

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on November 11, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the October 22, 2019, special trustees meeting, as corrected.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the October 28, 2019, regular trustees meeting, as corrected.

Correspondence:

1. OTARMA sent the trustees a Faithful Performance Bond Application.

[RN2019-090] Greg Leonhard made a motion, seconded by Linda Miller, to pass the following resolution:

WHEREAS, Kinsman Township, Trumbull County is a member of the Ohio Revised Code hereinafter “ORC,” 2744.084;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; authorizes the use of an, “employee dishonesty and faithful performance of duty policy,” instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an “employee dishonesty and faithful performance of duty” coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is take, certified, and filed as required by law.
 2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual’s term of office or employment and the officer, employee or appointee shall not commence discharge of duties until coverage is documented.
 3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
 4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
 5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township’s OTARMA coverage agreement and affirm that the township’s coverage complies with ORC 3.061. Said approval shall be obtained by the Kinsman Township, Trumbull County.
- WHEREAS, Kinsman Township, Trumbull County’s, “employee dishonesty and faithful performance of duty policy” through the OTARMA coverage document complies with ORC 3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on this date November 11, 2019, the Kinsman Township, Trumbull County hereby authorizes the township to purchase and use “employee dishonesty and faithful performance of duty” through OTARMA instead of individual surety bonds for officers, employee, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of November, 2019.

2. Someplace Safe sent the township a letter from the director describing their services to victims of abuse and how the public can get involved to help them recover.

Old Business:

1. Greg said that the clock is up and running, however it is a little fast. He thanked Mr. Parise for his efforts in repairing it. It will still need further adjustments.
2. A meeting will be held at the Kinsman Administration Building on Wednesday, November 20, 2019, at 6:30 p.m. to discuss EMS with all the townships involved in a contract with Johnston Ambulance.
3. We have completed working on a public records request for Mr. Piontkowski. All the paperwork we could find regarding the Pymatuning Creek designation has been copied and is ready for him to pick up. He will be sending an email to be read to the trustees. Mr. Piontkowski’s packet has been forwarded to Matt Smith for his review.
4. Linda said that the property at Mayburn Barclay Road has one full dumpster and a second one is being brought to the property. It may be necessary to bring in a third.
After the rain over a week ago, there was some washout near the causeway at the Lakelands. Linda called Randy Smith to have him check it out, and he did. The water appears to be going back to the original flow.
5. Fred thanked everyone who supported the Road Levy Replacement that passed.

New Business:

1. Mark received a phone call that started out as a zoning check regarding 8363 State Street. It was from an assessor from M&M Mortgage. He told Mark that he will probably recommend the home for demolition, since it is in disrepair.
2. Linda received an email from Kayla Grizer of the Trumbull County Office of EMA that included a survey regarding what our township policy is for hazard mitigation. Linda answered the email. Kayla wrote that they are trying to develop a countywide policy.
3. Cory told the trustees that the dump valve on the tanker has problems. It will cost about \$3,000 to replace it. The trustees gave permission.
Cory has applied for an ODNR grant for UTVs and ATVs for a 50% match. The grant is not due until January.
Greg asked Cory to assist him on December 19, 2019, at Headstart as Santa at 10:30 a.m. and 1 p.m.
4. Santa on the Square will be held on Saturday, December 7, 2019, from 5 p.m. to 7 p.m.
5. The police turned in their monthly report for October. A copy of the report can be obtained by contacting the fiscal officer. Officer Shawn Rentz is still recovering from surgery.

6. Zoning- Mark gave the trustees and fiscal officer his October zoning report. The report can be obtained by contacting the fiscal officer.
7. Road- Tim said that they are still working on road damage caused by the flood.
8. Public- Bill Spithaler said that the dead Ash trees and stumps along the south line of the park have been removed. The swale that went down along the park property and lawn mower repair property has been filled in. Trees that needed to come down at the old Jones' property and lawn mower repair shop property have been taken down, as well. Bill said that the pipe down towards the corner of the park property needs marked. The pipe that discharges out to the neighboring property has to be addressed. Linda thanked Bill for doing all of the work and saving the township a big expense.

Bill gave the trustees open burn specifications. Linda will post on the website. He received a citation for open burning on Saturday, Nov. 2, 2019, and went to court today. Bill is being charged with a felony and said he is being fined \$1500. Bill submitted the following request to the township:

To the Board of Trustees/Kinsman Fire Chief:

Due to the citation that I received on Nov. 2, 2019 at my property (8280 State Street, Kinsman, OH, 44428), I would like to request information regarding open burning in Kinsman, OH .

I would like the following public information:

- A copy of my written warning for open burning on my property at 8280 State Street, Kinsman, OH 44428 prior to Nov. 2, 2019.
- Copies of other open burning complaints/warnings and citations given to other property owners in Kinsman, OH from Oct. 1, 2019 to the present.
- A copy of the open burning standard operation procedures for Kinsman Fire Department in Kinsman, OH.
- A copy of the citation given me on Nov. 2, 2019 along with the names of the three people who submitted the complaints to the Fire Chief.
- Copies of the 911 CAD sheets/fire reports from Oct. 1, 2019 to the present.

Bill gave his mailing address.

Conversation regarding protocol of open burning complaints between Bill, Cory, and the trustees continued. Greg asked Cory to type up the answers to the above questions for Bill. Fred asked if written, rather than verbal warnings would be better. He offered to donate the printed copies. Linda will check on open burning as outlined by the Ohio EPA and update information on the township website. Open burning is not permitted from 6 a.m. to 6 p.m. during the months of March, April, May, October, and November, and burning must occur more than 1,000 feet from a neighbor's inhabited building.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:50 p.m. The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on November 25, 2019 at 6:00 P.M.

Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to waive the reading of the minutes of the November 11, 2019, regular trustees meeting, until the December 9, 2019, regular trustees meeting.

Correspondence:

1. Marge received a letter from Greenwood Insurance regarding the scheduled bond amounts for the Police Constable at \$2,000, Road Superintendent at \$1,000, and Zoning Inspector at \$4,000. The premium is \$100 for them to be covered by CNA Surety. Marge will speak with Wendy French regarding this, since they may be covered by OTARMA. It will be tabled until she gets an answer.
2. The trustees received a new contract from Geauga-Trumbull Solid Waste Management District.

[RN2019-091] Linda Miller made a motion, seconded by Greg Leonhard, to continue to contract with Geauga-Trumbull Solid Waste Management District-sponsored single stream drop-off recycling program in Kinsman with the understanding that they are currently awaiting bids for the drop-off site waste hauler contract set to begin January 1, 2020. They will contact the township should there be differences or changes to educate our community.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 25th day of November, 2019.

Old Business:

1. The trustees received the following email from Doug Piontkowski.
To Whom It May Concern: I (Douglas Piontkowski) request that based on the documentation I provided on the 10/28/2019 meeting that a vote by the board of trustees be held for a resolution requesting the director of the ODNR rescind the Pymatuning Creek Wild & Scenic River designation.
The trustees will not vote to rescind the designation.
2. Greg told the public that a meeting was held with the Johnston Ambulance service representatives and townships that are currently contracted with them. He explained that the service is running in a deficit. The deficit will be calculated at the end of the year and split between the contracted townships based on amount of calls per township. Starting next year we will be running on the same contract of \$35,000 until June, but will be meeting on May 6 to discuss pay raises for EMTs and paramedics. We cannot attract those employees with the current

pay. Beginning in July, Kinsman Township will begin paying what is equal to 2 mills for our township. Our costs are going to be doubled to keep the service running without deficit. Cory explained that Medicaid and Medicare have been paying less and less for ambulance care. There are those that costs are rising very high and no pay has been received. The trustees have discussed replacing the 1988 EMS levy that is collecting at less than half at this time. Johnston Township will be paying the most for the service. Since we will be paying for January through June at the current contracted rate, \$500 will be deducted for use of our ambulance. Johnston is supplying maintenance and insurance.

3. Fred reminded everyone that Santa on the Square will be held Saturday, December 7 from 5 p.m. to 7 p.m.

He also posted the state of Ohio burning laws on the township's Facebook page.

Greg spoke to the county engineer regarding Kinsman Pymatuning Road closure and how it is affecting business at Bronzwood Golf Course. It will be approximately 6 to 8 months before the repair grant is received and the bridge is replaced.

[2019-092] Linda Miller made a motion, seconded by Greg Leonhard, to allow Bronzwood Golf Course to place multiple direction signs to the golf course, with township sign permit fees to be waived.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 25th day of November, 2019.

4. Greg attended the Trumbull Township Association dinner. The Director of the Trumbull County Tourism Board, Beth Cotwis Carmichael, was the guest speaker. Greg said that Kinsman Township was mentioned 3 times in her speech and she gave out booklets that showed Kinsman highlights. The Pymatuning Creek Scenic River designation was one of the highlights mentioned.
5. Road- Tim gave Marge a note that explained that he received a quote for the snow plow repair.

[RN2019-093] Greg Leonhard made a motion, seconded by Fred Stahl, to allow the Road Department to replace the spreader on the L8000 plow truck with a Gledhill spring and plate spreader for a cost of \$1,300.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 25th day of November, 2019.

Tim also wrote that he and Vince did extensive work on Morford East Road, putting down about 50 ton of big stone where the ditch line eroded.

6. Police- nothing.
7. Zoning- Mark said that there is not a lot new. He will be giving the trustees his report at the next meeting.
8. Zoning Board- Angela said that Loren Hopkins' term on the zoning board is up this year. He would like the trustees to consider him for another term.

[RN2019-094] Linda Miller made a motion, seconded by Greg Leonhard, to reappoint Loren Hopkins to another 5-year term, beginning 2020.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 25th day of November, 2019.

Mark told the trustees that he is sending zoning board resolutions to the Planning Commission.

9. Steve Papalas of the Trumbull County Engineer’s office said that they will be addressing the slight erosion issue at the causeway.
10. Public- A Main Street resident told the trustees there is still a big hole on her property where the gas company line is located and it is exposed. Greg said that the gas company is aware and should be fixing it soon.
11. Mark explained that the new business on Main Street, Bin Voyage, is a surplus store that gets new inventory weekly with the cost reducing daily. It is set to open on November 30. Greg mentioned that this is a good place for Leroy to bring the children for Shop with a Cop.
12. Marge asked the trustees’ permission to allow Charles Harris & Associates to write the annual Hinkle notes, since there were changes to her annual audit report.

[RN2019-095] Greg Leonhard made a motion, seconded by Linda Miller, to allow Charles Harris & Associates, the township’s contracted auditor, to write the year-end Hinkle notes at a contracted cost of \$400.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 25th day of November, 2019.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:38 p.m. The bills were paid.

Trustees

Fiscal Officer