennifer Stahl, Travis Sapp, Adam Rice, Dale Goist, Duri Maarse, Bill Spithaler, Kathy Sielschott, and Tim Tricker.

Linda Miller asked that all present stand to recite the Pledge of Allegiance, explaining that we had gotten the flags when we moved into the building.

The Fiscal Officer asked for nominations to be opened.

Reorganization:

[RN2018-001] Greg Leonhard made a motion, seconded by Fred Stahl, to appoint Linda Miller as Chairman.

The vote was as follows:	Greg Leonhard	Yes	
	Fred Stahl	Yes	
	Linda Miller	Abstain	

Passed this 8th day of January, 2018.

[RN2018-002] Linda Miller made a motion, seconded by Fred Stahl, to appoint Greg Leonhard as Vice Chairman.

The vote was as follows:	Linda Miller	Yes	
	Fred Stahl	Yes	
	Greg Leonhard		Abstain

Passed this 8th day of January, 2018.

[RN2018-003] Greg Leonhard made a motion, seconded by Linda Miller, that to provide for the current expenses and other expenditures of the Board of Trustees of Kinsman Township, during the fiscal year ending December 31, 2018, the following sums be and the same are hereby set aside as permanent appropriations for the several purposes for which expenditures are to be made for and during said fiscal year, as follows:

General Fund	185,000.00
Motor Vehicle License Tax Fund	90,000.00
Gasoline Tax Fund	280,000.00
Road & Bridge Fund	250,000.00
Fire Special Levy	280,000.00

Fire & EMS Levy	100,000.00
Police Special Levy	200,000.00
Lighting Assessment	10,000.00
Capital Equipment Fund-FEMA	277.00
Capital Project-Sidewalks	27,895.95
Capital Project-Issue II Del. Thomas	4,000.00
Total of All Funds	<u>1,427,172.95</u>

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-004] Fred Stahl made a motion, seconded by Greg Leonhard, to set the regular meeting dates for the 2nd and 4th Mondays of every month at 6:00 pm at the Kinsman Administration Building at 7890 State Route 5, with the exception of Friday, December 31, 2018, as the last meeting of the year. If Monday is a holiday, then we meet on the following Tuesday evening.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-005] Greg Leonhard made a motion, seconded by Fred Stahl, to conduct meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meetings:

1. Regular Meetings- Regular meetings of the Board of Trustees shall be held on the 2nd and 4th Mondays of every month at the Kinsman Township Administration Building, and notice of said meeting shall be posted at the Administration Building 7890 State Route 5, and at the Township Garage 6380 Route 87.
2. Special Meetings-Notice of special meetings of the Board of Trustees shall be given by posting advanced written notice of the same in a conspicuous place at the Administration Building and Township Garage. Additionally, notice of all special meetings shall be given to the Youngstown Vindicator, Warren Tribune Chronicle, and/or any other newspaper that requests the same at least 24 hours in advance of the meeting, except in an emergency in which the notice shall be given as soon as practicable.
3. The township will provide advance written notice of special meetings to anyone who provides the township with prepaid postage, self-addressed envelopes or post cards.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-006] Greg Leonhard made a motion, seconded by Fred Stahl, to reappoint Leroy Long as Police Chief, Cory VanKanagan as Fire Chief, Kathy Sielschott as Zoning Inspector, Tim Tricker as Road Superintendent, Vincent Peterson as Road Worker, Christopher Baker will be

moved to patrolman; Clay Beck is moved to Sergeant; James Lewis, Tara Ryhal, Leonard Emch, William Moss, Brian Parks, as part-time police officers, Carrie Betts, and Dustin Slusher, as Police Reserve Officers; Pastor Mark Biel as Chaplain; Tom Gross as Vehicle Maintenance Volunteer. Megan Garcia is to be reappointed as Police Secretary. Rosalie Mott no longer wishes to serve as Volunteer Fiscal Officer Assistant. We thank her at this time for all her years of experience and help.

The vote was as follows:

	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 8th day of January, 2018.

Linda Miller asked at this point in time to table any increases and maintain the regular salaries as listed until after we meet at our January 20 work session to look at our funds. She read the current salaries.

- | | |
|--|-----------------|
| 1. Road Superintendent | \$19.00/hr. |
| 2. Road Worker | 15.50/hr. |
| 3. Park | 10.00/hr. |
| 3. Sergeant | 13.25/hr. |
| 4. Part-time Officers | 11.25/hr. |
| 5. Police Chief Leroy Long | 1300/mo. |
| 8. Zoning Inspector Kathy Sielschott | 360/mo. |
| 9. Police Secretary | 11.00/hr. |
| 10. Police Vehicle Maintenance Tom Gross | No compensation |
| 11. Chaplain Mark Biel | No compensation |
| 12. Reserve Officers | No compensation |

[RN2018-007] Greg Leonhard made a motion, seconded by Fred Stahl, to table any increases and maintain the above regular salaries until after the January 20 Work Session.

The vote was as follows:

	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-008] Greg Leonhard made a motion, seconded by Linda Miller, to give the full-time Road Department employees the following paid holidays: New Year's Day, Martin Luther King Day, Washington-Lincoln Day, Memorial Day, 4th of July, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas. If the holiday falls on Saturday or Sunday, then the holiday will be observed on Monday. Linda asked that if they had to work on a holiday, they could take another day as compensation for the paid holiday, and if they would like to continue that. Greg mentioned that both Tim and Vince were called out on Christmas day. The trustees added that holiday pay would be double time, if worked, and will be retroactive to this past Christmas.

The vote was as follows:

	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-009] Linda Miller made a motion, seconded by Fred Stahl, to set the following for the Road Department for 2018:

1. Road Superintendent Tim Tricker and Road Worker Vince Peterson- 40 paid vacation hours for 2018.

Vacation hours paid as follows: 1st year- 5 days, 2nd year- 5 days, 3rd year- 10 days, 4th year on- add 1 day each year to a maximum of 20 days.

Tim Tricker is in his 5th full year for 2018 and will receive 10 days (80 hours) this year paid vacation, plus two days (16 hours), for a total of 96 hours. Vince Peterson is in his 4th full year for 2018, and will receive 10 days (80 hours) paid vacation, plus one day (8 hours) for a total of 88 hours..

Vacation days must be used by the end of the year; they cannot accumulate.

2. Road Superintendent and Road Worker have hospitalization (family plan) through a company to be determined, dental coverage (family plan) through Delta Dental, vision coverage (family plan) through Vision Service Plan, and \$20,000 life insurance (employee only) through Consumer Life Insurance.
3. Full-time employees receive 1.25 sick days per month up to 260 sick days. Upon termination of employment, the employee will receive up to 50 days of accumulated sick pay plus half of the accumulated balance of sick pay up to a maximum total of 155 days.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-010] Linda Miller made a motion, seconded by Greg Leonhard, to pay the members of the Zoning Appeals Board and the Zoning Board \$25.00 per meeting for attending their own board meetings.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-011] Greg Leonhard made a motion, seconded by Linda Miller, to use the Trumbull County Prosecutor's office for legal assistance and hire outside legal counsel as needed. The township is presently using Attorney Mark Finamore as our attorney for zoning matters.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-012] Linda Miller made a motion, seconded by Greg Leonhard, to give permission to the Fiscal Officer to transfer money within a fund without prior consent from the Trustees.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-013] Greg Leonhard made a motion, seconded by Linda Miller, for Kinsman Township to remain a member of the Ohio and Trumbull County Township Associations.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-014] Greg Leonhard made a motion, seconded by Fred Stahl, to reimburse the mileage for the Zoning Inspector for inside and outside the township at \$0.545/mile, as set by the IRS and to reimburse all elected officials for travel outside the township limits at the same rate. Other township employees are to be reimbursed at the same rate, whether outside or inside the township, when on township business in their private vehicles.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-015] Greg Leonhard made a motion, seconded by Fred Stahl, that there is a \$300 fee per league per season plus proof of insurance for use of the Township Park. Nonprofit organizations are exempt but must have proof of insurance.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-016] Linda Miller made a motion, seconded by Greg Leonhard, that Boy Scout Troop 93 will put lettering on the Kinsman Community sign for 2018 at a cost of \$50/month. The vote was as follows:

	Linda Miller	Yes
	Greg Leonhard	Yes
	Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-017] Greg Leonhard made a motion, seconded by Fred Stahl, for the township to continue to pay Memorial Day assistance to the American Legion of \$200 for 2018.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 8th day of January, 2018

[RN2018-018] Greg Leonhard made a motion, seconded by Linda Miller, that the Trustees will charge residents \$25 for renting a pavilion at the Township Park, and \$75 per pavilion for non-residents for 2018. There will be no charge for use by nonprofit organizations.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-019] Linda Miller made a motion, seconded by Greg Leonhard, for all messages for the Kinsman Community Sign to continue to go through the Trustees for signatures. The applications can be dropped off at the Administration Building, given to a trustee, or brought to a meeting. Once approved, they are then put in the box for the Boy Scouts to pick up after each township meeting. The Trustees and Angela Murphy can also be texted for approval and permission for sign lettering, in lieu of signature, when time does not permit for signatures.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-020] Greg Leonhard made a motion, seconded by Fred Stahl, for the Fiscal Officer to remain a member of the Ohio Association of Public Treasurers.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 8th day of January, 2018.

[RN2018-021] Linda Miller made a motion, seconded by Greg Leonhard, for the township to table the discussion of hospitalization coverage until we get more adequate quotes (family plan) through a company to be determined, dental coverage (family plan) through Delta Dental, vision coverage (family plan) through Vision Service Plan, and will continue to provide coverage for the Fiscal Officer and son, and newly-elected Trustee Fred Stahl and his wife, \$20,000 life insurance (employee only) through Consumer Life Insurance, for the year of 2018, until after the January 20, 2018, work session.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

[RN2018-022] The Road Department, Police Department, and Fire Department will turn in their inventory list to the Fiscal Officer. These will then be sent to OTARMA and the County Engineer.

Linda Miller suggested charging the sports leagues for use of the concession building. Greg suggested tabling the discussion until we meet with the organizations to discuss this.

[RN2018-023] Greg Leonhard made a motion, seconded by Linda Miller, to discuss fees to be charged to sports league organizations for the year of 2018, pending meeting with them.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes

Fred Stahl Yes
Passed this 8th day of January, 2018.

Linda asked Kathy Sielschott regarding Gustavus zoning fees. Kathy said she pays for use of the office for Gustavus, since their budget is tight.

The Reorganization Session was completed. The Chairman continued with regular business.

The Volunteer Peace Officer Dependents Fund was reorganized for 2018 as follows:

[RN2018-024] Fred Stahl made a motion, seconded by Greg Leonhard, to elect Greg Leonhard and Linda Miller to the board for the Volunteer Peace Officers Dependents Fund, elected by the Legislative Authority.

The vote was as follows:

Fred Stahl	Yes
Greg Leonhard	Yes
Linda Miller	Yes

Passed this 8th day of January, 2018

Clay Beck made a motion to elect Leroy Long to serve on the board, as nominated by the Police Department.

The vote was as follows:

Clay Beck	Yes
Greg Leonhard	Yes
Linda Miller	Yes
Leroy Long	Yes

Leroy Long made a motion to elect Clay Beck to serve on the board of Volunteer Peace Officers' Dependents Fund.

The vote was as follows:

Leroy Long	Yes
Greg Leonhard	Yes
Linda Miller	Yes
Clay Beck	Yes

Clay Beck made a motion to elect Fred Stahl to serve on the board of Volunteer Peace Officers' Dependents Fund.

The vote was as follows:

Clay Beck	Yes
Leroy Long	Yes
Linda Miller	Yes
Greg Leonhard	Yes

Linda Miller made a motion to elect Greg Leonhard as secretary of the Volunteer Peace Officers' Dependents Fund.

The vote was as follows:

Linda Miller	Yes
Leroy Long	Yes
Clay Beck	Yes
Fred Stahl	Yes

Greg Leonhard made a motion to elect Leroy Long as Chairman of the Volunteer Peace Officers' Dependents Fund.

The vote was as follows:	Greg Leonhard	Yes
	Clay Beck	Yes
	Leroy Long	Yes
	Fred Stahl	Yes

The Volunteer Peace Officers' Dependents Fund meeting was then closed.

The Volunteers Firefighters' Dependents Fund meeting was opened.

[RN2018-024] Greg Leonhard made a motion, seconded by Linda Miller, to continue with previously-elected Board Members for the Volunteer Firefighters' Dependents Fund, elected by the Legislative Authority.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 8th day of January, 2018.

The Chairman turned the meeting over to the Volunteer Fire Fighters' Dependents Fund. Previously at a fire association meeting, Cory VanKanegan and Travis Sapp were elected to serve on the board by the Fire Department.

Travis Sapp made a motion, seconded by Dale Goist, to elect Tim Tricker to the Volunteer Fire Fighters' Dependents Fund.

The vote was as follows:	Travis Sapp	Yes
	Dale Goist	Yes
	Linda Miller	Yes

Greg Leonhard made a motion, seconded by Linda Miller, to elect Dale Goist as Chairman and Travis Sapp as secretary.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Travis Sapp	Yes
	Dale Goist	Yes

The Volunteer Fire Fighters' Dependents Fund meeting was then closed.

Chairman Linda Miller opened the regular trustees meeting.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the December 28, 2017, meeting, as corrected. The vote was unanimous.

Correspondence:

1. Tod Latell, Trumbull County Recorder, sent his annual notification to the Board of Township Trustees, reminding them of their duty to file zoning resolutions and amendments in the office of the County Recorder.
2. The Ohio Public Works Commission sent the township a copy of their Application for Financial Assistance regarding the Delin Thomas Road Widening & Resurfacing Issue II Project.
3. We received a legal opinion from Mark Finamore regarding providing health insurance benefits for elected officials.
4. Greg read a thank-you card sent by Kinsman resident Carol Prior. She was very grateful for the pizza luncheon delivered on Christmas Eve by the Kinsman Police. A donation was received for the Police Department of \$2,500, sent by Bill and Cathy Stull, in gratitude for all the Police continue to do for the community.

Old Business:

1. Tim Woofter had been serving as the LTIP/SCIP liaison.

[RN2018-025] Linda Miller made a motion, seconded by Fred Stahl, to have Greg Leonhard take over as liaison for LTIP/SCIP projects.

The vote was as follows:

Linda Miller	Yes	
Fred Stahl	Yes	
Greg Leonhard		Yes

Passed this 8th day of January, 2018.

[2018-026] Linda Miller made a motion, seconded by Greg Leonhard that Fred Stahl takes over park pavilion reservations, as a contact person.

The vote was as follows:

Linda Miller	Yes	
Greg Leonhard		Yes
Fred Stahl	Yes	

Passed this 8th day of January, 2018.

[RN2018-027] Greg Leonhard made a motion, seconded by Fred Stahl, for Linda Miller to take over the Army Corps of Engineers report for the park.

The vote was as follows:

Greg Leonhard	Yes	
Fred Stahl	Yes	
Linda Miller		Abstain

Passed this 8th day of January, 2018.

New Business:

1. Linda Miller reiterated that we have a Work Session meeting to be held at the Kinsman Administration Building on January 20, beginning at 8 a.m.
2. There will be a change in phone number contact to Fred Stahl at 876-0912 for pavilion reservations. Linda will also change this on the township website.
3. Marge asked for a \$50,000 transfer from Star Ohio to the township's Huntington checking account to provide for expenses until we receive our tax settlement in April.

[RN2018-028] Greg Leonhard made a motion, seconded by Linda Miller, to allow Marge to transfer \$50,000 from the township's Star Ohio savings account to the township's Huntington checking account to provide for township expenses until the April tax settlement is received.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

4. Marge asked for permission from the trustees to transfer \$10,000 from the Fire/EMS Fund to the Fire Special Levy Fund.

[RN2018-029] Greg Leonhard made a motion, seconded by Linda Miller, to transfer \$10,000 from the Fire/EMS Fund to the Fire Special Levy Fund as the second \$10,000 payment towards repayment of \$50,000 borrowed from the Fire Fund to purchase the ambulance.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

5. Marge asked permission to transfer \$4,000 from Gas Tax to Capital Project-Delin Thomas Road Fund.

[RN2018-30] Greg Leonhard made a motion, seconded by Linda Miller, to transfer \$4,000 from Gas Tax to Capital Project-Delin Thomas Road Fund for expenses to occur in 2018 for this Issue II Project.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

6. The five-year 2 mill Road and Bridge Levy will expire 11/4/2019.

[RN2018-031] Linda Miller made a motion, seconded by Fred Stahl; to begin proceedings to renew the 2.00 mill five-year Road and Bridge Levy that will expire on November 4, 2019.

The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 8th day of January, 2018.

7. Police- Leroy told the trustees that Chris Baker will now be a patrolman, and Clay Beck will become Sergeant. Leroy will be eliminating the Corporal position.

[RN2018-032] Greg Leonhard made a motion, seconded by Linda Miller, for Leroy to change Chris Baker's status from Sergeant to Patrolman at his request, due to his responsibilities at his position of Chief in Andover. Clay Beck from Corporal to Sergeant, and eliminate the Corporal

position. The trustees thank Chris Baker for his excellent service to the Kinsman community during his capacity as Police Sergeant.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 8th day of January, 2018.

Leroy handed in the Police inventory.

8. Road- They have gone through 100 ton of grit and salt and had ordered a total of 240 ton this year. Sixty ton is to be delivered. The dry mix is better. They are watching what they are putting down.
9. Cory discussed the Dependency Fund. He also told the trustees that the new FEMA grants are opened now. He will be applying for grants to purchase extrication tools for \$70,000, of which Fire will be responsible for 5% of the cost. He will be submitting applications for grants to replace the brush truck in the future.
10. Zoning- Kathy is continuing to send out letters to violators. She is searching and has letters on her desk.
11. Public- Kathy would like a community sign application to thank everyone for volunteering to ring the bell for the Salvation Army. There have not been as many volunteers this year, but community service people have filled in. Greg thanked Kathy for coordinating volunteers to ring the bell.
12. Linda addressed those present with the following statement:

There are a few points I would like to address to the community before we adjourn for tonight.

We, as a Board, have been criticized recently on these points and I would like to address them and set the record straight for the taxpayers. Sometimes partial information turns into misinformation.

1) Being over-budget on the concession stand- The LWCF Grant was a 50/50 grant. Our share was \$42,000. The NatureWorks Grant was 75/25. Our share was \$7275.

The Rotary worked above and beyond all expectations canvassing and donating \$67,000. These monies were fixed when we were awarded the monies. When bids were higher than the originally budgeted amount- we knew what we could afford to put in from township could not be changed. It was a matter of scrapping the plans and resuming current facilities at the park or taking the leap and expending \$4,025 to re-draw the plans and move ahead. We chose to do the latter.

2) Our minutes are only a generalization- This implies we are not accurate in what we record at our meetings.

The Sunshine Law states, "A public body must keep full and accurate minutes of its meetings. Those minutes are not required to be a verbatim transcript of the proceedings, but must include enough facts and information to permit the public to understand and appreciate the rationale behind the public body's decisions."

We abide by the Sunshine Law at every meeting by correcting and amending the previous meeting's minutes before they are published on the township's website. They are always done accurately and in good faith.

As an addition in the community's right to know... Recently, we have had a request from our new trustee to be provided health insurance for him and his wife at the

township's expense. While it is a right or entitlement of the position, that does not mean you should do it. This, then, becomes a decision of what is morally and justifiably right. We provide health care benefits to our **full-time employees** as a benefit to help us offset the unfortunate reality of small community- we are limited in what we can pay them hourly. Paid benefits are an incentive to keep good employees as long as possible, lower turnover rates, and provide better services to our community by keeping skilled employees.

Our current cost per month for insurance is \$3,633. Our employees are considered in good health/low risk. Adding older employees to this pool with possible high risk factors like cardiac, diabetes, high blood pressure, vascular artery disease, or smoking, will increase our monthly cost to over \$5,000. We would no longer be able to enjoy the benefits of a low-risk pool as insurance must be provided equally so the low risk pool population may have to be moved into a higher risk pool increasing costs even more. Trustees net around \$8,000 per year. As Tim Woofter stated, this is a really good pay for the responsibilities. Along with a monthly check, this would cost the taxpayers an additional \$17,000 or more per trustee or over \$50,000 for all three per year or, \$200,000 for a four-year term.

It is with this in mind that neither Greg Leonhard nor I take this benefit. That is two miles of newly-paved roads every four years. As a businessman, resident, and taxpayer in this community, it boggles my mind when I see the phrase, "honesty, fairness, and common sense" in print.

In the next two years we have major projects we have budgeted for and are responsible for-sealing the newly-paved roads we completed this year, completing the sidewalk project and the safety upgrade on Delin Thomas Road, along with regular road, ditch, grass, and park maintenance. Our budget will be tight until we complete major projects. We can take money from the Gas Tax Fund or the Road and Bridge Fund to offset the increase in insurance, but that will take services away from the taxpayers who elected us to be stewards of their monies. We are working hard so we do not have to do that. Nor do we wish to increase costs by levying higher taxes than we already have.

Anyone who has had the opportunity to sit here meeting after meeting should be able to comprehend this.

As an elected Board member, I would be derelict in my duties in not bringing these points into a public forum and I thank you all for your time and attention.

I am giving a copy of this to our Fiscal Officer so it may be put into the minutes, verbatim, if she so chooses, so the taxpayers in our community can understand our frustration when we hear erroneous information disseminated in print throughout our community."

Public continued- Bill Spithaler inquired of the trustees as to the 10-ton sign near the bridge on Davis Peck. He has a job that is going on in that area and is concerned about police enforcing that weight. It is questionable that the sign is enforceable. Tim Tricker will call the county to ask about it.

Greg Leonhard made a motion, seconded by Linda Miller, to adjourn. The time was 7 p.m.

The bills were paid.

_____ Trustees

_____ Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on January 22, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were seven others present: Cory VanKanegan, Jennifer Stahl, Kathy Sielschott, Tim Tricker, Bruce Bancroft, Rick Leonhard, and Bill Spithaler.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the January 8, 2018, reorganizational meeting, and accept them as corrected. The motion passed unanimously.

Linda Miller made a motion, seconded by Greg Leonhard, to go into Executive Session to discuss personnel. The time was 6:20 p.m.

The trustees returned from Executive Session at 6:26 p.m.

Linda told those present that a Saturday Work Session was held on January 6 beginning at 8 a.m. The trustees and Fiscal Officer met with department heads.

Road- Tim told the trustees that it will cost approximately \$39,000 to seal the roads that were done in 2017. It will cost another \$40,000 to repair and seal a portion of Ridge and Ward North.

There is a problem with the bed of the 1-ton truck. The trustees gave him permission to repair it.

The snow plow truck will need to be replaced in the next few years.

Police- Leroy told the trustees that he is looking for a used vehicle that will cost about \$10,000. He will look into state purchasing for a new vehicle that will be a reasonable cost.

The police will be meeting with trustees to look at the offices in the Administration Building to begin planning to move in sometime in the future.

Leroy is considering a new cruiser in the near future.

Fire- Cory will provide a new roster for 2018. He has no big purchases planned for this year. He will look into purchasing thermal imaging masks with grant money this year.

Zoning- Kathy will provide the trustees with a list of permit requests. Linda asked that she get a resolution from Gustavus to split zoning office supplies, conferences, and equipment replacement costs. Pending their approval, the trustees will waive the \$50 per month fee, or a portion of it.

Other (OTARMA Recommended):

Concession Stand- The trustees discussed meeting with sports league heads to discuss their help with paying utility fees at the concession building.

Wording is needed for these township policies: **Whistleblower Policy, Background Checks, Weapon Ban Policy, and Light Duty Policy.**

- Marge will contact Mark Finamore with contract wording for a contract between the township and Gustavus Township to share 50/50 zoning office supplies and equipment replacement costs, as part of Kinsman Township providing an office location for Gustavus Zoning matters.
- Sidewalks are needed at the walk-up window at the Park Concession Building. Perhaps Foust can provide them reasonably, as they will be in town to complete their Main Street Sidewalk Project.
- Linda called the Trumbull County Land Grant regarding their property abatement program. There is a possibility that they will help with the future cost of demolishing the Police Station, if their program includes commercial or industrial, once the Police are moved in to the Administration Building.

[RN2018-033] Greg Leonhard made a motion, seconded by Linda Miller, to change the hourly salary of the Road Department workers as follows: Tim Tricker will be raised from \$19 per hour to \$19.50; Vince Peterson will be raised from \$15.50 to \$16 per hour, and Jim Grove from \$10 to \$10.50 per hour, for 2018.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 22nd day of January, 2018.

[RN2018-034] Fred Stahl made a motion, seconded by Greg Leonhard, to change the hourly salary of the Police Department workers as follows: all current part-time police officers and the police secretary will be raised from \$11.50 per hour to \$11.75 per hour. New hires will receive \$11.50 per hour or \$11.75, as Leroy will determine by the new hire's experience. Newly-appointed Police Sergeant Clay Beck is raised from \$13.25 per hour to \$13.75 per hour. The Corporal position will be eliminated. The trustees accepted Police Chief Leroy Long's request for a salary freeze, and the trustees thanked him for doing that for the community.

The vote was as follows:	Fred Stahl	Yes
	Greg Leonhard	Yes
	Linda Miller	Yes

Passed this 22nd day of January, 2018.

[RN2018-035] Greg Leonhard made a motion, seconded by Fred Stahl, to thank Kinsman Volunteer Fire Department Chief Cory VanKanegan for securing grants for the township, as well as new volunteers, by providing him a gratuity of \$100 per month for the remainder of 2018.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 22nd day of January, 2018.

There was no correspondence received.

Old Business:

1. Because of an increasing monthly premium and increasing deductible from \$500 per year to \$5,000 per year, it was necessary to shop for health insurance coverage. Anthem, through Buckeye Benefits, offered a lower monthly premium and deductible for eligible township employees.

[RN2018-036] Greg Leonhard made a motion, seconded by Linda Miller, to discontinue health insurance coverage through Aetna at a cost of \$3,633 per month, which would not include an additional person and spouse, and begin health insurance coverage through Anthem with Buckeye Benefits for a cost of \$3,171.10 per month including an additional person and spouse. It was necessary to join the Newton Falls Chamber of Commerce for \$50 per year.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Abstain

Passed this 22nd day of January, 2018.

- Road and Bridge Levy- Marge is waiting to hear back from Christy at the Trumbull County Auditor's office regarding dates to renew. She will have to send in a request to the prosecutor's office and have it approved, and then when the paperwork is received from their office, we would need a motion to proceed.

New Business:

- Fred Stahl spoke with Matt Lampke of the Ohio General Council for the Ethics Commission regarding his ethical ability to donate printed products to the township. Matt told him that it is not considered unethical for him to donate to the township because of his role as township trustee.
- Fred asked if a line down the center with arrows on either side for left or right turns can be placed at the township square to lessen confusion for drivers, as the turn is very wide. Drivers sometimes go far to the left to make a right turn and this can cause an accident. Fred will contact ODOT, and Greg told him to contact the Ravenna office.
- Clean-Up Day, pending the scrap tire grant, will be held on Saturday, May 12, 2018, at the Township Garage.
- The final meeting of 2018 will be changed from Monday, December 31, 2018, to Thursday, December 27, 2018.
- Leroy provided the trustees with a list of retired inventory to be thrown away.

[RN2018-037] Greg Leonhard made a motion, seconded by Linda Miller, to accept the retirement and disposal of police inventory, as submitted by Police Chief Leroy Long.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 22nd day of January, 2018.

- Fire- The fire department's inventory list was submitted to the trustees. Cory realized the department is in need of a 6" hard suction strainer for the new truck, the old truck uses a 5" strainer.

[RN2018-038] Linda Miller made a motion, seconded by Fred Stahl, to allow Fire Chief Cory VanKanegan to purchase a 6" hard suction strainer for the new fire truck. The trustees authorize up to a \$1,000 cost.

The vote was as follows:	Linda Miller	Yes
	Fred Stahl	Yes
	Greg Leonhard	Yes

Passed this 22nd day of January, 2018.

Cory will keep the old strainer for possible future use. The 6" strainer gives 1,000 gallons per minute.

The old strainer gives 600 gallons per minute.

Cory would like to meet with Tim and Vince sometime after the weather breaks. He thinks the hydrant underneath the ground in the Lakelands is cracked and is leaking air. When they try to put water into the truck, it won't seal. They replaced the head last year. He asked what the right-of-way is for the township regarding the use of the backhoe. He will let Mike Dunfee know that they will be working on fixing this.

7. Road- Nothing new. They have 15 ton of salt and grit mix from this year's contract. If it stays the way it is they will make it through. He is not sure of prices going forward, if needed to buy more. They have enough for two more rounds. They will get estimates. Bill Spithaler thanked Tim Tricker for working on having the sign removed in Vernon. The trustees thanked Tim, as well, for helping with this.
8. Kathy told the trustees that she is not getting anywhere with Gulf Coast Salvage. They have been expanding their junkyard onto a second acre of property. She talked to the prosecutor's office and they seem to think the junkyard has the right to expand, which goes against the Kinsman Zoning Resolution. She asked permission of the trustees to discuss this with Mark Finamore because she there will be a cost involved. The prosecutor's office said that they are allowed to expand up to 1/4 acre of the second acre. Kathy cited the passage in our Zoning Resolution to the prosecutor's office. She will get something in writing from the prosecutor's office per the trustees. A new business coming into Kinsman cannot do scrap.
9. Public- Bill Spithaler offered to help with demolition of the Police Station once they have moved out and the asbestos inspection is done. The trustees thanked him.

Greg Leonhard made a motion, seconded by Linda Miller, to adjourn. The time was 7:02 p.m.

The bills were paid.

Trustees

Fiscal Officer

